

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014  
Agenda Item: 3- Approval of Minutes from July 16, 2014 Emergency Board Meeting  
Number of Enclosures: 1

### **SUBJECT: Approval of Minutes from July 16, 2014 Emergency Board Meeting**

Action  
 Appointments  
 Approval  
 Consent Agenda  
 Information  
 Public Hearing  
 Regular Adoption

Presenter (s):

Recommendation:

Proposed wording for motion/action:

Motion for Approval of the Minutes from the July 16, 2014 Emergency Meeting of the Board of Directors.

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 2-3 Minutes

Background: Somerset Academy of Las Vegas' Board of Directors held an open emergency meeting on October 9, 2014.

Submitted By: Staff

**MINUTES**  
**of the Emergency Meeting of the**  
**BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS**  
**July 16, 2014**

The Board of Directors of Somerset Academy of Las Vegas held an Emergency public meeting on July 16, 2014 at 7:00 a.m. at 7038 Sky Pointe Drive, Las Vegas, Nevada 89131.

**1. Call to order, roll call.**

Board Chair Crystal Thiriot called the meeting to order at 7:07 a.m. Present were Board Members Crystal Thiriot, Scott Hammond and Eric Brady. Board Members Eric Elison, Amy Malone, Cody Noble and Will Harty participated by telephone.

Also present was Academica Nevada Representative Ryan Reeves.

**2. Public Comment.**

Jenny Moss addressed the Board and stated that there were several parents present with kids attending the Somerset Academy Aliante campus and they wanted to reiterate their desire to keep the robotics program. Ms. Moss also stated that Dr. Lea was a great push for this program and that the parents hope it will continue. Ms. Moss finished by noting that the parents are not sure how things will work with a new principal coming on board and would like some clarification on this.

**3. Review and Discussion Regarding Resignation of Dr. Joy Lea, Principal of Somerset Academy – Aliante Campus.**

Mr. Reeves addressed the Board stating that Dr. Lea had submitted her resignation and would be returning to the Clark County School District. Mr. Reeves advised that Dr. Lea thanked the Board for her time at the campus and cited her need to explore other options. Mr. Reeves further noted that Dr. Lea's resignation would be effective August 1, 2014 and that Dr. Lea has remained working professionally and effectively to help with the transition and in preparation for the coming school year. Mr. Reeves stated that there is an immediate need to quickly designate a replacement for Dr. Lea and plan for the coming school year.

The Board thanked Dr. Lea for all the hours she has put in at the Aliante Campus this last year.

**4. Review and Consideration of Appointment of Francine Mayfield as Interim Principal of the Somerset Academy.**

Member Hammond asked for clarification of the term "interim". Mr. Reeves addressed the Board and advised that the designation of "interim" was deemed appropriate given the short time frame at hand and that the Board would decide whether or not there is a need for a future principal search or whether or not they want to make Dr. Mayfield's position as Principal permanent. Mr. Reeves further noted that in order to ensure consistency at the Aliante campus that this interim appointment be for at least a year or at the very least, a semester, as opposed to conducting a principal search during the middle of the first semester as this would be more instability at the campus.

Mr. Reeves continued by noting that given Dr. Mayfield's resume, she is very qualified and fortunately was on campus for half of the last year and that she is familiar with the teachers, parents and students. Mr. Reeves further noted that Ms. Mayfield's resume reveals that she has not only been a Principal in the past, she has also been a Dean and Director of a college of education. Mr. Reeves advised that he has had the chance to work with Dr. Mayfield previously, during her role as the interim Principal at Pinecrest Academy and that she did a stellar job. Mr. Reeves invited Dr. Mayfield to the floor so the Board can ask her any questions they have.

Dr. Mayfield addressed the Board and thanked them for this opportunity to serve as an interim principal at the Aliante campus. Dr. Mayfield noted that she really appreciates the experiences she has had over the last few months and enjoys working with the students and staff. Dr. Mayfield advised that she is extremely familiar with the planning of the curriculum and that they have accomplished the planning as a team. Dr. Mayfield further noted that she is familiar with what will be taking place this coming year and that it is not her intention to make changes to anything that has been successful at the school.

Member Thiriot stated that she is excited to have Dr. Mayfield at the Aliante campus. Dr. Mayfield noted taking this position is solely by choice and that she has the perfect opportunity to bring all of the best parts of her previous jobs to this position. Dr. Mayfield noted that the best parts of those jobs is to be able to assist teachers so that they can provide the best education to the students and to work with their families that are extremely committed to those students. Dr. Mayfield further noted that she is at a perfect place in her life and looks forward to this opportunity.

Mr. Reeves clarified that this is an employee leasing opportunity for Dr. Mayfield and she would be assigned to the role of Lead Administrator at the Aliante Campus and not directly employed by the school itself.

Member Hammond stated that he would like to make sure that Dr. Mayfield knows that he is not looking to replace her during the middle of the school year, for the sake of the teachers, students and parents. Mr. Hammond noted that he thinks an evaluation should be done at the end of the school year, however, he is not looking to do a Principal search or to replace Dr. Mayfield. Member Hammond further noted that he believes that the campus needs some stability. Member Thiriot agreed with these comments.

Member Hammond Motioned to Designate Dr. Mayfield as the Interim Principal of the Somerset Academy Aliante Campus. The Motion is seconded and the Board unanimously approved.

Mr. Reeves advised that in an effort to ensure that everyone associated with the Aliante campus is informed, that an email has been prepared for the Board Chairperson's approval, to be sent out by the Board advising of the appointment of Dr. Mayfield as interim Principal. Mr. Reeves also advised that once this email has gone out, that Dr. Mayfield has an introductory email that she will be sending out as well. Mr. Reeves further advised that there are two meet and greet / open house events taking place the following week so that Dr. Mayfield can meet parents and discuss any questions they may have, as well as be out there getting to know the community in her new role.

Member Thiriot stated that as a Board, they are working to make this as seamless of a transition as possible and are excited for Dr. Mayfield's presence at the Aliante campus.

## **5. Public Comments and Discussion.**

Members of the public shared that they are excited to have Dr. Mayfield as well.

**6. Adjournment.**

The meeting was adjourned at 7:18 a.m.

**Approved on:** \_\_\_\_\_

\_\_\_\_\_  
**Secretary of the Board of Directors  
Somerset Academy of Las Vegas**

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 4 - Approval of Minutes from August 5, 2014 Board Meeting Number of Enclosures: 1
--

<b>SUBJECT: Approval of Minutes from August 5, 2014 Board Meeting</b>
---

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Appointments <input type="checkbox"/> Approval <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Information <input type="checkbox"/> Public Hearing <input type="checkbox"/> Regular Adoption
---

Presenter (s):
----------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Motion for Approval of the Minutes from the August 5, 2014 Meeting of the Board of Directors.
---

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 2-3 Minutes
--

Background: Somerset Academy of Las Vegas' Board of Directors held an open meeting on August 5, 2014.
---

Submitted By: Staff
---------------------

**MINUTES**  
**of the meeting of the**  
**BOARD OF DIRECTORS of SOMERSET ACADEMY OF LAS VEGAS**  
**August 5, 2014**

The Board of Directors of Somerset Academy of Las Vegas held a public meeting on August 5, 2014 at 6:00 p.m. at 7038 Sky Pointe Drive, Las Vegas, Nevada 89131.

**1. Call to order, roll call.**

Board Treasurer Cody Noble called the meeting to order at 6:13 p.m. Present were Board Members Will Harty, Eric Brady, Eric Elison, Amy Malone and Cody Noble. Board Members Crystal Thiriot and Scott Hammond were present via telephone.

Also present were Principal Gayle Jefferson, Principal John Barlow, Principal Dan Phillips, Principal Reggie Farmer and Academica Nevada Representatives Ryan Reeves, Bob Howell, Clayton Howell, Kristie Fleisher, Allison Salmon, Corinne Wurm and Carlos Segrera.

**2. Public Comment.**

No member of the public requested to comment at this time.

**3. Approval of the Minutes of the June 5, 2014 Meeting.**

Member Elison Motioned to approve the minutes of the April 22, 2014 meeting. Member Brady seconded the Motion and the Board unanimously approved.

**4. Approval of the Minutes of the June 20, 2014 Meeting.**

**Member Harty Motioned to approve the minutes of the June 20, 2014 meeting. Member Elison seconded the Motion and the Board unanimously approved.**

**12. Selection of Underwriter.**

Russell Caldwell of Caldwell Company addressed the Board. Mr. Caldwell stated that he has served as a financial advisor to charter schools looking to acquire buildings through bonds for many years. Mr. Caldwell added that he has thirty years in investment banking and has finished bond financing for around one hundred and fifty schools.

Mr. Caldwell explained the responsibility and duties of the financial advisor and provided a diagram depicting the flow of a charter school bond issue. Mr. Caldwell noted that a team will be organized that will be working with the Board and the staff of the management company to get all documents needed together. Mr. Caldwell also noted that he would have a fiduciary duty to the Board and will provide advice to the Board as well.

Mr. Caldwell added that he has been working with the Board to secure the team members and had submitted a formal request for a proposal to investment bankers that will sell the bonds, at a later time.

Mr. Caldwell advised that he has reviewed the proposals received and has interviewed some companies and had three very good candidate firms. Mr. Caldwell suggested that two underwriting firms be hired, DA Davidson and RW Baird and Company. Mr. Caldwell stated that these are the two top leading charter school bankers and they both know the State laws and are familiar with charter schools. Mr. Caldwell noted that this gives the advantage of having larger distribution and more bond traders and that this will allow more mass for the bond amount being requested.

Mr. Caldwell stated that an independent real estate agent for the Board will be brought on board to appraise the buildings being purchased with the bond. Mr. Caldwell added that a business plan will be put together based on the enrollment and audit reports coming out soon. Mr. Caldwell further noted that a bonding plan will be put together showing that it makes economic sense and that the school can still run the program it set out to do.

Mr. Caldwell noted that he will apply for the schools credit rating and do a shadow rating that will tell him the indicators. Mr. Caldwell further noted that the municipal bond rates are favorable and that the school needs to take advantage of the rates to have a favorable debt structure. Mr. Caldwell noted that if we proceed with the two bankers recommended, the process will take between seventy five to ninety days.

Mr. Caldwell stated that he believes this can be done efficiently. The Board inquired about the contract between Mr. Caldwell and the Somerset Board. Mr. Caldwell stated that his standard engagement fee is twenty basis points, a fee not to exceed \$90,000.00. Mr. Caldwell noted that for a \$40 to \$50 million dollar bond issued, the fee would be in the range of \$80,000.00 to \$90,000.00. Mr. Caldwell noted that other financial advisors charge double this amount. The Board asked if a contract needs to be drawn up and Mr. Caldwell stated that a contract has been drawn up and is with the State for approval. Mr. Caldwell further noted that the Board will pay nothing until the project closes to their satisfaction. Mr. Caldwell also stated that if he is continually providing advice that the Board is not taking, he can resign as the financial advisor.

The Board asked for clarification as to why they need a financial advisor and investment bankers. Mr. Caldwell advised that after the recent mortgage crisis, investment bankers can no longer provide advisory services, leading to the need for both a financial advisor and an investment banker. The Board asked whether Academica could receive advice from the investment bankers and then pass this information along to the Board. Mr. Caldwell advised that this would not be allowed because one must be licensed to provide financial advice in banking.

Member Noble asked for clarification regarding the need for two bankers and if this is a typical arrangement and are the two firms on board with this arrangement. Mr. Caldwell stated that they have not contacted the banking firms as of yet to advise of a selection of more than one firm. Member Noble further inquired as to how the two firms would mesh together. Mr. Caldwell noted that smaller bond requests usually have one banker and that with charter school bonding, being a more unique product (only seven hundred charter schools have had bonds issued), it is to the charter schools advantage to have more than one banker in order to tap into each of their specialty areas. Mr. Caldwell noted that he has completed the process before with this type of structure. Member Noble asked if this structure has an effect on the banker's fees and Mr. Caldwell stated that it does not.

**Member Alison Motioned to approve the appointment of Russell Caldwell Company as the Financial Advisor and to appoint DA Davidson and R.W. Baird as the**

**Investment Bankers, subject to the approval of the contracts. Member Harty seconded the Motion and the Board unanimously approved.**

**6. Review and Approval of Lease Agreement for the Rainbow and Wheelbarrow Peak Drive.**

Mr. Ziev addressed the Board and stated that he is seeking approval of the lease for the Rainbow and Wheelbarrow Peak campus, pending some final cleanup revisions for approval by the Board's counsel, Jeff Blanck. Mr. Ziev further noted that specific numbers have been updated from the last draft lease presented to the Board and that this lease has been approved by the State.

Mr. Ziev advised that the expected budget for the project is \$10,645,000.00, which includes a large contingency. Mr. Ziev further noted that the purchase price for the property is \$12.82 million in the 37<sup>th</sup> to 48<sup>th</sup> month, or the following year for \$12.9 million and that these amounts are based on the current projected construction costs. Mr. Ziev noted that if part of the contingency amount is not used, the overall construction cost will be lower, and therefore making the purchase price less as well.

Mr. Ziev noted that as with other projects, they are working to ensure that the lease amounts are not over 20% of the schools revenue. Mr. Ziev stated that for the 1<sup>st</sup> year, the lease rate is 12% of projected revenue, the 2<sup>nd</sup> year is 14.5%, the 3<sup>rd</sup> year is 14.7%, the 4<sup>th</sup> year is 15.3% and if the property is not purchased, the worst case scenario would be 18.2%. Mr. Ziev provided additional information with regard to the lease figures and the total construction costs for other similar campuses current being completed. Mr. Ziev further noted that for the Rainbow campus, the individual selling the land has reduced the selling price due to results of some recent soils testing that was completed and will require an increase in development costs, which are reflected in these numbers.

Mr. Ziev advised that they are looking to close on the property by October 1, 2014, as this was the seller's request. The Board sought to clarify whether this land is being purchased with bond money and Mr. Ziev advised that campus is being funded by the Turner Agassi fund and will potentially be purchased with future bond money, outside of the bond money being discussed at today's meeting.

The Board sought to confirm that all entitlement and plans are approved and Mr. Ziev confirmed this and also noted that they hope to start moving dirt in November or December of 2014.

**Member Alison Motioned to approve the leases agreement for the Rainbow and Wheelbarrow campus. Member Harty seconded the Motion and the Board unanimously approved.**

**5. Nomination and Election of Board Officers.**

Mr. Reeves advised that per the Boards bylaws, all officers serve one year terms. Mr. Reeves also advised that Board Chair Crystal Thiriot has already served her allowed three years as the Chairperson. Therefore, a new Chairperson needs to be elected. Mr. Reeves noted that none of the other offices have reached three years in their given office. Mr. Reeves explained the process of electing the officers and additional discuss was had regarding officer positions.



Member Noble opened the floor for nominations for Board Chairperson. Member Hammond nominated Member Noble. Additional discussion is had, no other nominations received. **The Board unanimously elected Cody Noble to serve as the Board Chairperson.**

Member Noble opened the floor for nominations for Board Vice Chairperson. Member Harty nominated Member Hammond to remain as the Board Vice Chairperson. No other nominations received. **The Board unanimously elected Scott Hammond as the Board Vice Chairperson.**

Member Noble opened the floor for nominations for Board Treasurer. Member Noble advised that he had been serving in this position and that a new member would need to be elected. Member Harty nominated Member Brady. No other nominations were received. **The Board unanimously elected Eric Brady as the Board Treasurer.**

Member Noble opened the floor for nominations for the Board Secretary. Member Brady nominated Member Elison to remain as the Secretary. No other nominations received. **The Board unanimously elected Eric Elison as the Board Secretary.**

## **6. Review of School Financial Performance.**

Carlo Segrera of Academica addressed the Board and advised that these financials are through June 30, 2014. Mr. Segrera advised that all SPED Part B funding has been received.

Mr. Segrera advised that the projected per pupil funding of \$6,530.00 per student has been updated since this report was generated and that it is expected to be closer to \$6,500.00 per student. Mr. Segrera also noted that it is expected that there will be an adjustment to this year's per pupil funding that should take place on August 25, 2014. Mr. Segrera noted that the decrease from \$6,406.00 to \$6,395.00 will be reflected in the financials provided at the next board meeting.

Mr. Segrera advised that for the months of May and June, 2014, Somerset has a loss of \$25,000.00, which is mainly made up of teacher retention bonuses. Mr. Segrera further advised that for the 2013/2014 school year, Somerset had a net surplus of \$964,000.00. The Board asked for clarification on the fiscal year end date and Mr. Segrera advised that June 30, 2014 is the cutoff.

Mr. Segrera noted that the year-end numbers do not include Student Generated Fund Accounts (fundraising). Mr. Segrera corrected the SPED contracted services classification as it should have said this area is over budget (not under budget as noted on the report). Mr. Segrera noted that the net surplus is about 5% of the total revenue.

The Board requested clarification on the additional \$200,000.00 in additional expenditures and if most of this was related to the purchase of curriculum and Mr. Segrera confirmed that this was the case.

Mr. Segrera explained the specifics of the NSPCSA Financial Framework Analysis Report that requests an analysis of financials. Additional discussion was had regarding cash on hand requirements and Mr. Segrera advised that currently, there are forty two days of cash on hand. Mr. Segrera advised that these numbers will be presented to the auditors in the coming weeks.

Mr. Reeves advised that the State funding numbers for the 2014/2015 school year have come in and the per pupil funding has increased by \$134.00 or 2.1%. Mr. Reeves noted that the pay for performance budgets have been sent to the Principals and that a system will be put in place and communicated to the teachers before they sign their contracts during the last two weeks of August.

## **7. Approval of Expenditures for Furniture, Fixtures and Equipment Purchases.**

Mr. Reeves addressed the Board and referred to the breakdown of items purchased for the year. Allison Salmon of Academica reported on completions of each campus in preparation for the new school year. Ms. Salmon spoke with regard to the amount of the Zion loan, the amount spent and the balance remaining. Ms. Salmon pointed out that the main reason for any overage is the purchase of the Reading Wonders curriculum for the North Las Vegas and Stephanie campuses. The Board asked if these overages can be included in the original Zion loan amount. Ms. Salmon advised that these overages are outside the approved loan amount and that outside of the overage numbers provided, the Losee campus is also requesting the purchase of bulletin boards, totaling \$13,000.00.

Mr. Reeves addressed the board and discussed the options to cover the furniture, fixtures and equipment purchase overages. Mr. Reeves discussed the reasons for the overages and advised that the overage was only 10% of the original loan amount. Mr. Reeves discussed the reasons for the purchases of the various curriculums. Additional discussion was had with regard to the amount of time the Reading Wonders curriculum can be used and through discussion it was stated that it is believed this curriculum will be good for five to seven years.

Mr. Reeves discussed the options for the purchase overages and advised that the overages could either be taken from the school's surplus or a request could be made to Zion Bank to increase the loan amount from \$1.3 million to \$1.5 million. Mr. Reeves discussed the loan terms and the Board asked how many days cash on hand there would be if the money was taken from the surplus. Mr. Segrera advised that there would be about thirty nine days of cash on hand left.

Additional discussion was had regarding the loan terms and the interest rate percentage. It was confirmed that the interest rate is 4.9%. Additional discussion was had regarding which avenue to take to cover the overage. The Board asked if the loan amount is increased, would the interest rate increase and Mr. Reeves noted that the terms of the loan would remain the same.

The Board noted that it would probably be better to keep the cash on hand to ensure good numbers for the bond process. Member Noble asked if additional debt would affect the bond process and Mr. Reeves noted that this small amount should not affect anything and that having the cash would probably be viewed more favorably.

The Board asked if there is any sort of prepayment penalty on the loan and Mr. Reeves stated that the loan can not be prepaid, other than at the buy-out option timeframe.

**Member Brady Motioned to amend the loan with Zion Bank to include the additional \$163,000.00. Member Elison seconded the Motion and the Board unanimously approved.**

## **8. Review and Approval of Participation in Nevada Energy's Smart School Program.**

Clayton Howell addressed the Board and advised that he was recently approached by Issac Moubarek of Clearesult. Mr. Howell advised that Clearesult is an approved contractor for Nevada Energy's Smart School Program (referred to as NESSP), and has approached Academica to participate in the NESSP program. Mr. Howell stated that this program entails lighting for new construction and day lighting controls, which is a rebate that the school would get for using advanced technological devices to lower energy consumption.

Mr. Howell advised that Mr. Moubarek's idea is to retrofit the North Las Vegas campuses light fixtures to LED lights (from Ballast). Mr. Howell noted that the LED lights have a five year warranty as well. Mr. Howell explained that the way the NESSP program works is that the rebate money would go to the contractor or electricians and the school would be responsible for purchasing all the lights. Mr. Howell advised that Clearesult has an agreement with One Source where we can buy one thousand lights (the number of lights needed to outfit the North Las Vegas campus) at \$13.50 per light or \$13,500.00.

Mr. Howell discussed the advantages/benefits of using LED lights and the general idea behind this program. Mr. Howell advised that pending Board approval, a test will be done by downsizing the number of lamps from three down to two and make sure the proper amount of light is sufficient. Mr. Howell stated that the return on investment for this project, after taking into consideration bulb cost and maintenance savings is one and a half years. Mr. Howell explained how these figures were calculated.

Mr. Howell advised that there will still be health codes that have to be met with the new lighting. Mr. Howell advised that Clearesult is willing to outfit one room with the LED lights at no cost to the school to ensure there is enough candlelight to meet the health codes.

Member Elison asked if LED lights lose their brightness over time like some other types of bulbs do. Isaac Moubarek addressed the Board and provided his background and offered information regarding other projects he has worked on, specifically, Touro University. Mr. Moubarek provided additional information regarding Touro University's decision to change their light bulbs to LED.

Mr. Moubarek explained the warranty and number of hours for each bulb and noted that each bulb has a five year warranty in unconditional/no questions asked. Mr. Moubarek added that if the bulb stops working within the first five years, it will be replaced.

Mr. Moubarek spoke with regard to the health codes and advised that these types of bulbs will exceed those requirements. Mr. Moubarek further clarified the Board's inquiries regarding code requirements and the difference in brightness between LED and regular bulbs. Mr. Moubarek noted that over the last few years, many schools have changed over to LED lights.

The Board asked if this works at the North Las Vegas campus, will the same be done at the other campuses. Mr. Moubarek confirmed this possibility and further noted the savings this change would bring.

Member Harty requested clarification regarding the savings projections based on the number of hours the school is being lit. Mr. Moubarek further explained how the hours are

calculated and discussion was had with regard to the number of hours classrooms are lit and number of hours the school is being used.

**Member Elison Motioned to approve the retrofit of the current light bulbs at the North Las Vegas campus to LED lights, pending a favorable result from the test classroom, and ensuring that all codes are being met. Member Harty seconded the Motion and the Board unanimously approved.**

#### **11. Review of Correspondence from Jeffrey Blanck Regarding Rate Increase.**

Mr. Reeves addressed the Board and discussed the current retainer agreement with Mr. Blanck. Mr. Reeves explained that Mr. Blanck's letter is only explaining that should any services be needed that are outside of those included in the retainer agreement, a fee of \$210.00 per hour would apply.

Member Noble asked if any services outside of the retainer agreement with Mr. Blanck have been used in the past and Mr. Reeves advised that no other services have been requested of Mr. Blanck. Mr. Reeves further explained what kinds of services would be outside of Mr. Blanck's retainer agreement.

Member Harty asked if Academica had researched this new hourly rate to see if it is comparable to other firms. Mr. Reeves advised that he had not requested new bids based on the new rate, however, in his experience, this is a reasonable rate.

#### **12. Review and Approval of Somerset Academy of Las Vegas's Revised Bylaws and Conflict Policy.**

Ms. Wurm addressed the Board and advised that the reason for the changes to the bylaws is because of specific items that the IRS requires to be part of the 501(c) (3) application. Ms. Wurm discussed the changes being made and the reasons for each change.

Member Noble asked if the classification of being a K-8 school needs to be changed to K-12, now that we have high school grades. Ms. Wurm noted that she will make this change.

Ms. Wurm went on to explain changes as requested by the IRS and noted that the hope is with all these changes being made now, the 501(c) (3) application will be approved faster and not returned for changes.

Ms. Wurm discussed the conflict policy and noted that this will be an attachment to the bylaws. Ms. Wurm also noted that the bylaws and the conflict policy will be provided to the Board's attorney, Jeff Blanck for approval as well.

Member Harty asked if the new conflict policy will change anything with the way things have been running and Ms. Wurm advised that Somerset Academy is already doing everything needed to address any potential conflicts and anything that needs to be disclosed regarding conflicts has already been added to the 501(c) (3) application.

Mr. Reeves advised that the draft 501(c) (3) application had been provided to bond counsel for review and they suggested some of these changes/additions as well, so that the application would be approved in the first submission and that Jeff Blanck will still approve all final documents before they are submitted.

**Member Harty Motioned to approve the bylaws and conflict policy. Member Brady seconded the Motion and the Board unanimously approved.**

### **13. Review of Enrollment Policy and Priority of Transfer Students.**

Mr. Reeves addressed the Board and reminded them that this item has been on for discussion at the last two Board meetings. Mr. Reeves also noted that there is only one more meeting (outside of this one) to make a decision on how the policy should read, as the next meeting is on October 7, 2014 and open enrollment begins in January 2015. Mr. Reeves stated that having the policy ready after the October 7, 2014 meeting will provide for enough time to advise every one of the new policy regarding priority prior to the December 2014 recommitment time and January 2015 open enrollment. Mr. Reeves reminded the Board that no changes are being made to the current school year. Mr. Reeves stated that the hope is to approve changes at this meeting and finalize the written policy at the October 7, 2014 meeting.

Mr. Reeves stated that based on past minutes, the Board's preference is to give siblings a higher priority over transfer students. Mr. Reeves also noted that the issues with having large groups of students wanting to transfer should subside because Somerset Academy is no longer in its first year and has stable campuses and the transfer policy is no longer needed.

Mr. Reeves advised that as currently written, transfer students have priority over all other categories and are seated in December during the recommitment period and that these priorities listed above are all for January enrollment.

Mr. Reeves suggested that the option to request a transfer during the December recommitment time frame be removed and that the only option during this time frame would be to recommit to the campus you are currently attending. As such, any students wishing to transfer to another campus would have to re-apply for that campus during the January open enrollment time frame and would be placed on a priority list after siblings. Discussion was had regarding sibling priority and how this process works. The Board discussed the priority option and how this policy would work. Mr. Reeves reiterated that sibling priority will only come after the priority seating for Board members and teacher's children.

The Board stated that any new policy needs to be clearly communicated to everyone. Mr. Reeves noted that with the opening of the new Rainbow campus, the transfer opportunity will come up again, however, with this being a new campus, there should not be an issue of students being given a seat at that campus.

Principal Jefferson noted that removing the transfer priority will alleviate those trying to work the system of being accepted to a campus over the summer, never stepping foot on the campus and requesting a transfer to another campus. Principal Jefferson also noted that if teacher's children go back to having a higher priority over transfer students, it will also alleviate staff not fully committing to a campus because their children have yet to be seated.

Mr. Reeves advised that one change being requested immediately is moving teachers children before transfer students in order to keep teachers that are on the fence because their kids have not been seated yet.

Discussion was had regarding the timing of any changes and why transfer students priority change should wait for next school year. Additional discussion was had regarding

changing teacher's children to a priority over transfer students and the immediacy of this policy change.

**Member Elison Motioned to change the enrollment policy so that teacher's children have priority over transfer students. Member Brady seconded the Motion and the Board unanimously approved.**

**Member Harty Motioned to eliminate Section C of the enrollment policy and that transfer students' priority will be after siblings. Member Elison seconded the Motion and the Board unanimously approved.**

Further discussion was had regarding the timing of the new policy and when new wait list numbers are issued around the beginning of the second semester.

**Member Brady Motioned to implement the new transfer student policy effective January 1, 2015. Member Elison seconded the Motion and the Board approved, with one opposition from Member Noble.**

#### **14. Discussion and Approval of Use of Somerset Academy Buildings for Outside Groups.**

Mr. Reeves addressed the Board and advised that this topic was placed on the agenda at the request of some of the Board members to allow for the possible use of the campuses by religious groups. Mr. Reeves advised that as a public school, Somerset can rent their facilities to religious groups, however, it should be noted that if one religious group is allowed to use the facility, they are required to allow all religious groups use under the same terms, and are not allowed to exclude/discriminate against any other religious groups.

Mr. Reeves noted that renting the facilities can be a fundraising opportunity for the campuses. Discussion was had regarding the charges for renting to non-profit groups. Mr. Reeves noted that the campuses would need to be specific as to the times of day and days the campus can be rented out. Mr. Reeves reiterated that the school/campus can not discriminate against any religious group once they allow another to use the facilities, however, the use of the campus can be limited to groups that have a student enrolled in the campus.

The Board asked the Principals what their thoughts are and Principal Barlow noted that at his two previous schools they did allow religious groups to use the facility with certain parameters, however, he does not feel that the campus should be used. Principal Phillips noted that his previous school also allowed religious groups to use their facility, however, cautioned that some groups will wreck the facility. Member Malone asked the elementary schools about using their facilities for groups such as boy scouts. Principal Farmer noted that he has had discussions about it and is ok with it for non-profit groups.

Principal Jefferson noted that renting out her facility has been a nice source of fundraising this summer. Member Noble asked if there is any issue with limiting by campus and can this be tailored to keep from discriminating against any group. Member Noble also noted that using a campus for early morning seminary that also have students attending that school would be a benefit to parents, so long as it does not hamper school operations.

Principal Barlow also noted that opening the school that early would also cause the need for someone to be there to open the building in the morning. Member Noble asked if

this could be someone that works for the campus, however, volunteers their time in the morning to ensure the campus is opened.

Discussion was had regarding possible policies to put in place to accommodate non-profit and for-profit groups. Mr. Reeves stressed the need to ensure that any entity using our facilities, whether they are non-profit or for-profit be required to add the campus as an additional insured and provide proof of insurance before allowing them to use the facility. Mr. Reeves also noted that Academica is currently working on a facility use agreement.

Discussion is had with regard to religious materials being left at the schools and Mr. Reeves noted that these things would need to be removed.

**Member Noble Motioned to allow non-profit entities that have school aged children to use classrooms only, free of charge before and after school on weekdays, so long as they are willing to pay any additional costs to administer the use of the campus. Member Brady seconded the Motion and the Board unanimously approved.**

Member Noble asked the Principals to report on how this is working and if there are any problem areas, etc.

**15. Public Comments and Discussion.**

No member of the public requested to comment at this time.

**16. Adjournment.**

Member Elison Motioned to adjourn the meeting at 9:01 p.m. Member Brady seconded the Motion and the Board unanimously approved. The Meeting was adjourned.

**Approved on:** \_\_\_\_\_

\_\_\_\_\_  
**Secretary of the Board of Directors  
Somerset Academy of Las Vegas**

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 5 – Review and Approval of 2014 Financial Audit Number of Enclosures: 1
--

<b>SUBJECT: Review and Approval of 2014 Financial Audit</b>
---

<input checked="" type="checkbox"/> Action <input type="checkbox"/> Appointments <input type="checkbox"/> Approval <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Information <input type="checkbox"/> Public Hearing <input type="checkbox"/> Regular Adoption
---

Presenter (s): Carlos Segrera
-------------------------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Motion for Approval of the 2014 Financial Audit
---

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

Background: Somerset Academy of Las Vegas' 2014 financial review has been conducted.
--

Submitted By: Staff
---------------------



SOMERSET ACADEMY OF LAS VEGAS

FINANCIAL STATEMENTS

JUNE 30, 2014

(With Report of Independent Certified Public Accountants Thereon)

Draft for  
discussion purposes only

SOMERSET ACADEMY OF LAS VEGAS  
TABLE OF CONTENTS  
JUNE 30, 2014

	<u>PAGE NO.</u>
Report of independent certified public accountants	1
Management’s discussion and analysis	3
Basic financial statements:	
Statement of net assets	7
Statement of activities	8
Fund financial statements:	
Balance Sheet – government funds	9
Reconciliation of the balance sheet – government funds to the statement of net assets	10
Statement of revenues, expenditures, and changes in fund government funds	11
Reconciliation of the balance sheet – government funds to the statement of net assets	12
Notes to financial statements	13
Supplementary Information	
Independent auditors report on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with <i>Government Auditing Standards</i>	19

## REPORT OF INDEPENDENT CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Directors  
Somerset Academy of Las Vegas  
Las Vegas, Nevada

We have audited the financial statements of the governmental activities, and the aggregate remaining fund information of the Somerset Academy of Las Vegas (the "School"), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities and cash flows for the year then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Somerset Academy of Las Vegas as of June 30, 2014, and the results of its activities for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated **DATE**, on our consideration of the Somerset Academy of Las Vegas's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Somerset Academy of Las Vegas's internal control over financial reporting and compliance.

Management's Discussion and Analysis is not a required part of the basic financial statements but is supplementary information required by the Governmental Accounting Standards Board. The Budget Comparison is also not a basic financial statement required. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required and not required supplementary information. However, we did not audit the information and express no opinion on it.

L.L. Bradford & Company, LLC  
**DATE**  
Las Vegas, Nevada

Draft for  
discussion purposes only

## Management's Discussion and Analysis

Somerset Academy of Las Vegas

June 30, 2014

The Board of Directors of Somerset Academy of Las Vegas, submit this narrative overview and analysis of the school's financial activities for the fiscal year ended June 30, 2014.

### Financial Highlights

1. The assets of the Charter School exceeded its liabilities at June 30, 2014 by \$2,730,929.
2. At year-end, the School had current assets on hand of \$3,902,921.
3. The School's current assets less current liabilities of \$1,241,017 resulted in a working capital balance of \$2,661,904.

### Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the School's basic financial statements. The School's financial statements for the year ended June 30, 2014 are presented in accordance with GASB Codifications Section 2200. The financial statements have three components, as defined and explained below.

#### Government-Wide Financial Statements

The *government-wide financial statements* are designed to provide readers with a broad overview of the School's finances, in a manner similar to a private-sector business.

The *Statement of Net Assets* presents information on all of the School's assets and liabilities. The difference between the two is reported as *net assets*. Over time increases or decreases in net assets may serve as an indicator of whether the financial position of the School is improving or deteriorating.

The *Statement of Activities* presents information on how the School's net assets changed during the fiscal year. All changes in net assets are reported when the underlying event occurs without regard to the timing of related cash flows. Accordingly, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements can be found on pages 7-8 of the attached Financial Statements.

#### Fund Financial Statements

A "fund" is a collection of related accounts grouped to maintain control over resources that have been segregated for specific activities, project or objectives. The School, like other state and local governments, uses fund accounting to ensure and report compliance with finance-related legal requirements.

All of the funds of the School are government funds. *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statement. Governmental Fund financial statements, however, focus on near-term inflows and outflows of spendable resources, as well as on the balances of spendable resources which are available at the end of the fiscal year. Such information may be used to evaluate a government's requirements for near-term financing.

The Board of the School adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with the School's budget.

The basic governmental fund financial statement can be found on page 9 of the attached Financial Statements.

A reconciliation of the balance sheet – government funds to the statement of net assets can be found on page 10 and 12.

### Notes to Financial Statements

The notes to the financial statement provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The notes to the financial statements can be found on pages 13-18 of this report.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net assets may serve over time as a useful indicator of a charter school's financial position. In the case of the School, assets exceeded liabilities by \$2,730,929 at the close of the fiscal year. A summary of the School's net assets as of June 30, 2014 is found on page 8 of the attached financial statements.

At the end of the fiscal year, the School is able to report positive balances in total net assets. A summary and analysis of the School's revenues and expenses for the years ended June 30, 2014 is found on page 11 of the attached financial statements.

#### **State Funding Levels**

Somerset Academy's State appropriated revenues are based on a per student funding amount of \$6,520 per student for the 2013-2014 school year. Additional funding for students receiving Special Education services was received totaling \$357,206.

#### **School Location and Lease of Facilities**

In the 2013-2014 school year Somerset Academy leased five facilities for school operations; the North Las Vegas Campus located at 385 West Centennial Boulevard in North Las Vegas; the Emerson Campus located at both 2525 Emerson Avenue (lower grades) and 5220 East Russell Road (upper grades) in Las Vegas; the Oakey Campus located at 6000 West Oakey Boulevard in Las Vegas; and the Sky Pointe Campus located at 7058 Sky Pointe Drive in Las Vegas. During the 2013-2014 school year the Board of Directors entered into new lease agreements which will result in the relocation of the Emerson Campus and the Oakey Campus for the 2014-2015 school year. As such, the agreements for the Emerson Avenue, Russell Road, and Oakey Boulevard campuses expired at or near the conclusion of the 2014 fiscal year and are not being renewed.

#### **Capital Improvement Requirements**

The School maintains a continuous capital improvements program to enhance facilities and update fixtures and equipment as required.

In addition, the School worked with the owner of the North Las Vegas Campus to complete a playground remodel during the 2013-2014 school year which included the installation of artificial turf and new fencing to more than double the recreational area available to students.

#### **Accomplishments**

In 2013-2014, Somerset Academy of Las Vegas expanded to a total of 4 campuses, successfully amended the Somerset Academy charter to allow for the opening of a High School on the Sky Pointe Campus (opening 9<sup>th</sup> grade) and expanded operations to a total enrollment of more than 3,016 students.

Somerset Academy successfully obtained system-wide accreditation from AdvancEd during the 2013-2014 school year. To obtain this important recognition Somerset Academy of Las Vegas administrators and staff worked closely with representatives from affiliated schools in Florida, Texas and Washington, D.C. As a result of the successful process, all of Somerset Academy of Las Vegas' current and future campuses, including the new High School campus, are nationally accredited. The accreditation process will be repeated every six years.

Somerset Academy's expanded enrollment resulted in a more diverse student body. Minority student populations increased from a total of 26% in 2012-2013 to more than 32% in 2013-2014, special education student populations increased from 4.36% to 6.87%, and economically disadvantaged students (measured by Federal government free and reduced lunch program requirements, although Somerset Academy does not currently participate in the National School Lunch program) increased from less than 2% to more than 15% in the 2013-2014 school year.

Remarkably, Somerset Academy has been able to accomplish an increase in academic performance while simultaneously growing and diversifying the student body. Somerset Academy's Elementary and Middle Schools scored 5-stars in the Nevada Department of Education's School Performance Framework, the highest score available. This was an increase from the 4-star score achieved the prior year.

Somerset Academy students were given numerous opportunities to learn while travelling and discovering new areas. Younger students participated in trips to the Smith Center for the Performing Arts and Andersen Dairy, while older students participated in trips to Catalina Island, Sea World, Rafting on the Colorado River, and San Francisco. Somerset Academy participated in various community service projects, benefiting charities such as the American Heart Association, American Cancer Society, the KLUC Toy Drive, St. Jude's Children's Hospital, and various local food banks. In addition, the School community organized numerous school fundraisers including the Fall Festival, Parent Breakfasts, Valentine-gram sales, and Scholastic Book Fairs.

Somerset Academy students participated in various clubs, sports and activities. Notably, Somerset Academy of Las Vegas became the first Charter High School accepted into the Nevada Interscholastic Athletic Association, completing the lengthy application process during the 2013-2014 school year. Somerset Academy High School students will begin competition in NIAA athletic programs in the 2014-2015 school year.

Somerset students also participated in Art Club, Performance Club, DARE, Cooking Club, Reading Club, Elementary and Middle School Choirs, Yearbook Club, Recycling Club, After School Peer Tutoring, Lacrosse, Flag Football, Soccer and Basketball. Through these activities, Somerset Academy students participated in various performances and competitions, including a city wide Crypto Tournament, Holiday Choir Performance, Student-Written Play performance, and Spring Choir and Guitar Performance.

## FINANCIAL ANALYSIS OF THE GOVERNMENT FUND

As noted earlier, the School uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

### **Governmental Funds**

The focus of the School's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the School's financing requirements. In particular, the unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

Most of the School's operations are funded in the General Fund. The majority of the General Fund revenues are distributed to the School by the Nevada Department of Education through the Distributive School Account (DSA), which uses formulas to distribute state funds and an amount of local property taxes as established by the Nevada Legislature.

At the end of the fiscal year, the School's governmental general fund reported an ending fund balance of \$2,730,929. These funds will be available for the School's future ongoing operations.

### **Capital Assets**

Pursuant to the Nevada Department of Education, the capitalization threshold for assets purchased by the School is established at a value of \$5,000. At this time, the School maintains no capital assets, as all facilities, materials, furniture, fixtures and equipment were obtained through lease agreements and/or do not exceed the \$5,000 capitalization threshold.

**Governmental Fund Budget Analysis and Highlights**

Prior to the start of the School’s fiscal year, the Board of the School adopted an annual budget. A budgetary comparison statement has been provided for the governmental funds to demonstrate compliance with the School’s budget.

	Governmental	Funds
	Final Budget	Actual
<b>REVENUES</b>		
State DSA Revenues	\$ 17,515,349	\$ 18,676,821
Tuition-Full Day Kindergarten	294,975	297,658
Federal Sources	-	14,620
Cash Back Program	-	200
SPED Revenue	364,250	342,586
SGF Revenue	-	136,615
<b>Total Revenues</b>	<b>\$ 18,174,574</b>	<b>\$ 19,468,500</b>
<b>CURRENT EXPENDITURES</b>		
Instruction	\$ 8,247,879	\$ 8,550,615
Instruction Support Services	445,517	486,000
General Administration	983,173	966,238
Educational Administration	1,053,360	1,001,485
Operation and Maintenance	6,433,937	6,115,023
Special Education Services	822,985	977,982
<b>Total Expenditures</b>	<b>\$ 17,986,851</b>	<b>\$ 18,097,343</b>
<b>Net Income</b>	<b>\$ 187,723</b>	<b>\$ 1,371,157</b>

**Requests for Information**

This financial report is intended to provide a general overview of the finances of the Charter School. Requests for additional information may be addressed to Mr. Ryan Reeves at Academica Nevada, LLC, 1378 Paseo Verde Parkway, Suite 200, Henderson, Nevada 89012.



SOMERSET ACADEMY OF LAS VEGAS  
STATEMENT OF NET ASSETS  
GOVERNMENT ACTIVITIES - GENERAL  
JUNE 30, 2014

ASSETS

Current assets

Cash	\$ 1,723,783
Accounts receivable	1,960,512
Prepaid expenses	168,190
Refundable deposits	50,338
Other current assets	98
Total current assets	<u>3,902,921</u>

Non-current assets

Capital assets (net of accumulated depreciation of \$6,016)	<u>173,984</u>
Total non-current assets	173,984

Total assets	<u><u>\$ 4,076,905</u></u>
--------------	----------------------------

LIABILITIES AND NET ASSETS

Liabilities

Current liabilities

Accounts payable	\$ 298,503
Accrued payroll and benefits	885,538
Note payable - current	<u>56,976</u>
Total current liabilities	1,241,017

Long-term liabilities

Note payable - noncurrent	<u>104,959</u>
Total long-term liabilities	104,959

Total liabilities	<u>1,345,976</u>
-------------------	------------------

Commitments and contingencies

Net assets

Unrestricted	2,556,945
Invested in capital assets	<u>173,984</u>
Total net assets	<u>2,730,929</u>

Total liabilities and net assets	<u><u>\$ 4,076,905</u></u>
----------------------------------	----------------------------

See Accompanying Notes to the Financial Statements

SOMERSET ACADEMY OF LAS VEGAS  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2014

Functions	Expenses	Operating Grants and Contributions	Net (Expense) Revenues and Changes in Net Assets Total Governmental Activities
Governmental activities			
Program instruction	\$ 10,742,711	\$ -	\$ (10,742,711)
Support services	7,354,632	-	(7,354,632)
<b>Total Governmental Activities</b>	<b>\$ 18,097,343</b>	<b>\$ -</b>	<b>\$ (18,097,343)</b>

General revenues	
State aid not restricted to specific purposes	\$ 19,019,407
Federal aid restricted to specific purposes	14,620
Local aid not restricted to specific purposes	297,858
Student activities	136,615
Total general revenues	<u>19,468,500</u>
Change in net assets	1,371,157
Net assets	
Beginning of year	1,359,772
End of year	<u>\$ 2,730,929</u>

See Accompanying Notes to the Financial Statements

SOMERSET ACADEMY OF LAS VEGAS  
BALANCE SHEET  
GOVERNMENTAL FUND - GENERAL  
JUNE 30, 2014

ASSETS

Current assets

Cash	\$	1,723,783
Accounts receivable		1,960,512
Prepaid expenses		168,190
Refundable deposits		50,338
Other current assets		98
Total current assets		3,902,921

Total assets	\$	3,902,921
--------------	----	-----------

LIABILITIES AND FUND BALANCES

Liabilities

Current liabilities

Accounts payable	\$	298,503
Accrued payroll and benefits		885,538
Total current liabilities		1,184,041

Total liabilities		1,184,041
-------------------	--	-----------

Fund balance

Unassigned		2,718,880
Total fund balance		2,718,880

Total liabilities and fund balance	\$	3,902,921
------------------------------------	----	-----------

See Accompanying Notes to the Financial Statements

SOMERSET ACADEMY OF LAS VEGAS  
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL  
FUNDS TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2014

Total governmental funds \$ 3,902,921

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. The total cost of capital assets is \$180,000 and the related accumulated depreciation is \$6,016.

173,984

Total net assets - governmental activities

\$ 4,076,905

Draft for  
discussion purposes only

SOMERSET ACADEMY OF LAS VEGAS  
STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN  
FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2014

	General	Special Education	Total Governmental Funds	Student Activities	Total Funds
<b>REVENUE</b>					
Local sources	\$ 297,858	\$ -	\$ 297,858	\$ 136,615	\$ 434,473
State sources	18,676,821	357,206	19,034,027	-	19,034,027
<b>Total Revenue</b>	<b>18,974,679</b>	<b>357,206</b>	<b>19,331,885</b>	<b>136,615</b>	<b>19,468,500</b>
<b>EXPENDITURES</b>					
<b>Programs instruction</b>					
Salaries	6,939,453	327,309	7,266,762	-	7,266,762
Benefits	1,952,351	68,116	2,020,467	-	2,020,467
Purchased services	-	574,810	574,810	-	574,810
Supplies	316,512	7,746	324,258	-	324,258
Other program expenses	556,414	-	556,414	-	556,414
<b>Total program expenditures</b>	<b>9,764,730</b>	<b>977,981</b>	<b>10,742,711</b>	<b>-</b>	<b>10,742,711</b>
<b>Support services</b>					
Staff support	574,211	-	574,211	-	574,211
Administration support	596,322	-	596,322	-	596,322
Staff benefits	29,359	-	29,359	-	29,359
Administration benefits	119,235	-	119,235	-	119,235
Purchased services	1,460,948	-	1,460,948	-	1,460,948
Supplies	22,749	-	22,749	-	22,749
Operations and maintenance	4,563,857	-	4,563,857	-	4,563,857
<b>Total support services</b>	<b>7,366,681</b>	<b>-</b>	<b>7,366,681</b>	<b>-</b>	<b>7,366,681</b>
<b>Total expenditures</b>	<b>17,131,411</b>	<b>977,981</b>	<b>18,109,392</b>	<b>-</b>	<b>18,109,392</b>
Excess of revenue over expenditures	1,843,268	(620,775)	1,222,493	136,615	1,359,108
FUND BALANCES, beginning of year	1,694,887	(379,062)	1,315,825	43,947	1,359,772
FUND BALANCES, end of year	<u>\$ 3,538,155</u>	<u>\$ (999,837)</u>	<u>\$ 2,538,318</u>	<u>\$ 180,562</u>	<u>\$ 2,718,880</u>

SOMERSET ACADEMY OF LAS VEGAS  
RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL  
FUNDS TO THE STATEMENT OF NET ASSETS  
JUNE 30, 2014

Net change in net assets -- total governmental funds \$ 1,359,108

Amounts reported for governmental activities in the statement of activities are different because:

The acquisition of capital assets are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown as capital assets in the statement of net assets and allocated over their estimated useful lives as annual depreciation expense in the statement of activities. This is the amount of the current year's depreciation (6,016)

The incurring of debt liabilities are reported in the governmental funds as expenditures. However, for governmental activities those costs are shown as current and non-current liabilities in the statement of net assets and amortized over the life of the loan in the statement of activities. This is the amount of the current year's principal payments 18,065

Total change in net assets - governmental activities \$ 1,371,157

SOMERSET ACADEMY CHARTER SCHOOL  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

1. Summary of significant accounting policies

The financial statements of the Somerset Academy of Las Vegas (the “School”) have been prepared in conformity with accounting principles generally accepted in the United States (GAAP) applicable to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Reporting entity – Somerset Academy of Las Vegas is a “charter school”, established in 2011 under Nevada Revised Statute 386.500. The School had four campus’ during the year ended June 30, 2014, North Las Vegas, Sky Point, Stephanie and Emerson. The School’s major operation is to offer an educational environment where learning is maximized through individual instruction, interdisciplinary projects and access to a full spectrum of technological resources for kindergarten through eighth grade in Southern Nevada.

The School receives funding from state and government sources and must comply with the requirements of these funding sources. However, the School is not included in any other governmental “reporting entity,” as defined in GASB pronouncements, since its Governing Body has decision-making authority, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters.

Government-wide and fund financial statements – the government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all the nonfiduciary activities of the School. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function.

The major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement focus and basis of accounting – The term, “basis of accounting,” refers to the method used for revenues and expenditure recognition in the accounts and reporting in the financial statements and relates to the timing of the measurements made, regardless of the measurement focus applied. Under GAAP, all governmental funds are accounted using a modified accrual basis of accounting under which revenues are recognized when they become measurable and available as net current assets. Expenditures are recognized generally under the modified accrual basis of accounting in use when the related fund liability is incurred.

*Government-wide Financial Statements.* The government-wide financial statements are reported using the economic resources measurement focus. The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Non-exchange transactions, in which the School gives (or receives) value without directly receiving (or giving) equal value in exchange, include grants and donations. Revenue from grants and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements.* Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The School considers all revenues reported in the governmental funds to be available if the revenues are collected within sixty days after year-end. These could include federal, State, and county grants, and some charges for services. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

SOMERSET ACADEMY OF LAS VEGAS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

1. Summary of significant accounting policies

Measurement focus and basis of accounting (continued)

The School has the following fund categories (further divided by fund type) and account groups:

General Fund – The General Fund is the general operating fund for the School. It is used to account for all financial resources not accounted in other funds.

Special Education Fund – The special education fund is used to account for revenues received and expenditures made to fund special education program. Financing is provided through the Clark County School District funded by the U.S. Department of Education.

Student Activities Fund – The Student Activities Fund is used to account for student fundraising activities.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first, then unrestricted resources as they are needed.

Under the terms of grant agreements, the School funds certain programs by a combination of specific cost-reimbursement grants and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net assets available to finance the program. It is the School's policy to first apply cost-reimbursement grant resources to such programs, and then general revenues.

All governmental and business-type activities and enterprise funds of the School follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

Cash -- The School considers cash equivalents to be those securities with an original maturity of three months or less.

Capital assets – The School's capital assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated assets are listed at their estimated fair value at the date of donation. The total of these estimates is not considered large enough that any errors would be material when capital assets are considered as a whole.

It is the policy of the School to capitalize all capital assets costing more than \$5,000 with an estimated useful life of three or more years. This policy is also in line with the Nevada Department of Education mandated threshold for capitalization. Improvements are capitalized and depreciated over the remaining useful lives of the related capital assets. All depreciable assets are depreciated using the straight-line method of depreciation over the assets' useful lives. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Receivables and payables – Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the non-current portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Accounts receivable that have stipulations on how the money is spent are reported separately as restricted accounts receivable and are designated as temporarily restricted net assets until used.



SOMERSET ACADEMY OF LAS VEGAS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

1. Summary of significant accounting policies (continued)

Compensated absences – It is the School’s policy to permit licensed teachers to accumulate paid time off (“PTO”); however, accumulated PTO days do not vest under the School’s policy; therefore, a liability for unused PTO is not recorded in the financial statements.

Use of estimates – The School has made a number of estimates and assumptions relating to the reporting of assets and liabilities and the disclosure of contingent assets and liabilities to prepare these financial statements in conformity with accounting principles generally accepted in the United States of America. Actual results could differ from those estimates.

Net assets/ Fund balances – In March 2009, the GASB issued Statement No. 54, Fund Balance Reporting and Governmental Fund-type definitions. The objective of this statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications of reserved, designated, and unreserved/undesignated were replaced with five new classifications - nonspendable, restricted, committed, assigned, and unassigned.

- Nonspendable fund balance represents amounts that are not in a spendable form. The nonspendable fund balance represents inventories and prepaid items.
- Restricted fund balance represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed fund balance represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned fund balance represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body.
- Unassigned fund balance is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

The School has no restricted fund balances at year ended June 30, 2014.

2. Stewardship, compliance and accountability

Budgetary information – The School is required by the State of Nevada Department of Education (Department) to adopt a final budget no later than June 8 of each year under NAC 386.370.

3. Cash

The Company maintains cash balances at a financial institution with accounts insured by the Federal Deposit Insurance Corporation up to \$250,000. The cash balances are included in the Nevada State Pooled Collateral program that ensures the funds are protected. As of June 30, 2014, the Company’s has not incurred any losses in these accounts.

SOMERSET ACADEMY OF LAS VEGAS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

4. Operating leases

The School entered into a lease agreement with Paradise Church in June 2011, to lease classroom and office space for the school for a three year term, expiring on August 1, 2014. Monthly payments are \$20,955 for the term of the lease.

The School entered into a lease agreement with SFKF, LLC in May 2012, to lease classroom and office space for the school for a two year term, expiring on July 31, 2014. Monthly payments were \$14,500 for the year ended June 30, 2012, increasing the second year by the Consumer Price Index or 3% whichever is greater.

In August 2011, the School entered into a lease for the use of the buildings and related property with School Development Centennial (the "SDC"), to lease space for the Aliante Campus for a period of 20 years, expiring in July 31, 2031. Monthly payments were \$50,000 for the year ended June 30, 2012, which was net of a monthly discount \$8,333. Monthly payments increase to \$54,167 for the year ended June 30, 2013, which is net of a discount of \$4,167. The payment increases to \$58,333 for the year ended June 30, 2014 and increases by the Consumer Price Index thereafter or 3% whichever is greater.

In November 2012, the School entered into a lease for the use of the buildings and related property with Boyer Skypointe Academy, L.C., to lease space for the Skypointe Campus for a period of 20 years, expiring in August 31, 2033. Monthly payments are \$112,225 for the first two lease years ended June 30, 2015. For the first two months of the first two lease years the School is not required to pay the monthly rent. Beginning in the third lease year ended June 30, 2016, the monthly payment increases by the Consumer Price Index thereafter or 3% whichever is greater. In January 2014, the School amended the lease to obtain additional space for the Skypointe Campus for the remaining period of the original November 2012 lease, expiring in August 31, 2033. Monthly payments as part of the amendment are \$39,601 for the first lease year ended June 30, 2015. Beginning in the second lease year ended June 30, 2016, the monthly payment increases by the Consumer Price Index thereafter or 3% whichever is greater.

In December 2011, the School entered into a lease agreement with a financial institution for the use of furniture, equipment, textbooks, software and computers. The lease is payable in 47 monthly payments of \$15,997 and in December 2015 a balloon payment of \$52,974.

In December 2012, the School entered into a lease agreement with a financial institution for the use of furniture, equipment, textbooks, software and computers. The lease is payable in 47 monthly payments of \$13,664 and in December 2016 a balloon payment of \$45,012.

In October 2013, the School entered into a lease agreement with a financial institution for the use of furniture, equipment, textbooks, software and computers. The lease is payable in 47 monthly payments of \$26,153 and matures in October 2017.

The School entered into a lease agreement in November 2013, to lease classroom and office space for the Losee Campus for a twenty-nine year term, starting on the later of September 1, 2014 or the commencement date, which is the date work is substantially complete, and expiring on June 30, 2043. Monthly payments are \$75,375 for the commencement year increasing annually on July 1<sup>st</sup> incrementally to a monthly payment of \$285,434 in the twenty-ninth year.

The School entered into a lease agreement in December 2013, to lease classroom and office space for the Stephanie Campus for a twenty-nine year term, starting on the later of September 1, 2014 or the commencement date, which is the date work is substantially complete, and expiring on June 30, 2043. Monthly payments are \$53,250 for the commencement year increasing annually on July 1<sup>st</sup> incrementally to a monthly payment of \$143,524 in the twenty-ninth year.

SOMERSET ACADEMY OF LAS VEGAS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

4. Operating leases (continued)

The School has entered into various equipment leases with varying monthly payments ranging from \$96 to \$5,227 monthly having various maturities through June 2018.

Lease expense totaled \$2,694,430 for the year ended June 30, 2014.

Future minimum lease payments are as follows:

<u>Years Ending June 30,</u>	Amount
2015	\$ 5,078,237
2016	5,672,434
2017	5,900,362
2018	5,790,215
2019	6,299,276
Thereafter	<u>161,690,806</u>
	<u>\$ 190,431,330</u>

5. Management agreement

Academica Nevada, LLC (“Academica”), a professional charter school management company, provides management and administrative services to the School including, but not limited to, facility design, staffing recommendations, human resource coordination, regulatory compliance, legal and corporate upkeep, maintenance of the books and records, bookkeeping, budgeting and financial reporting. The agreement between the School and Academica Corporation calls for a fee of \$450 per full time equivalent (FTE) student per year. The agreement is with Somerset Academy of Las Vegas and was amended in July 2013 and extended for the duration of the new charter agreement which is expected to be for a period of six years, through July 31, 2019, and unless terminated by the board shall be renewed along with any renewals to the charter agreement. The agreement with Academica Corporation was assigned to Academica Nevada, LLC. During the year ended June 30, 2014, the School incurred \$1,289,430 in management fees.

6. Defined benefit pension plan

The School is a public employer participating in the Public Employees Retirement System of the State of Nevada (PERS), a defined benefit cost-sharing multiple-employer program, and all full-time teachers are covered under the system. The School has no liability for unfunded obligations of the system as provided by NRS 286.110.

Benefits, as required by statute, are determined by the number of years of accredited service at the time of retirement and the member's highest average compensation in any 36 consecutive months. Benefit payments to which participants may be entitled under the plan include pension benefits, disability benefits, and death benefits.

SOMERSET ACADEMY OF LAS VEGAS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2014

6. Defined benefit pension plan (continued)

Monthly benefit allowances for regular members are computed at 2.5% for each year of service earned before July 1, 2001 and 2.67% for each year of service earned after July 1, 2001 of average compensation (36 consecutive months of highest compensation) with a ceiling of not more than 75% of the average compensation. PERS offers several alternatives to the unmodified service retirement allowance which, in general, allows the retired employee to accept a reduced service retirement allowance payable monthly during the employee's life and various optional monthly payments to a named beneficiary after the employee's death. Regular members are eligible for retirement benefits at age 65 with 5 years of service, at age 60 with 10 years of service, or at any age with 30 years of service. A member who retires on or after July 1, 1977, or is an active member whose effective date of membership is before July 1, 1977, or is an active member whose effective date of membership is before July 1, 1985, and who has 36 years of service is entitled to a benefit of up to 90% of his/her average compensation. When members are eligible for the earlier retirement due to the increased services years, the ceiling limitation on monthly benefit allowances increases from the normal 75% to a maximum of 90% of average compensation. Regular members become fully vested as to benefits upon completion of 5 years of service. Benefits are established by state statute and provisions may only be amended through legislation.

Member contribution rates, which are actuarially determined, are established by NRS 286.421 for public employees enrolled in the contribution plan. Two contribution plans are offered to eligible employees, the employee/employer contribution plan and the employer-pay contribution plan. The employee/employer plan increases the employee's salary by 13.1097%. A contribution of 13.25% is deducted from the employee and a matching contribution of 13.25% is paid by the employer. The employer-pay contribution plan requires an employer paid contribution rate of 25.75% on a lower salary schedule. The School's contributions to the plan for the year ended June 30, 2014 was \$1,325,037.

PERS issues a publicly available financial report that includes financial statements and required supplementary information. The report may be obtained by calling 775-687-4200.

7. Compliance with Nevada revised statutes and Nevada Administrative code

The School conformed to all significant statutory constraints on the financial administration during the fiscal year.

8. Subsequent events

The School has evaluated subsequent events through **DATE**, the date which the financial statements were issued or available to be issued.

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Governing Body  
Somerset Academy of Las Vegas  
Las Vegas, Nevada

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Somerset Academy of Las Vegas (the "School"), which comprise the statement of financial position as of June 30, 2014, and the related statements of activities, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated **DATE**, 2014.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control. Accordingly, we do not express an opinion on the effectiveness of the School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

L.L. Bradford & Company, LLC  
**DATE**  
Las Vegas, Nevada

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 6 – Review of School Financial Performance Number of Enclosures: 1
---

<b>SUBJECT: Review of School Financial Performance</b>
--

<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input type="checkbox"/> Consent Agenda
<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Carlos Segrera
-------------------------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

Background: Review of Financial Review Summary, Balance Sheet and Profit and Loss Statements.
---

Submitted By: Staff
---------------------

# Somerset Academy

## Financial Summary as of 8-31-14

Prepared by: Carlos Segrera  
carlos.segrera@academicanv.com

702-431-6260

### Financial News, Notes, and Updates

1. State of Nevada Outside Revenue adjustment for 13-14 School Year was \$125/ Student. Total Amount of DSA payment to Somersert on August 27th was \$349,798.

	July / August 2014	Budgeted P/L for July/ August 2014	Variance
Sky Pointe	\$ 246,352.50	\$ (97,638.74)	\$ 343,991.24
North Las Vegas	\$ 102,794.09	\$ (33,446.84)	\$ 136,240.93
Losee	\$ 607,867.60	\$ 234,262.14	\$ 373,605.46
Stephanie	\$ 144,887.48	\$ 75,718.30	\$ 69,169.18
<b>All Campuses</b>	<b>\$ 1,101,901.67</b>	<b>\$ 178,894.86</b>	<b>\$ 923,006.81</b>

<b>Somerset Academy Surplus Breakdown</b>	
+ Number = Surplus/ Under Budget    - Number = Over Budget	
Category	Amount
Funding for Achieving Full Enrollment	\$ 296,288.12
Benefits- Operating Under Budget	\$ 163,927.58
Salaries - Campuses paid 1 month off 13-14 figures.	\$ 260,590.11
Utilities- Operating Under Budget	\$ 12,675.91
Maintenance	\$ (25,547.18)
Debt Services- New Loan Payments have not taken effect yet.	\$ 43,505.08
Curriculum Purchases	\$ 55,196.28
Insurance - Budgeted over 12 months but began payments in September	\$ 22,491.34
Janitorial Services - Summer Maintenance Schedule	\$ 25,328.69
Lease - Began Skypointe increase in September. Budgeted over 12 months.	\$ 52,807.29
All Other Categories	\$ 15,743.59
<b>Total</b>	<b>\$ 923,006.81</b>

\* Losee and Stepahnie did not begin making Lease payments until September.

\* Budgeted Amounts for Sky Pointe and North Las Vegas are negative due to Budgeted Curriculum Categories. These are one time expenses incurred in first couple of months.

**Somerset Academy of Las Vegas**  
**Balance Sheet**  
 As of August 31, 2014

	Aug 31, 14
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101 · Cash in Bank	
101.a · NSB - Operating Account-8726	4,787,122.66
101.c · ZION-Escrow Account	152,865.41
101.d · SGF STE Account	10,596.23
101.e · SGF LOS Account	18,204.11
101.f · SGF NLV Account	74,964.49
101.g · SGF SKY Account	47,583.26
101 · Cash in Bank - Other	670.43
<b>Total 101 · Cash in Bank</b>	<b>5,092,006.59</b>
<b>Total Checking/Savings</b>	<b>5,092,006.59</b>
<b>Accounts Receivable</b>	
153.1 · Accounts Receivable	-23,433.45
<b>Total Accounts Receivable</b>	<b>-23,433.45</b>
<b>Other Current Assets</b>	
<b>Prepaid Debt Card</b>	
Gayle Jefferson	97.82
<b>Total Prepaid Debt Card</b>	<b>97.82</b>
153.11 · Due from Pinecrest	400.00
153.14 · Due from SESS	25,413.00
153.2 · DSA Receivable	427,792.66
153.3 · Undeposited Funds	-11,515.08
153.4 · Due from State Tax Dept.	1,258.00
153.5 · Due from Safe Key	746.80
181 · Prepaid Expenses	178,134.09
191 · Security Deposits	49,671.37
<b>Total Other Current Assets</b>	<b>671,998.66</b>
<b>Total Current Assets</b>	<b>5,740,571.80</b>
<b>Other Assets</b>	
231 · Building & Building Improvement	
231.2 · Building & Improvements Capital	
231.1 · Centennial Playground Expansion	180,000.00
<b>Total 231.2 · Building &amp; Improvements Capital</b>	<b>180,000.00</b>
232 · Accumulated Dep. Build. Imp.	-6,016.44
<b>Total 231 · Building &amp; Building Improvement</b>	<b>173,983.56</b>
<b>Total Other Assets</b>	<b>173,983.56</b>
<b>TOTAL ASSETS</b>	<b>5,914,555.36</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
421 · Accounts Payable	
Accounts Payable - Transfers	1,063.38
421 · Accounts Payable - Other	838,017.23
<b>Total 421 · Accounts Payable</b>	<b>839,080.61</b>
<b>Total Accounts Payable</b>	<b>839,080.61</b>
<b>Credit Cards</b>	
451 · Credit Cards	
451.2 · Home Depot	7,185.67
451.5 · Staff Reimbursable Charges	8,040.27
<b>Total 451 · Credit Cards</b>	<b>15,225.94</b>



**Somerset Academy of Las Vegas**  
**Balance Sheet**  
 As of August 31, 2014

	Aug 31, 14
<b>Total Credit Cards</b>	15,225.94
<b>Other Current Liabilities</b>	
<b>461 · Accrued Salaries</b>	
461.1 · Current Payroll Liabilities	-1,976.72
461.2 · Accrued Payroll Liability	503,129.48
461.3 · Salaried Payroll Liabilities	604,865.80
<b>Total 461 · Accrued Salaries</b>	1,106,018.56
<b>499 · Other Current Liabilities</b>	
499.1 · Clearing Account	-64.26
<b>Total 499 · Other Current Liabilities</b>	-64.26
521.1b · Note Payable	47,773.28
<b>Total Other Current Liabilities</b>	1,153,727.58
<b>Total Current Liabilities</b>	2,008,034.13
<b>Long Term Liabilities</b>	
<b>521 · Loans Payable</b>	
521.1 · Centennial Playground Expansion	104,959.05
521.2 · Zion FFE Loan	
Zion FFE (Computer) 2013-2014	-445,800.17
Zion FFE (Furniture) 2013-2014	-357,318.07
Zion FFE (Supplies) 2013-2014	-5,133.90
Zion FFE (Textbooks) 2013-2014	-291,667.40
521.2a · Zion FFE (Computer)	-146,711.63
521.2b · Zion FFE (Furniture)	-253,939.21
521.2c · Zion FFE (Supplies)	-2,048.06
521.2d · Zion FFE (Textbooks)	-319,967.71
521.2 · Zion FFE Loan - Other	1,822,586.15
<b>Total 521.2 · Zion FFE Loan</b>	0.00
<b>Total 521 · Loans Payable</b>	104,959.05
<b>Total Long Term Liabilities</b>	104,959.05
<b>Total Liabilities</b>	2,112,993.18
<b>Equity</b>	
8000 · Ending Fund Balance	2,730,894.19
Net Income	1,070,667.99
<b>Total Equity</b>	3,801,562.18
<b>TOTAL LIABILITIES &amp; EQUITY</b>	5,914,555.36

9:59 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - All Campuses**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000 · Revenue from State Sources				
3110 · DSA Revenue	4,793,318.50	4,419,744.38	373,574.12	108.5%
3115a · SPED - Discretionary Unit	0.00	13,869.34	-13,869.34	0.0%
3115b · SPED Part B Funding	0.00	63,416.66	-63,416.66	0.0%
<b>Total 3000 · Revenue from State Sources</b>	<b>4,793,318.50</b>	<b>4,497,030.38</b>	<b>296,288.12</b>	<b>106.6%</b>
<b>Total Income</b>	<b>4,793,318.50</b>	<b>4,497,030.38</b>	<b>296,288.12</b>	<b>106.6%</b>
<b>Gross Profit</b>	<b>4,793,318.50</b>	<b>4,497,030.38</b>	<b>296,288.12</b>	<b>106.6%</b>
<b>Expense</b>				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	1,243,105.23	1,360,261.08	-117,155.85	91.4%
113.100 · Licensed Substitute Teachers	0.00	32,050.04	-32,050.04	0.0%
123.100 · Long Term Subs	10,304.32	0.00	10,304.32	100.0%
221.100 · FICA - Licensed Teachers	7,092.32	3,500.00	3,592.32	202.6%
231.100 · PERS Instruction Personnel	209,388.75	273,979.86	-64,591.11	76.4%
241.100 · MC Teachers	17,755.03	19,685.56	-1,930.53	90.2%
251.100 · Tuition Reimb. for Teachers	1,350.00	1,500.00	-150.00	90.0%
261.100 · Other (FUTA) - Teachers	3,964.84	1,487.50	2,477.34	266.5%
261.101 · SUI Teachers	39,984.05	46,225.88	-6,241.83	86.5%
271.100 · WC Teachers	8,007.45	6,923.90	1,083.55	115.6%
281.100 · Health Teachers	120,281.39	149,726.94	-29,445.55	80.3%
331.100 · Training & Dev. - Teachers	1,020.00	2,750.00	-1,730.00	37.1%
443.100 · Copier	17,520.26	26,666.64	-9,146.38	65.7%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	8,487.14	19,066.66	-10,579.52	44.5%
610.102 · Teacher Reimbursements	13,347.89			
610.103 · Copier & Printing Supplies	4,804.74	7,283.34	-2,478.60	66.0%
610.104 · Assessment & Testing Materials	0.00	500.00	-500.00	0.0%
<b>Total 610.100 · General Supplies</b>	<b>26,639.77</b>	<b>26,850.00</b>	<b>-210.23</b>	<b>99.2%</b>
612.100 · Furniture - Fixtures	44,910.51			
641.100 · Curriculum - Textbooks	53,011.52	239,050.00	-186,038.48	22.2%
651.100 · Tech. Software (Educational)	77,589.89			
652.100 · Supplies/Equip. (IT Hardware)	2,075.48			
652.101 · Classroom Computers & Equipment	6,266.32			
653.100 · Web Based (Website)	8.17	9,166.68	-9,158.51	0.1%
893.100 · Indirect Costs- Incentives	1,000.00	9,384.04	-8,384.04	10.7%
<b>Total 1000 · Instruction</b>	<b>1,891,275.30</b>	<b>2,209,208.12</b>	<b>-317,932.82</b>	<b>85.6%</b>
200-SP · SPED				
111.SP · SPED - Licenced Teacher	44,570.94	97,916.68	-53,345.74	45.5%
221.SP · SPED - FICA Teacher	160.79	1,000.00	-839.21	16.1%
231.SP · SPED - PERS	7,795.53	21,853.12	-14,057.59	35.7%
241.SP · SPED - MC Teachers	481.46	1,286.90	-805.44	37.4%
261.SP · SPED - SUI Teachers	872.69	2,928.76	-2,056.07	29.8%
261.SP2 · SPED - FUTA	0.00	87.50	-87.50	0.0%
271.SP · SPED - WC Teachers	285.48	452.64	-167.16	63.1%
281.SP · SPED - Health Teachers	4,320.76	5,502.50	-1,181.74	78.5%
291.SP · SPED - Other Teachers	0.00			
320.SP · SPED - Contracted Services	36,830.64	22,500.00	14,330.64	163.7%
610.SP1 · SPED -General Supplies-Teachers	1,185.51	725.02	460.49	163.5%

9:59 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - All Campuses**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget	
610.SP2 · SPED -Special Ed Supp-Students	1,570.43	1,683.32	-112.89	93.3%	
651.SP · Software- SPED	0.00	0.00	0.00	0.0%	
<b>Total 200-SP · SPED</b>	<b>98,074.23</b>	<b>155,936.44</b>	<b>-57,862.21</b>		<b>62.9%</b>
<b>2130 · Health Services</b>					
610.213 · Nursing Supplies	2,538.22	1,600.00	938.22	158.6%	
<b>Total 2130 · Health Services</b>	<b>2,538.22</b>	<b>1,600.00</b>	<b>938.22</b>		<b>158.6%</b>
<b>2200 · Support Services - Instruction</b>					
115.220 · Non-Licensed Support Staff	24,045.27	47,500.00	-23,454.73	50.6%	
225.220 · FICA - Ins. Support Staff	1,375.80	2,325.00	-949.20	59.2%	
245.220 · MC - Inst. Support Staff	252.31	785.41	-533.10	32.1%	
260.220 · Unemployment Comp.					
265.22 · SUI - Inst. Support Staff	1,069.90	1,787.50	-717.60	59.9%	
265.22B · FUTA - Inst. Support Staff	318.12	162.40	155.72	195.9%	
<b>Total 260.220 · Unemployment Comp.</b>	<b>1,388.02</b>	<b>1,949.90</b>	<b>-561.88</b>		<b>71.2%</b>
275.220 · WC - Inst. Support Staff	107.81	276.25	-168.44	39.0%	
285.220 · Health - Support Staff	145.80	1,033.34	-887.54	14.1%	
2200 · Support Services - Instruction - Other	228.78				
<b>Total 2200 · Support Services - Instruction</b>	<b>27,543.79</b>	<b>53,869.90</b>	<b>-26,326.11</b>		<b>51.1%</b>
<b>2290 · Other Support Service- Inst.</b>					
581.229 · Staff Travel- Teachers	336.01	6,199.98	-5,863.97	5.4%	
<b>Total 2290 · Other Support Service- Inst.</b>	<b>336.01</b>	<b>6,199.98</b>	<b>-5,863.97</b>		<b>5.4%</b>
<b>2300 · Support - General Admin</b>					
115.230 · Gen Admin Salaries	111,278.98	96,499.98	14,779.00	115.3%	
225.230 · FICA - Gen Admin	888.92	2,250.64	-1,361.72	39.5%	
235.230 · PERS - Gen Admin	16,443.95	24,515.40	-8,071.45	67.1%	
245.230 · MC - Gen Admin	1,391.87	1,399.24	-7.37	99.5%	
265.230 · SUI - Gen Admin	2,710.16	3,870.84	-1,160.68	70.0%	
265.23b · FUTA - Gen Admin	173.15	126.00	47.15	137.4%	
275.230 · WC - Gen Admin	721.01	492.16	228.85	146.5%	
285.230 · Health - Gen Admin	6,755.37	4,515.68	2,239.69	149.6%	
340.230 · Other Professional Services					
340.23a · Audit	0.00	2,750.00	-2,750.00	0.0%	
340.23c · Background/Drug Tests	255.00	1,583.34	-1,328.34	16.1%	
340.23d · Payroll Service Fee's	7,800.00	15,333.36	-7,533.36	50.9%	
340.23e · Payroll Services - support	8,400.00	13,833.36	-5,433.36	60.7%	
<b>Total 340.230 · Other Professional Services</b>	<b>16,455.00</b>	<b>33,500.06</b>	<b>-17,045.06</b>		<b>49.1%</b>
531.230 · Postage/Shipping	2,380.81	916.66	1,464.15	259.7%	
533.230 · Telephone/Internet	3,903.44	5,166.68	-1,263.24	75.6%	
610.230 · General Office Supplies	5,014.76	5,708.32	-693.56	87.9%	
<b>Total 2300 · Support - General Admin</b>	<b>168,117.42</b>	<b>178,961.66</b>	<b>-10,844.24</b>		<b>93.9%</b>
<b>2318 · Legal Services</b>					
340.231 · Legal	1,000.00	3,666.64	-2,666.64	27.3%	
<b>Total 2318 · Legal Services</b>	<b>1,000.00</b>	<b>3,666.64</b>	<b>-2,666.64</b>		<b>27.3%</b>
<b>2400 · School Administration</b>					
114.240 · Admin - Licensed	144,788.94	199,538.84	-54,749.90	72.6%	
115.240 · Admin - Non- Licensed	0.00				
225.240 · FICA- Lic. Admin	1,415.85	2,116.60	-700.75	66.9%	

9:59 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - All Campuses**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
234.240 · PERS - Admin Licensed	29,987.07	48,814.56	-18,827.49	61.4%
240.240 · Medicare Payments	20.91	705.66	-684.75	3.0%
244.240 · MC - Admin Licensed	1,917.89	2,187.64	-269.75	87.7%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	1,441.11	6,584.78	-5,143.67	21.9%
264.24b · FUTA- Lic Administration	486.43	63.00	423.43	772.1%
<b>Total 260.240 · Unemployment Compensation</b>	<b>1,927.54</b>	<b>6,647.78</b>	<b>-4,720.24</b>	<b>29.0%</b>
274.240 · WC - Admin Licensed	927.55	1,017.66	-90.11	91.1%
284.240 · Health - Admin Licensed	7,610.58	12,371.40	-4,760.82	61.5%
<b>Total 2400 · School Administration</b>	<b>188,596.33</b>	<b>273,400.14</b>	<b>-84,803.81</b>	<b>69.0%</b>
<b>2500 · Central Services</b>				
310.250 · Management Fee	325,350.00	327,375.00	-2,025.00	99.4%
320.250 · Affiliation Fee	48,812.28	46,523.62	2,288.66	104.9%
<b>Total 2500 · Central Services</b>	<b>374,162.28</b>	<b>373,898.62</b>	<b>263.66</b>	<b>100.1%</b>
<b>2610 · Operation of Building</b>				
352.261 · IT - Technical Services	39,100.48	42,999.98	-3,899.50	90.9%
410.261 · Utility Services				
411.26a · Water	14,068.68	12,999.98	1,068.70	108.2%
411.26b · Sewer	7,525.09	8,166.66	-641.57	92.1%
<b>Total 410.261 · Utility Services</b>	<b>21,593.77</b>	<b>21,166.64</b>	<b>427.13</b>	<b>102.0%</b>
421.261 · Trash	5,756.07	9,200.00	-3,443.93	62.6%
422.261 · Janitorial Service (Contracted)	23,337.97	48,666.66	-25,328.69	48.0%
440.261 · Rentals				
441.26a · Lease	462,078.87	514,886.16	-52,807.29	89.7%
441.26b · Portable lease	21,723.69			
<b>Total 440.261 · Rentals</b>	<b>483,802.56</b>	<b>514,886.16</b>	<b>-31,083.60</b>	<b>94.0%</b>
520.261 · Insurance				
521.261 · Property Insurance	0.00	13,583.32	-13,583.32	0.0%
522.261 · Liability Insurance	183.00	10,000.02	-9,817.02	1.8%
523.26a · D & O Insurance	0.00	7,750.00	-7,750.00	0.0%
523.26b · Other Insurance	14,659.00	6,000.00	8,659.00	244.3%
<b>Total 520.261 · Insurance</b>	<b>14,842.00</b>	<b>37,333.34</b>	<b>-22,491.34</b>	<b>39.8%</b>
590.261 · Other Purchased Services				
590.20a · DSA Sponsor Fee	71,899.84	69,785.46	2,114.38	103.0%
590.20b · Power School	0.00	6,916.66	-6,916.66	0.0%
<b>Total 590.261 · Other Purchased Services</b>	<b>71,899.84</b>	<b>76,702.12</b>	<b>-4,802.28</b>	<b>93.7%</b>
621.261 · Natural Gas	295.55	500.00	-204.45	59.1%
622.261 · Electricity	48,208.26	57,883.34	-9,675.08	83.3%
<b>Total 2610 · Operation of Building</b>	<b>708,836.50</b>	<b>809,338.24</b>	<b>-100,501.74</b>	<b>87.6%</b>
<b>2620 · Maintenance of Building</b>				
117.262 · Custodial Wages	20,332.83	25,250.00	-4,917.17	80.5%
227.262 · Custodial- FICA	1,229.61	1,565.50	-335.89	78.5%
247.262 · Custodial-MC	296.96	366.14	-69.18	81.1%
267-262 · Custodial- FUTA & MBT	394.74	28.00	366.74	1,409.8%
267.262 · Custodial-SUI	902.50	833.28	69.22	108.3%
277.262 · Custodial- WC	194.45	128.76	65.69	151.0%
430.262 · Misc Maint & Facilities Costs				

9:59 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - All Campuses**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
431.26a · A/C Maintenance Expense	4,435.05	1,000.00	3,435.05	443.5%
431.26b · Facility Maint	37,255.42	22,833.34	14,422.08	163.2%
431.26c · Summer Maintenance	3,415.44	5,000.00	-1,584.56	68.3%
431.26d · Maint. Reserves	250.00			
431.26f · Lawn Care	0.00	8,333.34	-8,333.34	0.0%
430.262 · Misc Maint & Facilities Costs - Other	922.70			
<b>Total 430.262 · Misc Maint &amp; Facilities Costs</b>	<b>46,278.61</b>	<b>37,166.68</b>	<b>9,111.93</b>	<b>124.5%</b>
610.262 · Gen Maint & Janitorial Supplies	25,601.91	9,166.66	16,435.25	279.3%
<b>Total 2620 · Maintenance of Building</b>	<b>95,231.61</b>	<b>74,505.02</b>	<b>20,726.59</b>	<b>127.8%</b>
2660 · Security				
490.266 · Alarm Security System	260.00	2,666.68	-2,406.68	9.7%
<b>Total 2660 · Security</b>	<b>260.00</b>	<b>2,666.68</b>	<b>-2,406.68</b>	<b>9.7%</b>
2670 · Safety				
490.267 · Security & Fire Services	7,204.00	3,313.66	3,890.34	217.4%
<b>Total 2670 · Safety</b>	<b>7,204.00</b>	<b>3,313.66</b>	<b>3,890.34</b>	<b>217.4%</b>
3100 · Food Service Operations				
570.31 · Food Services	0.00	2,916.68	-2,916.68	0.0%
3100 · Food Service Operations - Other	0.00	0.00	0.00	0.0%
<b>Total 3100 · Food Service Operations</b>	<b>0.00</b>	<b>2,916.68</b>	<b>-2,916.68</b>	<b>0.0%</b>
5000 · Debt Service				
810.500 · Dues & Fees	4,177.00	5,833.34	-1,656.34	71.6%
830.500 · Debt-Related Expenditures				
832.50a · Debt Services - AcademicaNV	0.00	0.00	0.00	0.0%
832.50b · Debt Serv -Loan	116,315.34	159,820.42	-43,505.08	72.8%
832.50c · Interest Expense	1,995.52			
<b>Total 830.500 · Debt-Related Expenditures</b>	<b>118,310.86</b>	<b>159,820.42</b>	<b>-41,509.56</b>	<b>74.0%</b>
890.500 · Misc. Expenditures				
892.50a · Bank Charges	0.00	500.00	-500.00	0.0%
892.50b · E-Funds Fee's	4.40	416.68	-412.28	1.1%
<b>Total 890.500 · Misc. Expenditures</b>	<b>4.40</b>	<b>916.68</b>	<b>-912.28</b>	<b>0.5%</b>
<b>Total 5000 · Debt Service</b>	<b>122,492.26</b>	<b>166,570.44</b>	<b>-44,078.18</b>	<b>73.5%</b>
900 · Co-Curricular/ Extra-Curricular				
920 · Athletics	5,748.88	2,083.30	3,665.58	276.0%
<b>Total 900 · Co-Curricular/ Extra-Curricular</b>	<b>5,748.88</b>	<b>2,083.30</b>	<b>3,665.58</b>	<b>276.0%</b>
<b>Total Expense</b>	<b>3,691,416.83</b>	<b>4,318,135.52</b>	<b>-626,718.69</b>	<b>85.5%</b>
<b>Net Ordinary Income</b>	<b>1,101,901.67</b>	<b>178,894.86</b>	<b>923,006.81</b>	<b>615.9%</b>
<b>Net Income</b>	<b>1,101,901.67</b>	<b>178,894.86</b>	<b>923,006.81</b>	<b>615.9%</b>

9:40 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Sky Pointe Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000 · Revenue from State Sources				
3110 · DSA Revenue	1,559,745.84	1,437,809.16	121,936.68	108.5%
3115a · SPED - Discretionary Unit	0.00	4,511.90	-4,511.90	0.0%
3115b · SPED Part B Funding	0.00	25,000.00	-25,000.00	0.0%
<b>Total 3000 · Revenue from State Sources</b>	<b>1,559,745.84</b>	<b>1,467,321.06</b>	<b>92,424.78</b>	<b>106.3%</b>
<b>Total Income</b>	<b>1,559,745.84</b>	<b>1,467,321.06</b>	<b>92,424.78</b>	<b>106.3%</b>
<b>Gross Profit</b>	<b>1,559,745.84</b>	<b>1,467,321.06</b>	<b>92,424.78</b>	<b>106.3%</b>
<b>Expense</b>				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	431,904.31	430,416.66	1,487.65	100.3%
113.100 · Licensed Substitute Teachers	0.00	11,166.70	-11,166.70	0.0%
123.100 · Long Term Subs	6,300.00			
221.100 · FICA - Licensed Teachers	3,030.08	0.00	3,030.08	100.0%
231.100 · PERS Instruction Personnel	72,122.09	84,180.88	-12,058.79	85.7%
241.100 · MC Teachers	6,147.99	6,325.62	-177.63	97.2%
251.100 · Tuition Reimb. for Teachers	450.00			
261.100 · Other (FUTA) - Teachers	1,228.96	455.00	773.96	270.1%
261.101 · SUI Teachers	13,623.53	15,820.50	-2,196.97	86.1%
271.100 · WC Teachers	2,775.67	2,224.88	550.79	124.8%
281.100 · Health Teachers	37,551.02	55,007.58	-17,456.56	68.3%
331.100 · Training & Dev. - Teachers	0.00	583.34	-583.34	0.0%
443.100 · Copier	5,475.00	6,666.66	-1,191.66	82.1%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	5,345.75	5,250.00	95.75	101.8%
610.102 · Teacher Reimbursements	5,161.92			
610.103 · Copier & Printing Supplies	1,486.71	2,250.00	-763.29	66.1%
610.104 · Assessment & Testing Materials	0.00	0.00	0.00	0.0%
<b>Total 610.100 · General Supplies</b>	<b>11,994.38</b>	<b>7,500.00</b>	<b>4,494.38</b>	<b>159.9%</b>
612.100 · Furniture - Fixtures	1,050.00			
641.100 · Curriculum - Textbooks	29,860.67	102,900.00	-73,039.33	29.0%
651.100 · Tech. Software (Educational)	16,169.03			
652.101 · Classroom Computers & Equipment	107.24			
653.100 · Web Based (Website)	0.00	4,000.00	-4,000.00	0.0%
893.100 · Indirect Costs- Incentives	0.00	5,084.64	-5,084.64	0.0%
<b>Total 1000 · Instruction</b>	<b>639,789.97</b>	<b>732,332.46</b>	<b>-92,542.49</b>	<b>87.4%</b>
200-SP · SPED				
111.SP · SPED - Licenced Teacher	19,774.94	35,000.00	-15,225.06	56.5%
221.SP · SPED - FICA Teacher	160.72			
231.SP · SPED - PERS	2,314.45	9,012.50	-6,698.05	25.7%
241.SP · SPED - MC Teachers	149.46	507.50	-358.04	29.5%
261.SP · SPED - SUI Teachers	154.19	1,155.00	-1,000.81	13.3%
261.SP2 · SPED - FUTA	0.00	35.00	-35.00	0.0%
271.SP · SPED - WC Teachers	126.68	178.50	-51.82	71.0%
281.SP · SPED - Health Teachers	1,476.57	2,170.00	-693.43	68.0%
320.SP · SPED - Contracted Services	10,324.89	22,500.00	-12,175.11	45.9%
610.SP1 · SPED -General Supplies-Teachers	377.51	250.00	127.51	151.0%
610.SP2 · SPED -Special Ed Supp-Students	769.00	500.00	269.00	153.8%
651.SP · Software- SPED	0.00	0.00	0.00	0.0%

9:40 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Sky Pointe Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 200-SP · SPED</b>	35,628.41	71,308.50	-35,680.09	50.0%
<b>2130 · Health Services</b>				
610.213 · Nursing Supplies	1,091.41	583.34	508.07	187.1%
<b>Total 2130 · Health Services</b>	1,091.41	583.34	508.07	187.1%
<b>2200 · Support Services - Instruction</b>				
115.220 · Non-Licensed Support Staff	8,716.90	12,500.00	-3,783.10	69.7%
225.220 · FICA - Ins. Support Staff	540.46	775.00	-234.54	69.7%
245.220 · MC - Inst. Support Staff	126.40	181.25	-54.85	69.7%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	427.62	412.50	15.12	103.7%
265.22B · FUTA - Inst. Support Staff	59.41	37.80	21.61	157.2%
<b>Total 260.220 · Unemployment Comp.</b>	487.03	450.30	36.73	108.2%
275.220 · WC - Inst. Support Staff	10.43	63.75	-53.32	16.4%
<b>Total 2200 · Support Services - Instruction</b>	9,881.22	13,970.30	-4,089.08	70.7%
<b>2290 · Other Support Service- Inst.</b>				
581.229 · Staff Travel- Teachers	0.00	1,666.66	-1,666.66	0.0%
<b>Total 2290 · Other Support Service- Inst.</b>	0.00	1,666.66	-1,666.66	0.0%
<b>2300 · Support - General Admin</b>				
115.230 · Gen Admin Salaries	24,042.49	30,000.00	-5,957.51	80.1%
225.230 · FICA - Gen Admin	95.64			
235.230 · PERS - Gen Admin	3,689.79	7,725.00	-4,035.21	47.8%
245.230 · MC - Gen Admin	331.33	435.00	-103.67	76.2%
265.230 · SUI - Gen Admin	734.84	990.00	-255.16	74.2%
265.23b · FUTA - Gen Admin	42.41	42.00	0.41	101.0%
275.230 · WC - Gen Admin	154.00	153.00	1.00	100.7%
285.230 · Health - Gen Admin	3,024.18	1,860.00	1,164.18	162.6%
340.230 · Other Professional Services				
340.23a · Audit	0.00	0.00	0.00	0.0%
340.23c · Background/Drug Tests	180.00	500.00	-320.00	36.0%
340.23d · Payroll Service Fee's	2,570.00	4,166.70	-1,596.70	61.7%
340.23e · Payroll Services - support	2,500.00	4,166.70	-1,666.70	60.0%
<b>Total 340.230 · Other Professional Services</b>	5,250.00	8,833.40	-3,583.40	59.4%
531.230 · Postage/Shipping	1,390.21	250.00	1,140.21	556.1%
533.230 · Telephone/Internet	1,315.32	1,333.34	-18.02	98.6%
610.230 · General Office Supplies	1,824.08	1,500.00	324.08	121.6%
<b>Total 2300 · Support - General Admin</b>	41,894.29	53,121.74	-11,227.45	78.9%
<b>2318 · Legal Services</b>				
340.231 · Legal	250.00	916.66	-666.66	27.3%
<b>Total 2318 · Legal Services</b>	250.00	916.66	-666.66	27.3%
<b>2400 · School Administration</b>				
114.240 · Admin - Licensed	48,234.97	66,833.34	-18,598.37	72.2%
234.240 · PERS - Admin Licensed	12,420.52	17,209.58	-4,789.06	72.2%
240.240 · Medicare Payments	0.00	0.00	0.00	0.0%
244.240 · MC - Admin Licensed	682.40	969.08	-286.68	70.4%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	74.75	2,205.50	-2,130.75	3.4%
264.24b · FUTA- Lic Administration	0.00	21.00	-21.00	0.0%

9:40 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Sky Pointe Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 260.240 · Unemployment Compensation</b>	74.75	2,226.50	-2,151.75	3.4%
274.240 · WC - Admin Licensed	308.92	340.86	-31.94	90.6%
284.240 · Health - Admin Licensed	2,533.20	4,143.66	-1,610.46	61.1%
<b>Total 2400 · School Administration</b>	64,254.76	91,723.02	-27,468.26	70.1%
<b>2500 · Central Services</b>				
310.250 · Management Fee	105,868.89	106,500.00	-631.11	99.4%
320.250 · Affiliation Fee	15,867.21	15,134.84	732.37	104.8%
<b>Total 2500 · Central Services</b>	121,736.10	121,634.84	101.26	100.1%
<b>2610 · Operation of Building</b>				
352.261 · IT - Technical Services	16,339.34	12,500.00	3,839.34	130.7%
410.261 · Utility Services				
411.26a · Water	9,085.56	3,666.66	5,418.90	247.8%
411.26b · Sewer	6,553.82	3,666.66	2,887.16	178.7%
<b>Total 410.261 · Utility Services</b>	15,639.38	7,333.32	8,306.06	213.3%
421.261 · Trash	2,524.73	2,333.34	191.39	108.2%
422.261 · Janitorial Service (Contracted)	8,659.09	15,833.34	-7,174.25	54.7%
440.261 · Rentals				
441.26a · Lease	224,450.00	310,386.16	-85,936.16	72.3%
<b>Total 440.261 · Rentals</b>	224,450.00	310,386.16	-85,936.16	72.3%
520.261 · Insurance				
521.261 · Property Insurance	0.00	2,250.00	-2,250.00	0.0%
522.261 · Liability Insurance	0.00	3,333.34	-3,333.34	0.0%
523.26a · D & O Insurance	0.00	1,000.00	-1,000.00	0.0%
523.26b · Other Insurance	4,690.88	1,000.00	3,690.88	469.1%
<b>Total 520.261 · Insurance</b>	4,690.88	7,583.34	-2,892.46	61.9%
590.261 · Other Purchased Services				
590.20a · DSA Sponsor Fee	23,396.20	22,702.26	693.94	103.1%
590.20b · Power School	0.00	1,750.00	-1,750.00	0.0%
<b>Total 590.261 · Other Purchased Services</b>	23,396.20	24,452.26	-1,056.06	95.7%
622.261 · Electricity	17,481.68	17,250.00	231.68	101.3%
<b>Total 2610 · Operation of Building</b>	313,181.30	397,671.76	-84,490.46	78.8%
<b>2620 · Maintenance of Building</b>				
117.262 · Custodial Wages	6,379.34	6,750.00	-370.66	94.5%
227.262 · Custodial- FICA	395.51	418.50	-22.99	94.5%
247.262 · Custodial-MC	92.50	97.88	-5.38	94.5%
267.262 · Custodial- FUTA & MBT	172.83	7.00	165.83	2,489.0%
267.262 · Custodial-SUI	262.26	222.76	39.50	117.7%
277.262 · Custodial- WC	40.85	34.42	6.43	118.7%
430.262 · Misc Maint & Facilities Costs				
431.26a · A/C Maintenance Expense	0.00	0.00	0.00	0.0%
431.26b · Facility Maint	22,335.94	7,250.00	15,085.94	308.1%
431.26c · Summer Maintenance	0.00	2,500.00	-2,500.00	0.0%
431.26f · Lawn Care	0.00	2,500.00	-2,500.00	0.0%
430.262 · Misc Maint & Facilities Costs - Other	922.70			
<b>Total 430.262 · Misc Maint &amp; Facilities Costs</b>	23,258.64	12,250.00	11,008.64	189.9%
610.262 · Gen Maint & Janitorial Supplies	8,445.43	2,500.00	5,945.43	337.8%



9:40 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Sky Pointe Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 2620 · Maintenance of Building</b>	39,047.36	22,280.56	16,766.80	175.3%
<b>2660 · Security</b>				
490.266 · Alarm Security System	35.00	500.00	-465.00	7.0%
<b>Total 2660 · Security</b>	35.00	500.00	-465.00	7.0%
<b>2670 · Safety</b>				
490.267 · Security & Fire Services	2,235.00	1,000.00	1,235.00	223.5%
<b>Total 2670 · Safety</b>	2,235.00	1,000.00	1,235.00	223.5%
<b>3100 · Food Service Operations</b>				
570.31 · Food Services	0.00	416.66	-416.66	0.0%
<b>Total 3100 · Food Service Operations</b>	0.00	416.66	-416.66	0.0%
<b>5000 · Debt Service</b>				
810.500 · Dues & Fees	1,866.00	1,833.34	32.66	101.8%
830.500 · Debt-Related Expenditures				
832.50b · Debt Serv -Loan	36,752.22	51,666.66	-14,914.44	71.1%
<b>Total 830.500 · Debt-Related Expenditures</b>	36,752.22	51,666.66	-14,914.44	71.1%
890.500 · Misc. Expenditures				
892.50a · Bank Charges	0.00	83.34	-83.34	0.0%
892.50b · E-Funds Fee's	1.42	166.66	-165.24	0.9%
<b>Total 890.500 · Misc. Expenditures</b>	1.42	250.00	-248.58	0.6%
<b>Total 5000 · Debt Service</b>	38,619.64	53,750.00	-15,130.36	71.9%
<b>900 · Co-Curricular/ Extra-Curricular</b>				
920 · Athletics	5,748.88	2,083.30	3,665.58	276.0%
<b>Total 900 · Co-Curricular/ Extra-Curricular</b>	5,748.88	2,083.30	3,665.58	276.0%
<b>Total Expense</b>	1,313,393.34	1,564,959.80	-251,566.46	83.9%
<b>Net Ordinary Income</b>	246,352.50	-97,638.74	343,991.24	-252.3%
<b>Net Income</b>	246,352.50	-97,638.74	343,991.24	-252.3%

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - North Las Vegas Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000 · Revenue from State Sources				
3110 · DSA Revenue	1,211,750.92	1,128,983.96	82,766.96	107.3%
3115a · SPED - Discretionary Unit	0.00	3,542.80	-3,542.80	0.0%
3115b · SPED Part B Funding	0.00	19,416.66	-19,416.66	0.0%
<b>Total 3000 · Revenue from State Sources</b>	<b>1,211,750.92</b>	<b>1,151,943.42</b>	<b>59,807.50</b>	<b>105.2%</b>
<b>Total Income</b>	<b>1,211,750.92</b>	<b>1,151,943.42</b>	<b>59,807.50</b>	<b>105.2%</b>
<b>Gross Profit</b>	<b>1,211,750.92</b>	<b>1,151,943.42</b>	<b>59,807.50</b>	<b>105.2%</b>
<b>Expense</b>				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	342,985.98	343,166.74	-180.76	99.9%
113.100 · Licensed Substitute Teachers	0.00	5,550.00	-5,550.00	0.0%
123.100 · Long Term Subs	2,574.32	0.00	2,574.32	100.0%
221.100 · FICA - Licensed Teachers	1,545.20	1,500.00	45.20	103.0%
231.100 · PERS Instruction Personnel	58,564.38	79,948.00	-21,383.62	73.3%
241.100 · MC Teachers	4,670.45	4,975.92	-305.47	93.9%
251.100 · Tuition Reimb. for Teachers	0.00	1,500.00	-1,500.00	0.0%
261.100 · Other (FUTA) - Teachers	817.07	395.50	421.57	206.6%
261.101 · SUI Teachers	10,651.64	11,324.50	-672.86	94.1%
271.100 · WC Teachers	2,219.47	1,750.16	469.31	126.8%
281.100 · Health Teachers	32,570.38	32,609.82	-39.44	99.9%
331.100 · Training & Dev. - Teachers	120.00	666.66	-546.66	18.0%
443.100 · Copier	6,420.96	6,666.66	-245.70	96.3%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	418.26	4,750.00	-4,331.74	8.8%
610.102 · Teacher Reimbursements	3,420.88			
610.103 · Copier & Printing Supplies	-319.90	1,583.34	-1,903.24	-20.2%
610.104 · Assessment & Testing Materials	0.00	0.00	0.00	0.0%
<b>Total 610.100 · General Supplies</b>	<b>3,519.24</b>	<b>6,333.34</b>	<b>-2,814.10</b>	<b>55.6%</b>
612.100 · Furniture - Fixtures	7,786.76			
641.100 · Curriculum - Textbooks	21,307.65	81,550.00	-60,242.35	26.1%
651.100 · Tech. Software (Educational)	43,126.30			
652.100 · Supplies/Equip. (IT Hardware)	225.09			
652.101 · Classroom Computers & Equipment	2,859.08			
653.100 · Web Based (Website)	8.17	4,000.00	-3,991.83	0.2%
<b>Total 1000 · Instruction</b>	<b>541,972.14</b>	<b>581,937.30</b>	<b>-39,965.16</b>	<b>93.1%</b>
200-SP · SPED				
111.SP · SPED - Licenced Teacher	7,000.28	18,333.34	-11,333.06	38.2%
221.SP · SPED - FICA Teacher	0.07	666.70	-666.63	0.0%
231.SP · SPED - PERS	1,802.56	4,054.16	-2,251.60	44.5%
241.SP · SPED - MC Teachers	79.02	265.84	-186.82	29.7%
261.SP · SPED - SUI Teachers	256.96	605.00	-348.04	42.5%
261.SP2 · SPED - FUTA	0.00	17.50	-17.50	0.0%
271.SP · SPED - WC Teachers	44.84	93.50	-48.66	48.0%
281.SP · SPED - Health Teachers	1,034.48	1,136.66	-102.18	91.0%
320.SP · SPED - Contracted Services	9,066.99	0.00	9,066.99	100.0%
610.SP1 · SPED -General Supplies-Teachers	177.55	166.66	10.89	106.5%
610.SP2 · SPED -Special Ed Supp-Students	0.00	416.66	-416.66	0.0%
651.SP · Software- SPED	0.00	0.00	0.00	0.0%

9:36 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - North Las Vegas Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 200-SP · SPED</b>	19,462.75	25,756.02	-6,293.27	75.6%
<b>2130 · Health Services</b>				
610.213 · Nursing Supplies	389.72	333.34	56.38	116.9%
<b>Total 2130 · Health Services</b>	389.72	333.34	56.38	116.9%
<b>2200 · Support Services - Instruction</b>				
115.220 · Non-Licensed Support Staff	4,410.00	12,500.00	-8,090.00	35.3%
225.220 · FICA - Ins. Support Staff	44.64	775.00	-730.36	5.8%
245.220 · MC - Inst. Support Staff	63.97	181.25	-117.28	35.3%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	184.81	412.50	-227.69	44.8%
265.22B · FUTA - Inst. Support Staff	79.65	37.80	41.85	210.7%
<b>Total 260.220 · Unemployment Comp.</b>	264.46	450.30	-185.84	58.7%
275.220 · WC - Inst. Support Staff	27.45	63.75	-36.30	43.1%
285.220 · Health - Support Staff	145.80			
2200 · Support Services - Instruction - Other	228.78			
<b>Total 2200 · Support Services - Instruction</b>	5,185.10	13,970.30	-8,785.20	37.1%
<b>2290 · Other Support Service- Inst.</b>				
581.229 · Staff Travel- Teachers	-413.99	1,666.66	-2,080.65	-24.8%
<b>Total 2290 · Other Support Service- Inst.</b>	-413.99	1,666.66	-2,080.65	-24.8%
<b>2300 · Support - General Admin</b>				
115.230 · Gen Admin Salaries	57,163.04	23,666.66	33,496.38	241.5%
225.230 · FICA - Gen Admin	450.39	450.00	0.39	100.1%
235.230 · PERS - Gen Admin	9,279.60	6,094.16	3,185.44	152.3%
245.230 · MC - Gen Admin	739.59	343.16	396.43	215.5%
265.230 · SUI - Gen Admin	1,138.82	781.00	357.82	145.8%
265.23b · FUTA - Gen Admin	56.47	28.00	28.47	201.7%
275.230 · WC - Gen Admin	374.38	120.70	253.68	310.2%
285.230 · Health - Gen Admin	1,383.34	1,467.34	-84.00	94.3%
340.230 · Other Professional Services				
340.23a · Audit	0.00	2,750.00	-2,750.00	0.0%
340.23c · Background/Drug Tests	0.00	416.66	-416.66	0.0%
340.23d · Payroll Service Fee's	2,270.00	4,333.34	-2,063.34	52.4%
340.23e · Payroll Services - support	2,200.00	4,000.00	-1,800.00	55.0%
<b>Total 340.230 · Other Professional Services</b>	4,470.00	11,500.00	-7,030.00	38.9%
531.230 · Postage/Shipping	968.40	250.00	718.40	387.4%
533.230 · Telephone/Internet	605.11	1,333.34	-728.23	45.4%
610.230 · General Office Supplies	1,050.29	1,416.66	-366.37	74.1%
<b>Total 2300 · Support - General Admin</b>	77,679.43	47,451.02	30,228.41	163.7%
<b>2318 · Legal Services</b>				
340.231 · Legal	250.00	916.66	-666.66	27.3%
<b>Total 2318 · Legal Services</b>	250.00	916.66	-666.66	27.3%
<b>2400 · School Administration</b>				
114.240 · Admin - Licensed	26,141.18	48,666.66	-22,525.48	53.7%
115.240 · Admin - Non- Licensed	0.00			
225.240 · FICA- Lic. Admin	31.00	450.00	-419.00	6.9%
234.240 · PERS - Admin Licensed	6,602.61	11,631.66	-5,029.05	56.8%
240.240 · Medicare Payments	7.25	705.66	-698.41	1.0%

9:36 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - North Las Vegas Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
244.240 · MC - Admin Licensed	264.23			
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	48.95	1,606.00	-1,557.05	3.0%
264.24b · FUTA- Lic Administration	103.35	14.00	89.35	738.2%
<b>Total 260.240 · Unemployment Compensation</b>	<b>152.30</b>	<b>1,620.00</b>	<b>-1,467.70</b>	<b>9.4%</b>
274.240 · WC - Admin Licensed	167.61	248.20	-80.59	67.5%
284.240 · Health - Admin Licensed	1,107.84	3,017.34	-1,909.50	36.7%
<b>Total 2400 · School Administration</b>	<b>34,474.02</b>	<b>66,339.52</b>	<b>-31,865.50</b>	<b>52.0%</b>
2500 · Central Services				
310.250 · Management Fee	82,248.48	83,625.00	-1,376.52	98.4%
320.250 · Affiliation Fee	12,456.21	11,884.04	572.17	104.8%
<b>Total 2500 · Central Services</b>	<b>94,704.69</b>	<b>95,509.04</b>	<b>-804.35</b>	<b>99.2%</b>
2610 · Operation of Building				
352.261 · IT - Technical Services	9,834.31	11,666.66	-1,832.35	84.3%
410.261 · Utility Services				
411.26a · Water	4,088.37	4,000.00	88.37	102.2%
411.26b · Sewer	0.00	0.00	0.00	0.0%
<b>Total 410.261 · Utility Services</b>	<b>4,088.37</b>	<b>4,000.00</b>	<b>88.37</b>	<b>102.2%</b>
421.261 · Trash	2,318.96	2,166.66	152.30	107.0%
422.261 · Janitorial Service (Contracted)	6,092.95	10,000.00	-3,907.05	60.9%
440.261 · Rentals				
441.26a · Lease	200,687.66	204,500.00	-3,812.34	98.1%
<b>Total 440.261 · Rentals</b>	<b>200,687.66</b>	<b>204,500.00</b>	<b>-3,812.34</b>	<b>98.1%</b>
520.261 · Insurance				
521.261 · Property Insurance	0.00	1,666.66	-1,666.66	0.0%
522.261 · Liability Insurance	0.00	3,333.34	-3,333.34	0.0%
523.26a · D & O Insurance	0.00	5,500.00	-5,500.00	0.0%
523.26b · Other Insurance	3,664.75	5,000.00	-1,335.25	73.3%
<b>Total 520.261 · Insurance</b>	<b>3,664.75</b>	<b>15,500.00</b>	<b>-11,835.25</b>	<b>23.6%</b>
590.261 · Other Purchased Services				
590.20a · DSA Sponsor Fee	18,176.28	17,826.06	350.22	102.0%
590.20b · Power School	0.00	1,750.00	-1,750.00	0.0%
<b>Total 590.261 · Other Purchased Services</b>	<b>18,176.28</b>	<b>19,576.06</b>	<b>-1,399.78</b>	<b>92.8%</b>
621.261 · Natural Gas	264.94	500.00	-235.06	53.0%
622.261 · Electricity	19,779.07	18,333.34	1,445.73	107.9%
<b>Total 2610 · Operation of Building</b>	<b>264,907.29</b>	<b>286,242.72</b>	<b>-21,335.43</b>	<b>92.5%</b>
2620 · Maintenance of Building				
117.262 · Custodial Wages	7,170.00	6,750.00	420.00	106.2%
227.262 · Custodial- FICA	413.53	418.50	-4.97	98.8%
247.262 · Custodial-MC	106.08	97.88	8.20	108.4%
267-262 · Custodial- FUTA & MBT	132.21	7.00	125.21	1,888.7%
267.262 · Custodial-SUI	356.00	222.76	133.24	159.8%
277.262 · Custodial- WC	48.10	34.42	13.68	139.7%
430.262 · Misc Maint & Facilities Costs				
431.26a · A/C Maintenance Expense	4,336.05	0.00	4,336.05	100.0%
431.26b · Facility Maint	4,988.91	7,583.34	-2,594.43	65.8%
431.26c · Summer Maintenance	1,163.27	2,500.00	-1,336.73	46.5%

9:36 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - North Las Vegas Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
431.26d · Maint. Reserves	250.00			
431.26f · Lawn Care	0.00	2,500.00	-2,500.00	0.0%
<b>Total 430.262 · Misc Maint &amp; Facilities Costs</b>	<b>10,738.23</b>	<b>12,583.34</b>	<b>-1,845.11</b>	<b>85.3%</b>
610.262 · Gen Maint & Janitorial Supplies	3,554.55	2,500.00	1,054.55	142.2%
<b>Total 2620 · Maintenance of Building</b>	<b>22,518.70</b>	<b>22,613.90</b>	<b>-95.20</b>	<b>99.6%</b>
<b>2660 · Security</b>				
490.266 · Alarm Security System	0.00	833.34	-833.34	0.0%
<b>Total 2660 · Security</b>	<b>0.00</b>	<b>833.34</b>	<b>-833.34</b>	<b>0.0%</b>
<b>2670 · Safety</b>				
490.267 · Security & Fire Services	905.00	1,166.66	-261.66	77.6%
<b>Total 2670 · Safety</b>	<b>905.00</b>	<b>1,166.66</b>	<b>-261.66</b>	<b>77.6%</b>
<b>3100 · Food Service Operations</b>				
570.31 · Food Services	0.00	833.34	-833.34	0.0%
3100 · Food Service Operations - Other	0.00	0.00	0.00	0.0%
<b>Total 3100 · Food Service Operations</b>	<b>0.00</b>	<b>833.34</b>	<b>-833.34</b>	<b>0.0%</b>
<b>5000 · Debt Service</b>				
810.500 · Dues & Fees	522.00	1,500.00	-978.00	34.8%
<b>830.500 · Debt-Related Expenditures</b>				
832.50a · Debt Services - AcademicaNV	0.00	0.00	0.00	0.0%
832.50b · Debt Serv -Loan	44,403.36	38,153.76	6,249.60	116.4%
832.50c · Interest Expense	1,995.52			
<b>Total 830.500 · Debt-Related Expenditures</b>	<b>46,398.88</b>	<b>38,153.76</b>	<b>8,245.12</b>	<b>121.6%</b>
<b>890.500 · Misc. Expenditures</b>				
892.50a · Bank Charges	0.00	83.34	-83.34	0.0%
892.50b · E-Funds Fee's	1.10	83.34	-82.24	1.3%
<b>Total 890.500 · Misc. Expenditures</b>	<b>1.10</b>	<b>166.68</b>	<b>-165.58</b>	<b>0.7%</b>
<b>Total 5000 · Debt Service</b>	<b>46,921.98</b>	<b>39,820.44</b>	<b>7,101.54</b>	<b>117.8%</b>
<b>Total Expense</b>	<b>1,108,956.83</b>	<b>1,185,390.26</b>	<b>-76,433.43</b>	<b>93.6%</b>
<b>Net Ordinary Income</b>	<b>102,794.09</b>	<b>-33,446.84</b>	<b>136,240.93</b>	<b>-307.3%</b>
<b>Net Income</b>	<b>102,794.09</b>	<b>-33,446.84</b>	<b>136,240.93</b>	<b>-307.3%</b>

9:35 AM

10/06/14

Accrual Basis

## Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual - Losee Campus July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000 · Revenue from State Sources				
3110 · DSA Revenue	1,217,502.90	1,103,670.42	113,832.48	110.3%
3115a · SPED - Discretionary Unit	0.00	3,463.36	-3,463.36	0.0%
3115b · SPED Part B Funding	0.00	19,000.00	-19,000.00	0.0%
<b>Total 3000 · Revenue from State Sources</b>	<b>1,217,502.90</b>	<b>1,126,133.78</b>	<b>91,369.12</b>	<b>108.1%</b>
<b>Total Income</b>	<b>1,217,502.90</b>	<b>1,126,133.78</b>	<b>91,369.12</b>	<b>108.1%</b>
<b>Gross Profit</b>	<b>1,217,502.90</b>	<b>1,126,133.78</b>	<b>91,369.12</b>	<b>108.1%</b>
<b>Expense</b>				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	233,921.27	345,719.34	-111,798.07	67.7%
113.100 · Licensed Substitute Teachers	0.00	9,083.34	-9,083.34	0.0%
123.100 · Long Term Subs	1,430.00			
221.100 · FICA - Licensed Teachers	1,867.05	2,000.00	-132.95	93.4%
231.100 · PERS Instruction Personnel	35,062.34	62,698.26	-27,635.92	55.9%
241.100 · MC Teachers	3,352.13	4,890.12	-1,537.99	68.5%
251.100 · Tuition Reimb. for Teachers	900.00			
261.100 · Other (FUTA) - Teachers	1,796.13	374.50	1,421.63	479.6%
261.101 · SUI Teachers	8,768.00	11,129.26	-2,361.26	78.8%
271.100 · WC Teachers	1,511.65	1,719.98	-208.33	87.9%
281.100 · Health Teachers	23,307.68	32,291.64	-8,983.96	72.2%
331.100 · Training & Dev. - Teachers	450.00	583.34	-133.34	77.1%
443.100 · Copier	6,777.09	6,666.66	110.43	101.7%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	1,176.32	5,900.00	-4,723.68	19.9%
610.103 · Copier & Printing Supplies	3,133.15	2,000.00	1,133.15	156.7%
610.104 · Assessment & Testing Materials	0.00	500.00	-500.00	0.0%
<b>Total 610.100 · General Supplies</b>	<b>4,309.47</b>	<b>8,400.00</b>	<b>-4,090.53</b>	<b>51.3%</b>
612.100 · Furniture - Fixtures	8,037.80			
652.100 · Supplies/Equip. (IT Hardware)	647.07			
653.100 · Web Based (Website)	0.00	583.34	-583.34	0.0%
893.100 · Indirect Costs- Incentives	1,000.00	4,299.40	-3,299.40	23.3%
<b>Total 1000 · Instruction</b>	<b>333,137.68</b>	<b>490,439.18</b>	<b>-157,301.50</b>	<b>67.9%</b>
200-SP · SPED				
111.SP · SPED - Licenced Teacher	7,231.04	27,083.34	-19,852.30	26.7%
231.SP · SPED - PERS	958.10	4,613.54	-3,655.44	20.8%
241.SP · SPED - MC Teachers	104.86	259.80	-154.94	40.4%
261.SP · SPED - SUI Teachers	181.16	591.26	-410.10	30.6%
261.SP2 · SPED - FUTA	0.00	17.50	-17.50	0.0%
271.SP · SPED - WC Teachers	46.30	91.38	-45.08	50.7%
281.SP · SPED - Health Teachers	645.51	1,110.84	-465.33	58.1%
291.SP · SPED - Other Teachers	0.00			
320.SP · SPED - Contracted Services	10,338.44	0.00	10,338.44	100.0%
610.SP1 · SPED -General Supplies-Teachers	452.90	166.70	286.20	271.7%
610.SP2 · SPED -Special Ed Supp-Students	0.00	500.00	-500.00	0.0%
<b>Total 200-SP · SPED</b>	<b>19,958.31</b>	<b>34,434.36</b>	<b>-14,476.05</b>	<b>58.0%</b>
2130 · Health Services				
610.213 · Nursing Supplies	441.57	416.66	24.91	106.0%

9:35 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Losee Campus**  
**July through August 2014**

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 2130 · Health Services</b>	441.57	416.66	24.91	106.0%
<b>2200 · Support Services - Instruction</b>				
115.220 · Non-Licensed Support Staff	4,272.49	12,500.00	-8,227.51	34.2%
225.220 · FICA - Ins. Support Staff	264.89	775.00	-510.11	34.2%
245.220 · MC - Inst. Support Staff	61.94	181.25	-119.31	34.2%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	179.01	412.50	-233.49	43.4%
265.22B · FUTA - Inst. Support Staff	101.29	37.80	63.49	268.0%
<b>Total 260.220 · Unemployment Comp.</b>	280.30	450.30	-170.00	62.2%
275.220 · WC - Inst. Support Staff	27.37	63.75	-36.38	42.9%
<b>Total 2200 · Support Services - Instruction</b>	4,906.99	13,970.30	-9,063.31	35.1%
<b>2290 · Other Support Service- Inst.</b>				
581.229 · Staff Travel- Teachers	750.00	1,666.66	-916.66	45.0%
<b>Total 2290 · Other Support Service- Inst.</b>	750.00	1,666.66	-916.66	45.0%
<b>2300 · Support - General Admin</b>				
115.230 · Gen Admin Salaries	13,777.43	23,666.66	-9,889.23	58.2%
225.230 · FICA - Gen Admin	275.62	1,467.34	-1,191.72	18.8%
235.230 · PERS - Gen Admin	1,459.10	6,094.16	-4,635.06	23.9%
245.230 · MC - Gen Admin	91.55	343.16	-251.61	26.7%
265.230 · SUI - Gen Admin	446.68	1,467.34	-1,020.66	30.4%
265.23b · FUTA - Gen Admin	61.58	28.00	33.58	219.9%
275.230 · WC - Gen Admin	88.25	120.70	-32.45	73.1%
285.230 · Health - Gen Admin	544.04			
340.230 · Other Professional Services				
340.23a · Audit	0.00	0.00	0.00	0.0%
340.23c · Background/Drug Tests	60.00	333.34	-273.34	18.0%
340.23d · Payroll Service Fee's	1,380.00	4,666.66	-3,286.66	29.6%
340.23e · Payroll Services - support	2,000.00	3,666.66	-1,666.66	54.5%
<b>Total 340.230 · Other Professional Services</b>	3,440.00	8,666.66	-5,226.66	39.7%
531.230 · Postage/Shipping	22.20	250.00	-227.80	8.9%
533.230 · Telephone/Internet	659.72	1,333.34	-673.62	49.5%
610.230 · General Office Supplies	1,743.54	1,416.66	326.88	123.1%
<b>Total 2300 · Support - General Admin</b>	22,609.71	44,854.02	-22,244.31	50.4%
<b>2318 · Legal Services</b>				
340.231 · Legal	250.00	916.66	-666.66	27.3%
<b>Total 2318 · Legal Services</b>	250.00	916.66	-666.66	27.3%
<b>2400 · School Administration</b>				
114.240 · Admin - Licensed	41,978.07	50,000.00	-8,021.93	84.0%
225.240 · FICA- Lic. Admin	1,326.45	1,333.30	-6.85	99.5%
234.240 · PERS - Admin Licensed	5,300.22	11,541.66	-6,241.44	45.9%
244.240 · MC - Admin Licensed	588.06	725.00	-136.94	81.1%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	1,277.94	1,650.00	-372.06	77.5%
264.24b · FUTA- Lic Administration	372.06	14.00	358.06	2,657.6%
<b>Total 260.240 · Unemployment Compensation</b>	1,650.00	1,664.00	-14.00	99.2%
274.240 · WC - Admin Licensed	268.91	255.00	13.91	105.5%
284.240 · Health - Admin Licensed	1,606.21	3,100.00	-1,493.79	51.8%

9:35 AM

10/06/14

Accrual Basis

## Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual - Losee Campus July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 2400 · School Administration</b>	52,717.92	68,618.96	-15,901.04	76.8%
<b>2500 · Central Services</b>				
310.250 · Management Fee	82,638.90	81,750.00	888.90	101.1%
320.250 · Affiliation Fee	12,212.63	11,617.58	595.05	105.1%
<b>Total 2500 · Central Services</b>	94,851.53	93,367.58	1,483.95	101.6%
<b>2610 · Operation of Building</b>				
352.261 · IT - Technical Services	7,010.35	12,166.66	-5,156.31	57.6%
410.261 · Utility Services				
411.26a · Water	36.06	3,666.66	-3,630.60	1.0%
411.26b · Sewer	0.00	3,666.66	-3,666.66	0.0%
<b>Total 410.261 · Utility Services</b>	36.06	7,333.32	-7,297.26	0.5%
421.261 · Trash	156.89	3,200.00	-3,043.11	4.9%
422.261 · Janitorial Service (Contracted)	3,360.00	14,166.66	-10,806.66	23.7%
440.261 · Rentals				
441.26a · Lease	14,500.00	0.00	14,500.00	100.0%
<b>Total 440.261 · Rentals</b>	14,500.00	0.00	14,500.00	100.0%
520.261 · Insurance				
521.261 · Property Insurance	0.00	4,666.66	-4,666.66	0.0%
522.261 · Liability Insurance	91.50	1,500.00	-1,408.50	6.1%
523.26a · D & O Insurance	0.00	583.34	-583.34	0.0%
523.26b · Other Insurance	3,811.34			
<b>Total 520.261 · Insurance</b>	3,902.84	6,750.00	-2,847.16	57.8%
590.261 · Other Purchased Services				
590.20a · DSA Sponsor Fee	18,262.56	17,426.38	836.18	104.8%
590.20b · Power School	0.00	1,750.00	-1,750.00	0.0%
<b>Total 590.261 · Other Purchased Services</b>	18,262.56	19,176.38	-913.82	95.2%
622.261 · Electricity	683.52	13,633.34	-12,949.82	5.0%
<b>Total 2610 · Operation of Building</b>	47,912.22	76,426.36	-28,514.14	62.7%
<b>2620 · Maintenance of Building</b>				
117.262 · Custodial Wages	3,098.02	6,750.00	-3,651.98	45.9%
227.262 · Custodial- FICA	192.08	418.50	-226.42	45.9%
247.262 · Custodial-MC	44.94	97.88	-52.94	45.9%
267-262 · Custodial- FUTA & MBT	46.58	7.00	39.58	665.4%
267.262 · Custodial-SUI	129.80	222.76	-92.96	58.3%
277.262 · Custodial- WC	81.90	34.42	47.48	237.9%
430.262 · Misc Maint & Facilities Costs				
431.26a · A/C Maintenance Expense	99.00	1,000.00	-901.00	9.9%
431.26b · Facility Maint	580.30	4,666.66	-4,086.36	12.4%
431.26f · Lawn Care	0.00	2,500.00	-2,500.00	0.0%
<b>Total 430.262 · Misc Maint &amp; Facilities Costs</b>	679.30	8,166.66	-7,487.36	8.3%
610.262 · Gen Maint & Janitorial Supplies	10,226.82	2,500.00	7,726.82	409.1%
<b>Total 2620 · Maintenance of Building</b>	14,499.44	18,197.22	-3,697.78	79.7%
<b>2660 · Security</b>				
490.266 · Alarm Security System	150.00	1,000.00	-850.00	15.0%
<b>Total 2660 · Security</b>	150.00	1,000.00	-850.00	15.0%



9:35 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Losee Campus**  
**July through August 2014**

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>2670 · Safety</b>				
490.267 · Security & Fire Services	2,656.00	980.34	1,675.66	270.9%
<b>Total 2670 · Safety</b>	2,656.00	980.34	1,675.66	270.9%
<b>3100 · Food Service Operations</b>				
570.31 · Food Services	0.00	833.34	-833.34	0.0%
<b>Total 3100 · Food Service Operations</b>	0.00	833.34	-833.34	0.0%
<b>5000 · Debt Service</b>				
810.500 · Dues & Fees	812.00	1,666.66	-854.66	48.7%
830.500 · Debt-Related Expenditures				
832.50b · Debt Serv -Loan	13,980.79	43,833.34	-29,852.55	31.9%
<b>Total 830.500 · Debt-Related Expenditures</b>	13,980.79	43,833.34	-29,852.55	31.9%
890.500 · Misc. Expenditures				
892.50a · Bank Charges	0.00	166.66	-166.66	0.0%
892.50b · E-Funds Fee's	1.14	83.34	-82.20	1.4%
<b>Total 890.500 · Misc. Expenditures</b>	1.14	250.00	-248.86	0.5%
<b>Total 5000 · Debt Service</b>	14,793.93	45,750.00	-30,956.07	32.3%
<b>Total Expense</b>	609,635.30	891,871.64	-282,236.34	68.4%
<b>Net Ordinary Income</b>	607,867.60	234,262.14	373,605.46	259.5%
<b>Net Income</b>	607,867.60	234,262.14	373,605.46	259.5%

9:52 AM

10/06/14

Accrual Basis

## Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual - Stephanie Campus July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
3000 · Revenue from State Sources				
3110 · DSA Revenue	804,318.84	749,280.84	55,038.00	107.3%
3115a · SPED - Discretionary Unit	0.00	2,351.28	-2,351.28	0.0%
<b>Total 3000 · Revenue from State Sources</b>	<u>804,318.84</u>	<u>751,632.12</u>	<u>52,686.72</u>	<u>107.0%</u>
<b>Total Income</b>	<u>804,318.84</u>	<u>751,632.12</u>	<u>52,686.72</u>	<u>107.0%</u>
<b>Gross Profit</b>	804,318.84	751,632.12	52,686.72	107.0%
<b>Expense</b>				
1000 · Instruction				
111.100 · Licensed Teachers Salaries	234,293.67	240,958.34	-6,664.67	97.2%
113.100 · Licensed Substitute Teachers	0.00	6,250.00	-6,250.00	0.0%
221.100 · FICA - Licensed Teachers	649.99			
231.100 · PERS Instruction Personnel	43,639.94	47,152.72	-3,512.78	92.6%
241.100 · MC Teachers	3,584.46	3,493.90	90.56	102.6%
261.100 · Other (FUTA) - Teachers	122.68	262.50	-139.82	46.7%
261.101 · SUI Teachers	6,940.88	7,951.62	-1,010.74	87.3%
271.100 · WC Teachers	1,500.66	1,228.88	271.78	122.1%
281.100 · Health Teachers	26,852.31	29,817.90	-2,965.59	90.1%
331.100 · Training & Dev. - Teachers	450.00	916.66	-466.66	49.1%
443.100 · Copier	-1,152.79	6,666.66	-7,819.45	-17.3%
610.100 · General Supplies				
610.101 · Classroom Supplies/Consumables	1,546.81	3,166.66	-1,619.85	48.8%
610.102 · Teacher Reimbursements	4,765.09			
610.103 · Copier & Printing Supplies	504.78	1,450.00	-945.22	34.8%
<b>Total 610.100 · General Supplies</b>	<u>6,816.68</u>	<u>4,616.66</u>	<u>2,200.02</u>	<u>147.7%</u>
612.100 · Furniture - Fixtures	28,035.95			
641.100 · Curriculum - Textbooks	1,843.20	54,600.00	-52,756.80	3.4%
651.100 · Tech. Software (Educational)	18,294.56			
652.100 · Supplies/Equip. (IT Hardware)	1,203.32			
652.101 · Classroom Computers & Equipment	3,300.00			
653.100 · Web Based (Website)	0.00	583.34	-583.34	0.0%
<b>Total 1000 · Instruction</b>	<u>376,375.51</u>	<u>404,499.18</u>	<u>-28,123.67</u>	<u>93.0%</u>
200-SP · SPED				
111.SP · SPED - Licenced Teacher	10,564.68	17,500.00	-6,935.32	60.4%
221.SP · SPED - FICA Teacher	0.00	333.30	-333.30	0.0%
231.SP · SPED - PERS	2,720.42	4,172.92	-1,452.50	65.2%
241.SP · SPED - MC Teachers	148.12	253.76	-105.64	58.4%
261.SP · SPED - SUI Teachers	280.38	577.50	-297.12	48.6%
261.SP2 · SPED - FUTA	0.00	17.50	-17.50	0.0%
271.SP · SPED - WC Teachers	67.66	89.26	-21.60	75.8%
281.SP · SPED - Health Teachers	1,164.20	1,085.00	79.20	107.3%
320.SP · SPED - Contracted Services	7,100.32	0.00	7,100.32	100.0%
610.SP1 · SPED -General Supplies-Teachers	177.55	141.66	35.89	125.3%
610.SP2 · SPED -Special Ed Supp-Students	801.43	266.66	534.77	300.5%
<b>Total 200-SP · SPED</b>	<u>23,024.76</u>	<u>24,437.56</u>	<u>-1,412.80</u>	<u>94.2%</u>
2130 · Health Services				
610.213 · Nursing Supplies	615.52	266.66	348.86	230.8%

## Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual - Stephanie Campus July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
<b>Total 2130 · Health Services</b>	615.52	266.66	348.86	230.8%
<b>2200 · Support Services - Instruction</b>				
115.220 · Non-Licensed Support Staff	6,645.88	10,000.00	-3,354.12	66.5%
225.220 · FICA - Ins. Support Staff	525.81			
245.220 · MC - Inst. Support Staff	0.00	241.66	-241.66	0.0%
260.220 · Unemployment Comp.				
265.22 · SUI - Inst. Support Staff	278.46	550.00	-271.54	50.6%
265.22B · FUTA - Inst. Support Staff	77.77	49.00	28.77	158.7%
<b>Total 260.220 · Unemployment Comp.</b>	356.23	599.00	-242.77	59.5%
275.220 · WC - Inst. Support Staff	42.56	85.00	-42.44	50.1%
285.220 · Health - Support Staff	0.00	1,033.34	-1,033.34	0.0%
<b>Total 2200 · Support Services - Instruction</b>	7,570.48	11,959.00	-4,388.52	63.3%
<b>2290 · Other Support Service- Inst.</b>				
581.229 · Staff Travel- Teachers	0.00	1,200.00	-1,200.00	0.0%
<b>Total 2290 · Other Support Service- Inst.</b>	0.00	1,200.00	-1,200.00	0.0%
<b>2300 · Support - General Admin</b>				
115.230 · Gen Admin Salaries	16,296.02	19,166.66	-2,870.64	85.0%
225.230 · FICA - Gen Admin	67.27	333.30	-266.03	20.2%
235.230 · PERS - Gen Admin	2,015.46	4,602.08	-2,586.62	43.8%
245.230 · MC - Gen Admin	229.40	277.92	-48.52	82.5%
265.230 · SUI - Gen Admin	389.82	632.50	-242.68	61.6%
265.23b · FUTA - Gen Admin	12.69	28.00	-15.31	45.3%
275.230 · WC - Gen Admin	104.38	97.76	6.62	106.8%
285.230 · Health - Gen Admin	1,803.81	1,188.34	615.47	151.8%
340.230 · Other Professional Services				
340.23a · Audit	0.00	0.00	0.00	0.0%
340.23c · Background/Drug Tests	15.00	333.34	-318.34	4.5%
340.23d · Payroll Service Fee's	1,580.00	2,166.66	-586.66	72.9%
340.23e · Payroll Services - support	1,700.00	2,000.00	-300.00	85.0%
<b>Total 340.230 · Other Professional Services</b>	3,295.00	4,500.00	-1,205.00	73.2%
531.230 · Postage/Shipping	0.00	166.66	-166.66	0.0%
533.230 · Telephone/Internet	1,323.29	1,166.66	156.63	113.4%
610.230 · General Office Supplies	396.85	1,375.00	-978.15	28.9%
<b>Total 2300 · Support - General Admin</b>	25,933.99	33,534.88	-7,600.89	77.3%
<b>2318 · Legal Services</b>				
340.231 · Legal	250.00	916.66	-666.66	27.3%
<b>Total 2318 · Legal Services</b>	250.00	916.66	-666.66	27.3%
<b>2400 · School Administration</b>				
114.240 · Admin - Licensed	28,434.72	34,038.84	-5,604.12	83.5%
225.240 · FICA- Lic. Admin	58.40	333.30	-274.90	17.5%
234.240 · PERS - Admin Licensed	5,863.72	8,431.66	-2,767.94	67.2%
240.240 · Medicare Payments	13.66			
244.240 · MC - Admin Licensed	383.20	493.56	-110.36	77.6%
260.240 · Unemployment Compensation				
264.24a · SUI - Admin Licensed	39.47	1,123.28	-1,083.81	3.5%
264.24b · FUTA- Lic Administration	11.02	14.00	-2.98	78.7%
<b>Total 260.240 · Unemployment Compensation</b>	50.49	1,137.28	-1,086.79	4.4%

9:52 AM

10/06/14

Accrual Basis

## Somerset Academy of Las Vegas Profit & Loss Budget vs. Actual - Stephanie Campus July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
274.240 · WC - Admin Licensed	182.11	173.60	8.51	104.9%
284.240 · Health - Admin Licensed	2,363.33	2,110.40	252.93	112.0%
<b>Total 2400 · School Administration</b>	<b>37,149.63</b>	<b>46,718.64</b>	<b>-9,569.01</b>	<b>79.5%</b>
<b>2500 · Central Services</b>				
310.250 · Management Fee	54,593.73	55,500.00	-906.27	98.4%
320.250 · Affiliation Fee	8,276.23	7,887.16	389.07	104.9%
<b>Total 2500 · Central Services</b>	<b>62,869.96</b>	<b>63,387.16</b>	<b>-517.20</b>	<b>99.2%</b>
<b>2610 · Operation of Building</b>				
352.261 · IT - Technical Services	5,916.48	6,666.66	-750.18	88.7%
410.261 · Utility Services				
411.26a · Water	858.69	1,666.66	-807.97	51.5%
411.26b · Sewer	971.27	833.34	137.93	116.6%
<b>Total 410.261 · Utility Services</b>	<b>1,829.96</b>	<b>2,500.00</b>	<b>-670.04</b>	<b>73.2%</b>
421.261 · Trash	755.49	1,500.00	-744.51	50.4%
422.261 · Janitorial Service (Contracted)	5,225.93	8,666.66	-3,440.73	60.3%
440.261 · Rentals				
441.26a · Lease	22,441.21	0.00	22,441.21	100.0%
441.26b · Portable lease	21,723.69			
<b>Total 440.261 · Rentals</b>	<b>44,164.90</b>	<b>0.00</b>	<b>44,164.90</b>	<b>100.0%</b>
520.261 · Insurance				
521.261 · Property Insurance	0.00	5,000.00	-5,000.00	0.0%
522.261 · Liability Insurance	91.50	1,833.34	-1,741.84	5.0%
523.26a · D & O Insurance	0.00	666.66	-666.66	0.0%
523.26b · Other Insurance	2,492.03			
<b>Total 520.261 · Insurance</b>	<b>2,583.53</b>	<b>7,500.00</b>	<b>-4,916.47</b>	<b>34.4%</b>
590.261 · Other Purchased Services				
590.20a · DSA Sponsor Fee	12,064.80	11,830.76	234.04	102.0%
590.20b · Power School	0.00	1,666.66	-1,666.66	0.0%
<b>Total 590.261 · Other Purchased Services</b>	<b>12,064.80</b>	<b>13,497.42</b>	<b>-1,432.62</b>	<b>89.4%</b>
621.261 · Natural Gas	30.61			
622.261 · Electricity	10,263.99	8,666.66	1,597.33	118.4%
<b>Total 2610 · Operation of Building</b>	<b>82,835.69</b>	<b>48,997.40</b>	<b>33,838.29</b>	<b>169.1%</b>
<b>2620 · Maintenance of Building</b>				
117.262 · Custodial Wages	3,685.47	5,000.00	-1,314.53	73.7%
227.262 · Custodial- FICA	228.49	310.00	-81.51	73.7%
247.262 · Custodial-MC	53.44	72.50	-19.06	73.7%
267.262 · Custodial- FUTA & MBT	43.12	7.00	36.12	616.0%
267.262 · Custodial-SUI	154.44	165.00	-10.56	93.6%
277.262 · Custodial- WC	23.60	25.50	-1.90	92.5%
430.262 · Misc Maint & Facilities Costs				
431.26b · Facility Maint	9,350.27	3,333.34	6,016.93	280.5%
431.26c · Summer Maintenance	2,252.17			
431.26f · Lawn Care	0.00	833.34	-833.34	0.0%
<b>Total 430.262 · Misc Maint &amp; Facilities Costs</b>	<b>11,602.44</b>	<b>4,166.68</b>	<b>7,435.76</b>	<b>278.5%</b>
610.262 · Gen Maint & Janitorial Supplies	3,375.11	1,666.66	1,708.45	202.5%
<b>Total 2620 · Maintenance of Building</b>	<b>19,166.11</b>	<b>11,413.34</b>	<b>7,752.77</b>	<b>167.9%</b>

9:52 AM

10/06/14

Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss Budget vs. Actual - Stephanie Campus**  
 July through August 2014

	Jul - Aug 14	Budget	\$ Over Budget	% of Budget
2660 - Security				
490.266 - Alarm Security System	75.00	333.34	-258.34	22.5%
<b>Total 2660 - Security</b>	<b>75.00</b>	<b>333.34</b>	<b>-258.34</b>	<b>22.5%</b>
2670 - Safety				
490.267 - Security & Fire Services	1,408.00	166.66	1,241.34	844.8%
<b>Total 2670 - Safety</b>	<b>1,408.00</b>	<b>166.66</b>	<b>1,241.34</b>	<b>844.8%</b>
3100 - Food Service Operations				
570.31 - Food Services	0.00	833.34	-833.34	0.0%
<b>Total 3100 - Food Service Operations</b>	<b>0.00</b>	<b>833.34</b>	<b>-833.34</b>	<b>0.0%</b>
5000 - Debt Service				
810.500 - Dues & Fees	977.00	833.34	143.66	117.2%
830.500 - Debt-Related Expenditures				
832.50b - Debt Serv -Loan	21,178.97	26,166.66	-4,987.69	80.9%
<b>Total 830.500 - Debt-Related Expenditures</b>	<b>21,178.97</b>	<b>26,166.66</b>	<b>-4,987.69</b>	<b>80.9%</b>
890.500 - Misc. Expenditures				
892.50a - Bank Charges	0.00	166.66	-166.66	0.0%
892.50b - E-Funds Fee's	0.74	83.34	-82.60	0.9%
<b>Total 890.500 - Misc. Expenditures</b>	<b>0.74</b>	<b>250.00</b>	<b>-249.26</b>	<b>0.3%</b>
<b>Total 5000 - Debt Service</b>	<b>22,156.71</b>	<b>27,250.00</b>	<b>-5,093.29</b>	<b>81.3%</b>
<b>Total Expense</b>	<b>659,431.36</b>	<b>675,913.82</b>	<b>-16,482.46</b>	<b>97.6%</b>
<b>Net Ordinary Income</b>	<b>144,887.48</b>	<b>75,718.30</b>	<b>69,169.18</b>	<b>191.4%</b>
<b>Net income</b>	<b>144,887.48</b>	<b>75,718.30</b>	<b>69,169.18</b>	<b>191.4%</b>

10:54 AM  
10/06/14  
Accrual Basis

**Somerset Academy of Las Vegas**  
**Profit & Loss by Class**  
July through August 2014

	<u>Jul - Aug 14</u>
Ordinary Income/Expense	
Income	
200.SGF · SGF Funds	
200.EME · EME SGF Income	-32,706.10
200.NLV · NLV SGF Income	5,997.27
200.OAK · OAK SGF Income	964.47
200.SKY · SKY SGF Income	-5,485.02
Total 200.SGF · SGF Funds	<u>-31,229.38</u>
Total Income	<u>-31,229.38</u>
Gross Profit	<u>-31,229.38</u>
Net Ordinary Income	<u>-31,229.38</u>
Net Income	<u><u>-31,229.38</u></u>

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 7 – Review of Contract with Russell Caldwell, D.A. Davidson and R.W. Baird & Company. Number of Enclosures: 3
--

<b>SUBJECT: Review of Contract with Russell Caldwell, D.A Davidson and R.W. Baird &amp; Company</b>
---

- |   |
|---|
| <input type="checkbox"/> Action                 |
| <input type="checkbox"/> Appointments           |
| <input type="checkbox"/> Approval               |
| <input type="checkbox"/> Consent Agenda         |
| <input checked="" type="checkbox"/> Information |
| <input type="checkbox"/> Public Hearing         |
| <input type="checkbox"/> Regular Adoption       |

Presenter (s): Ryan/Bob/Clayton
---------------------------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

Background: During the last Board meeting, the Board approved the retention of Russell Caldwell as the Financial Advisor and D.A. Davidson and R.W. Baird & Company as the Investment Bankers to aid in the bond process.
---

Submitted By: Staff
---------------------

Cody Noble, Board Chair  
Somerset Academy  
7038 Sky Pointe Drive  
Las Vegas, Nevada 89131

September 15, 2014

Re: Muni Financial Advisory Services

Dear Cody:

This letter outlines the scope of services and cost for the rendering of Financial Advisory Services, (the "Services"), by The Russell Caldwell Company, (the "Company") to the Somerset Academy, (the "Client") related to the municipal bond financing needed to acquire facilities at Sky Pointe and North Las Vegas. Execution of this letter by the two parties will become a formal engagement, and it will govern the completion of the Services through the closing of the bonds. The Series 2014 bonds are simply referred to as the "bonds". The Client is proceeding with the bonds through the Department of Business and Industry using the Department's new bonding program for charter schools.

In providing the Services, the Company owes the Client a duty of loyalty and shall at all times represent the interests of the Client. The Company will serve as a fiduciary to the Client and seek to create a bonding opportunity that meets the long-term objectives of the Client.

The Company will provide the following services:

- 1) Development of a strategy to have the Clients Series 2014 bonds issued through the state agency and subsequently purchased by qualified buyers based on the credit quality of the Client. The distribution of the bonds will occur through an investment bank (an "Underwriter") to be selected by the Client.
- 2) Assemble, with your approval, the bond counsel, disclosure counsel, underwriters, trustee, rating agency, and related parties to organize and complete the bonding project.
- 3) Develop schedules and timelines to guide the bonding process.
- 4) Prepare the Client for the rating agency site visit from Standard and Poor's Corporation.
- 5) Review with the Client the debt schedules and uses of fund allocations for the bonds reflecting the costs of repaying the bonds and issuing the bonds. (Costs for title insurance and real estate closing fees must be identified by the Client's local counsel.)
- 6) Assist the Client in stress testing its long-term business plans to predict affordability of the bonds.
- 7) Recommend covenants that may be helpful to obtaining an investment grade credit rating for the bonds.



- 8) Provide comments to the Client, the Underwriter, and the bond and disclosure counsel on the legal documents.
- 9) Oversee the “pre-pricing” of the bonds offered by the underwriters and provide an opinion on the interest rates the bonds are sold as being a reasonable rate given prevailing market conditions at the time of the bond sale.
- 10) Issue a closing memorandum for the bond transaction and provide an instruction to the Trustee to send funds to acquire the real estate.
- 11) Provide direct input to the Client in values related to real estate acquisition and the inclusion of acquisition costs in the bond issue.
- 12) Provide other reasonable and customary services of a regulated municipal financial advisor.

For the Services rendered the Client will cause to be paid a flat fee of \$90,000.00 for the Series 2014 bonds payable from bond proceeds at closing. Payment of this fee is fully conditioned on the successful closing of the bond issue. Should the bonds not close then no fee is due or owed. The Company is responsible for its own travel expense and will not charge for travel as this is considered in the flat fee.

This engagement shall expire one business day after the bond closing unless amended in writing by the Company and the Client. Any dispute related to this engagement shall be governed under the laws of Nevada.

The engagement may be cancelled by cause or for convenience by either party upon the giving of fifteen days written notice of cancellation. Should this engagement be found to be non-compliant with any State or federal regulation, it shall be cancelled immediately and rendered null and void.

If this meets with your approval, please execute and return one copy to me.

Sincerely,

Accepted by:

\_\_\_\_\_  
President  
The Russell Caldwell Company  
Broomfield, Colorado

\_\_\_\_\_  
Authorized Official  
Somerset Academy  
Nevada

September 2, 2014

VIA - email

Cody Noble, Board Chair  
Somerset Academy  
1378 Paseo Verde Parkway, Suite 200  
Henderson, NV 89012

Re: Underwriting Engagement Letter for Somerset Academy of Las Vegas Series 2014 Bonds

Dear Mr. Noble:

On behalf of D.A. Davidson & Co. ("Davidson"), we wish to thank you for the opportunity to serve as senior managing underwriter for Somerset Schools on its proposed offering and issuance of approximately 40 million dollars of bonds. This letter will confirm the terms of our engagement; however, it is anticipated that this letter will be replaced and superseded by a bond purchase agreement to be entered into by the parties (the "Purchase Agreement") if and when the Securities are priced following successful completion of the offering process.

1. Services to be Provided by Davidson. Somerset Academy of Las Vegas or a separate corporation formed for the financing of the Sky Pointe Campus and North Las Vegas Campus, hereby engages Davidson to serve as underwriter of the proposed offering and issuance of the Securities and in such capacity Davidson agrees to provide the following services:

- Develop a marketing plan for the offering, including identification of potential investors
- Review and evaluate the proposed terms of the offering and the Securities
- Assist in the preparation of the official statement and other offering documents
- Consult with the various attorneys and other service providers about the offering and the terms of the Securities
- Inform Somerset Academy of the marketing and offering process
- Negotiate the pricing, including the interest rate, and other terms of the Securities
- Obtain CUSIP number(s) for the Securities and arrange for their DTC book-entry eligibility
- Plan and arrange for the closing and settlement of the issuance and the delivery of the Securities
- Such other usual and customary underwriting services as may be requested by the School and/or its Building Corporation that will serve as the Borrower in the transaction.

In addition, at Somerset Academy's request, Davidson may provide incidental financial advisory services, including advice as to the structure, timing, terms and other matters concerning the issuance of the Securities. Davidson is required to make the following disclosure pursuant to MSRB Rule G-23: Davidson will be providing such advisory services in its capacity as underwriter and not as a financial advisor to Somerset Academy. As underwriter, Davidson's primary role is to purchase, or arrange for the placement of, the Securities in an arm's length commercial transaction between the School and Davidson. Davidson has financial and other interests that differ from those of the School.

As underwriter, Davidson will not be required to purchase the Securities except pursuant to the terms of the Purchase Agreement, which will not be signed until successful completion of the pre-sale offering period. This letter does not obligate Davidson to purchase any of the Securities.

2. Fees and Expenses. Davidson's proposed underwriting fee is \$11.50/bond of the principal amount of the Securities issued. In addition to the underwriting fee, Somerset Academy shall reimburse Davidson for other miscellaneous costs such as payment of CUSIP, DTC, printing and mailing/distribution charges. Somerset Academy shall be responsible for paying for all other costs of issuance, including without limitation, bond counsel, underwriter's counsel (if any) and ratings agency fees and expenses, Conduit Agency fees, Trustee fees, and all other expenses incident to the performance of the School's obligations under the proposed offering. All such fees will be listed and identified in the bond schedules and are eligible bond issuance costs.
3. Out of Pocket. Somerset Academy will be responsible for the issuer fees and the rating agency application fee whether or not the bonds close. However, there is no pre-sales fee or sale in lieu of fee due to Davidson. Davidson's fee is completely contingent on the bond closing.
4. Term and Termination. The term of this engagement shall extend from the date of this letter to the closing of the offering of the Securities but no later than January 2015. Notwithstanding the foregoing, either party may terminate Davidson's engagement at any time without liability of penalty upon at least 10 days' prior written notice to the other party. If Davidson's engagement is terminated by Somerset Academy, Somerset Academy agrees to not use the work Davidson has provided in a subsequent securities offering during 2014-2015.
5. Miscellaneous. This letter shall be governed and construed in accordance with the laws of the State of Nevada. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party.

Your execution of this letter will confirm that Somerset Academy expects that we will serve as an underwriter of the bonds, and will enable us to provide advice with respect to the structure, timing, terms and other similar matters concerning the bonds pursuant to the underwriter exclusion under the SEC's municipal advisor registration rules.

If there is any aspect of this Agreement that you believe requires further clarification, please do not hesitate to contact us. If the foregoing is consistent with your understanding of our engagement, please sign and return the enclosed copy of this letter.

Again, we thank you for the opportunity to assist you with your proposed financing and the confidence you have placed in us.

Very truly yours,

Eric Duran  
Managing Director  
D.A. DAVIDSON & CO.

Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2014

By: \_\_\_\_\_  
Somerset Academy

cc: Russ Caldwell  
Robert Howell

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014

Agenda Item: 8 – Update on Bond Application Process, Approval of Appraisal Agreement and Resolution to Complete Bond Application Process

Number of Enclosures:

**SUBJECT: Update on Bond Application Process, Approval of Appraisal Agreement and Resolution to Complete Bond Application Process**

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Ryan/Bob

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: During the last Board meeting, the Board approved the retention of the Financial Advisor and the Investment Bankers and the bond process is currently underway.

Submitted By: Staff

**DRAFT**  
**Nevada State Department of Business & Industry**  
**(Somerset Academy:**  
**North Las Vegas and Sky Pointe Campus)**  
**Charter School Revenue Bonds, Series 2014**

**Schedule of Events**  
*(as of September 19, 2014)*

OCTOBER 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Conference Call Dial-in Number: 1-888-251-2909**  
**Conference Room Number: 6180909#**

Date	Task	Responsibility
9/16/14	• IDA application due	Somerset Academy
9/19/14	• Rating Application	Davidson/Somerset
10/07/14	• Inducement of Certificates	Ballard/Davidson/Somerset
10/08/14	• TEFRA posted	Ballard
10/10/14	• Kick off call 4:00 p.m. MDT	All Hands
10/13/14	• Documents circulated	Ballard
10/20/14	• Document review 10:00 a.m. MDT	All Hands
10/23/14	• Documents in near final form to NSDBI	Ballard
10/28/14	• TEFRA Hearing	Ballard/NSDBI
10/29/14	• Conference call 10:00 a.m. MDT	All Hands
10/30/14	• Revised Documents Circulated	Ballard
11/03/14	• State Board Authorizers	Ballard/Somerset
11/04/14	• Rating Presentation 10:30 a.m.	Davidson/Somerset
11/14/14	• Rating Received	Davidson/Somerset
11/17/14	• Conference call (as needed)	All Hands
11/19/14	• Post PLOM	Ballard/ Davidson
12/03/14	• Site visit investors	Davidson/Somerset
12/08/14	• Price Bonds	Davidson
12/15/14	• Pre-Close	All Hands
12/16/14	• Close	All Hands

# AGREEMENT FOR PROFESSIONAL VALUATION SERVICES

---

**DATE OF AGREEMENT:**                    **SEPTEMBER 29, 2014**

**PARTIES TO AGREEMENT:**

**Client:**

Somerset Academy of Las Vegas  
North Las Vegas Campus  
Attn: Ryan Reeves – Operation Manager  
1378 Paseo Verde Parkway, Suite 200  
Henderson, Nevada 89012

**Appraiser:**

John L. Emmerling, MAI  
Trophy Property Company, Inc.  
2224 South Queen Street  
Lakewood, CO 80227  
303-981-6289  
303-534-8270 - FAX  
[jemmer@aol.com](mailto:jemmer@aol.com) - E-mail

---

Client hereby engages Appraiser to complete an appraisal assignment as follows:

**PROPERTY IDENTIFICATION**

Somerset Academy of Las Vegas – North Las Vegas Campus  
385 West Centennial Parkway  
North Las Vegas, Nevada  
4.59 Acres  
40,010 SF

**INTEREST VALUED**

Fee Simple Estate.

**INTENDED USERS**

Somerset Academy of Las Vegas Board of Directors, D. A. Davidson and Company, and their assigns.

*Note: No other users are intended by Appraiser. Appraiser shall consider the intended users when determining the level of detail to be provided in the Appraisal Report.*

**INTENDED USE**

To assist Client in support for bond financing through the firm of D. A. Davidson and Company, the subject property being the collateral supporting the bond.

*Note: No other use is intended by Appraiser. The intended use as stated shall be used by Appraiser in determining the appropriate Scope of Work for the assignment.*

**TYPE OF VALUE**

Market Value as defined by the Appraisal Institute.

**DATE OF VALUE**

The date of inspection or any other date you specify.

**HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS**

None.

**APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)**

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute, Appraisal Foundation.

**ANTICIPATED SCOPE OF WORK**

To complete an opinion of Market Value of the subject property in its "as is" condition, which will include an inspection of the site, review of plans and specifications, research data related to the community of Las Vegas and Clark County records. We will be gathering sales information on recently transacted comparable land and improved school properties. The information will then be translated into an opinion of Market Value.

**SITE VISIT**

Somerset Academy of Las Vegas designated representative.

**Valuation Approaches**

Cost Approach, Sales Comparison Approach and/or Income Approach.

*Note: Appraiser shall use all approaches necessary to develop a credible opinion of value.*

**APPRAISAL REPORT**

**Report Format:**

Narrative presented in a summary format.

**CONTACT FOR INFORMATION AND PROPERTY ACCESS**

To Be Determined

**DATE OF DELIVERY**

On or before November 10, 2014

**NUMBER OF COPIES**

One bound copies and an electronic file in PDF format for each property.

**DELIVERY METHOD**

Overnight delivery service and E-mail.

**USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS**

Appraiser may use employees or independent contractors at Appraiser's discretion to complete the assignment, unless otherwise agreed by the parties.

**PAYMENT TO APPRAISER – TROPHY PROPERTY COMPANY, INC.**

**Somerset Academy of Las Vegas – North Las Vegas Campus**

The fee for this assignment is budgeted at \$6,500.00 plus of \$750 for travel and report preparation expenses for the valuation of the current interests in the real property. We are requesting a retainer in the amount of \$3,500.00 be included with a signed copy of this agreement.

The balance of the fee will be due and payable upon delivery of the final report or at the time that draft report or letter opinion of value is presented to you and/or your designated representative, if requested.

If requested to participate in meetings and/or telephone calls after the completion of the appraisal report a fee will be charged at \$175.00 per hour. Outstanding balances beyond 30 days will be assessed a penalty of 1.50% and each month thereafter.

**PROPERTIES UNDER CONTRACT FOR SALE OR LEASE**

If the property appraised is currently under contract for sale or lease, Client shall provide to Appraiser a copy of said contract/lease including all addenda.

**CONFIDENTIALITY**

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).



**CHANGES TO AGREEMENT**

Any changes to the assignment as outlined in this Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value, type of value or property appraised cannot be changed without a new Agreement.

**CANCELLATION**

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

**NO THIRD PARTY BENEFICIARIES**

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

**TESTIMONY AT COURT OR OTHER PROCEEDINGS**

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment.

**APPRAISER INDEPENDENCE**

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.


**EXPIRATION OF AGREEMENT**

This Agreement is valid only if signed by both Appraiser and Client within 3 days of the Date of Agreement specified.

**GOVERNING LAW & JURISDICTION**

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.

**By Appraiser:**



\_\_\_\_\_  
**(Signature)**

**John L. Emmerling**  
\_\_\_\_\_  
**(Printed name)**

**September 29, 2014**  
\_\_\_\_\_  
**(date)**

**By Client:**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Printed name)**

\_\_\_\_\_  
**(date)**

## **QUALIFICATIONS OF JOHN L. EMMERLING, MAI**

### **EMPLOYMENT HISTORY – Past 25 Years**

2009-Present	President Trophy Property Company, Inc. 2224 South Queen Street Lakewood, Colorado 80227
2001 – 2008	Partner Daniels Emmerling Real Estate Services, LLP Englewood, Colorado
1998 - 2001	Director of Valuation Services THK Associates, Inc. Aurora, Colorado
1997-1998	Director of Valuation Services Joseph Farber and Company, Inc. Denver, Colorado
1983-1997	Director/Manager Valuation Advisory Services Cushman & Wakefield of Colorado, Inc. Denver, Colorado

### **PROFESSIONAL EXPERIENCE**

John L. Emmerling, MAI has 42 years experience in the real estate industry. After completing his degree at the University of Colorado, majoring in real estate and marketing, his career began appraising single-family residences. In 1983, he received his MAI designation and opened the Denver appraisal office for Cushman & Wakefield. As part of this national network, he coordinated multi-property assignments throughout the U.S. and has completed appraisal assignments in most all of the western states.

Experience in the various property types include:

Office Buildings	Charter Schools
Shopping Centers	Hotels/Motels
Golf Courses & Resort Properties	Industrial Facilities
Apartments	Congregate Care
Mobile Home Parks	Mini-warehouse
Special Purpose	Subdivisions and Vacant Land

Valuation techniques include feasibility, leasehold/leased fee, Discounted Cash Flow analysis, and other computer assisted applications.

## **PROFESSIONAL ASSOCIATIONS**

Member of the Appraisal Institute (MAI Designation)  
State of Colorado - Certified General Appraiser #CGO1313487  
State of Colorado - Licensed Associate Broker (Active)  
State of Arizona – Certified General Real Estate Appraiser #31981

## **EDUCATION**

Bachelor of Science in Real Estate and Marketing, 1972  
University of Colorado  
Boulder, Colorado

Partial List - AIREA/Appraisal Institute Courses and Seminars

Real Estate Appraisal Principles  
Capitalization Theory and Techniques  
Case Studies and Report Writing  
Litigation Valuation  
Residential Valuation  
Standards of Professional Practice - Parts A&B  
Electronic Spreadsheet  
Water Rights Valuation  
Ad Valorem Tax and Assessed Values  
Cash Equivalency  
Evaluation - Commercial Construction  
Fair Lending and the Appraiser

## **EXPERT WITNESS**

Qualified as an expert witness in real estate valuation - US Bankruptcy Court, Federal District Court, Adams, Boulder, Denver, Arapahoe, and Jefferson County District Courts - Colorado. District Court – Arizona.

## **ARTICLES**

New Technology Continues to Effect Change in Appraisal - Colorado Real Estate Journal - 1996  
Real Estate Tax Appeal - Denver Business Journal - 1996  
An Advisory Services Panel Report – Victorian Square – Sparks Nevada, Urban Land Institute – 2000

## **Listing of Charter Schools Appraised or Feasibility Studies**

### **John L. Emmerling, MAI**

2002

Stargate Charter School – Thornton, Colorado  
Bromely East Charter School – Brighton, Colorado  
Peak to Peak Charter School – Lafayette, Colorado

2003

Academy of Charter Schools – Westminster, Colorado  
Pioneer Charter School – Fort Collins, Colorado  
Aspen Academy Charter School – Highlands Ranch, Colorado

2004

Denver Lutheran High School – Denver, Colorado  
Lutheran High School of the Rockies – Parker, Colorado  
Heritage Christian School – Fort Collins, Colorado  
Elbert County Charter School – Elizabeth, Colorado  
Aurora Academy Charter School – Aurora, Colorado

2005

Commerce City Academy – Commerce City, Colorado  
Community Leadership Academy – Commerce City, Colorado  
Montessori School of Evergreen – Evergreen, Colorado  
Woodrow Wilson Charter School – Westminster, Colorado  
Ridgeview Classical Schools – Fort Collins, Colorado  
Knowledge Quest Academy – Milliken, Colorado

2006

North Colorado Academy of Arts & Technology – Fort Collins, Colorado  
Denver Academy – Denver, Colorado  
American Leadership Academy – Spanish Fork, Utah  
Carbon Valley Academy – Fredrick, Colorado

2007

Spectrum Academy School – North Salt Lake, Utah  
Liberty Academy Charter School – Salem, Utah  
Lakeview Academy Charter School – Saratoga Springs, Utah  
Channing Hall Charter School – Draper, Utah  
Challenges, Choices & Images Charter School – Denver, Colorado  
Northeast Academy Charter School – Denver, Colorado  
Monument Academy – Monument, Colorado  
Ronald Reagan Academy – Springville, Utah  
Summit Academy – Draper, Utah  
Vail Christian High School – Edwards, Colorado

# Listing of Charter Schools Appraised

## Page 2

2008

Academy of Charter Schools – Westminster, Colorado  
Denver Academy – Denver, Colorado  
New Vision Charter School – Loveland, Colorado  
Rockwell School – Saratoga Springs, Utah  
Flagstaff Charter School – Longmont, Colorado  
Twin Peaks Charter School – Longmont, Colorado  
North Star Academy – Parker, Colorado

2009

Free Horizon Charter School - Golden, Colorado  
Berean Academy Charter School – Sierra Vista, Arizona  
Legacy Traditional School - Maricopa, Arizona  
Crown Point Academy – Westminster, Colorado  
High Point Academy – Aurora, Colorado

2010

Odyssey Academy Charter School – Buckeye, Arizona  
American Leadership Academy – Gilbert, Arizona  
Cambridge Academy (2) – Mesa & Queen Creek, Arizona  
Academy of Charter Schools Pre-K-2<sup>nd</sup> – Westminster, Colorado  
Twin Peaks Academy Charter School – Longmont, Colorado  
Global Village Academy Charter School – Aurora, Colorado  
Caprock Charter School – Grand Junction, Colorado

2011

Candeo Schools – Peoria, Arizona  
Kennesaw Charter School – Kennesaw, Georgia  
Highline Academy – Denver, Colorado  
Monarch Montessori (Samsonite) – Denver, Colorado  
DeKalb Academy – Stone Mountain, Georgia  
Brooks Academy – San Antonio, Texas  
Lincoln Academy – Arvada, Colorado  
Stone Creek Charter School – Edwards, Colorado  
AXL Academy Charter School – Aurora, Colorado

# **Listing of Charter Schools Appraised**

## **Page 3**

2012

Jefferson Academy – Broomfield and Westminster, Colorado  
Academy for Technology and the Classics – Santa Fe, New Mexico  
Explore Knowledge Academy – Las Vegas, Nevada  
STEM Academy Charter School – Highlands Ranch, Colorado  
SkyView Academy Charter School – Lone Tree, Colorado  
University Labs Charter School – Greeley, Colorado  
Littleton Preparatory Academy – Littleton, Colorado  
Mountain Phoenix Charter School – Wheat Ridge Colorado  
Community Leadership Academy Charter School – Commerce City, CO  
American Academy 2 Charter School – Parker, Colorado  
National Dance Institute of New Mexico – Santa Fe, New Mexico

2013

Boulder College of Massage Therapy – Boulder, Colorado  
STEM Academy Charter School – Highlands Ranch, Colorado  
Prospect Ridge Academy Charter School – Broomfield, Colorado  
Rocky Mountain Classical Academy – Falcon, Colorado (Consulting)

2014

Vanguard Classical School – Lowery Campus – Denver, Colorado  
Vanguard Classical School – East Campus – Aurora, Colorado  
Twin Peaks Academy charter School – Longmont, Colorado  
Swallows Charter Academy School – Pueblo West, Colorado  
Colorado Early Colleges – Colorado Springs, Colorado  
Colorado Early Colleges – Fort Collins, Colorado  
Colorado Early colleges – Douglas County – Parker, Colorado  
STEM Academy High Charter School – Highlands Ranch, Colorado

# AGREEMENT FOR PROFESSIONAL VALUATION SERVICES

---

**DATE OF AGREEMENT:**                    **SEPTEMBER 29, 2014**

**PARTIES TO AGREEMENT:**

**Client:**

Somerset Academy of Las Vegas  
Sky Pointe Campus  
Attn: Ryan Reeves – Operation Manager  
1378 Paseo Verde Parkway, Suite 200  
Henderson, Nevada 89012

**Appraiser:**

John L. Emmerling, MAI  
Trophy Property Company, Inc.  
2224 South Queen Street  
Lakewood, CO 80227  
303-981-6289  
303-534-8270 - FAX  
[jemmer@aol.com](mailto:jemmer@aol.com) - E-mail

---

Client hereby engages Appraiser to complete an appraisal assignment as follows:

**PROPERTY IDENTIFICATION**

Somerset Academy of Las Vegas – Sky Pointe Campus  
7078 Sky Pointe Drive  
Las Vegas, Nevada  
12.14 Acres  
92,00 SF (Esyimate)

**INTEREST VALUED**

Fee Simple Estate.

**INTENDED USERS**

Somerset Academy of Las Vegas Board of Directors, D. A. Davidson and Company, and their assigns.

*Note: No other users are intended by Appraiser. Appraiser shall consider the intended users when determining the level of detail to be provided in the Appraisal Report.*

**INTENDED USE**

To assist Client in support for bond financing through the firm of D. A. Davidson and Company, the subject property being the collateral supporting the bond.

*Note: No other use is intended by Appraiser. The intended use as stated shall be used by Appraiser in determining the appropriate Scope of Work for the assignment.*

**TYPE OF VALUE**

Market Value as defined by the Appraisal Institute.

**DATE OF VALUE**

The date of inspection or any other date you specify.

**HYPOTHETICAL CONDITIONS, EXTRAORDINARY ASSUMPTIONS**

Subject to Completion of the proposed addition to the high school in a timely and workmanlike manner, according to plans and specification provided to the Appriaser.

**APPLICABLE REQUIREMENTS OTHER THAN THE UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE (USPAP)**

The Code of Professional Ethics and Standards of Professional Appraisal Practice of the Appraisal Institute, Appraisal Foundation.

**ANTICIPATED SCOPE OF WORK**

To complete an opinion of Market Value of the subject property in its "as completed" condition, specifically the completion of the high school facilities as is being proposed which will include an inspection of the site, review of plans and specifications, research data related to the community of Las Vegas and Clark County records. We will be gathering sales information on recently transacted comparable land and improved school properties. The information will then be translated into an opinion of Market Value.

**SITE VISIT**

Somerset Academy of Las Vegas designated representative.

**Valuation Approaches**

Cost Approach, Sales Comparison Approach and/or Income Approach.

*Note: Appraiser shall use all approaches necessary to develop a credible opinion of value.*

**APPRAISAL REPORT**

**Report Format:**

Narrative presented in a summary format.

**CONTACT FOR INFORMATION AND PROPERTY ACCESS**

To Be Determined

**DATE OF DELIVERY**

On or before November 10, 2014

**NUMBER OF COPIES**

One bound copies and an electronic file in PDF format for each property.

**DELIVERY METHOD**

Overnight delivery service and E-mail.

**USE OF EMPLOYEES OR INDEPENDENT CONTRACTORS**

Appraiser may use employees or independent contractors at Appraiser's discretion to complete the assignment, unless otherwise agreed by the parties.

**PAYMENT TO APPRAISER – TROPHY PROPERTY COMPANY, INC.**

**Somerset Academy of Las Vegas – Sky Pointe Campus**

The fee for this assignment is budgeted at \$8,250.00 plus of \$750 for travel and report preparation expenses for the valuation of the current interests in the real property. We are requesting a retainer in the amount of \$3,500.00 be included with a signed copy of this agreement.

The balance of the fee will be due and payable upon delivery of the final report or at the time that draft report or letter opinion of value is presented to you and/or your designated representative, if requested.

If requested to participate in meetings and/or telephone calls after the completion of the appraisal report a fee will be charged at \$175.00 per hour. Outstanding balances beyond 30 days will be assessed a penalty of 1.50% and each month thereafter.

**PROPERTIES UNDER CONTRACT FOR SALE OR LEASE**

If the property appraised is currently under contract for sale or lease, Client shall provide to Appraiser a copy of said contract/lease including all addenda.

**CONFIDENTIALITY**

Appraiser shall not provide a copy of the written Appraisal Report to, or disclose the results of the appraisal prepared in accordance with this Agreement with, any party other than Client, unless Client authorizes, except as stipulated in the Confidentiality Section of the ETHICS RULE of the Uniform Standards of Professional Appraisal Practice (USPAP).



**CHANGES TO AGREEMENT**

Any changes to the assignment as outlined in this Agreement shall necessitate a new Agreement. The identity of the client, intended users, or intended use; the date of value, type of value or property appraised cannot be changed without a new Agreement.

**CANCELLATION**

Client may cancel this Agreement at any time prior to the Appraiser's delivery of the Appraisal Report upon written notification to the Appraiser. Client shall pay Appraiser for work completed on assignment prior to Appraiser's receipt of written cancellation notice, unless otherwise agreed upon by Appraiser and Client in writing.

**NO THIRD PARTY BENEFICIARIES**

Nothing in this Agreement shall create a contractual relationship between the Appraiser or the Client and any third party, or any cause of action in favor of any third party. This Agreement shall not be construed to render any person or entity a third party beneficiary of this Agreement, including, but not limited to, any third parties identified herein.

**TESTIMONY AT COURT OR OTHER PROCEEDINGS**

Unless otherwise stated in this Agreement, Client agrees that Appraiser's assignment pursuant to this Agreement shall not include the Appraiser's participation in or preparation for, whether voluntarily or pursuant to subpoena, any oral or written discovery, sworn testimony in a judicial, arbitration or administrative proceeding, or attendance at any judicial, arbitration, or administrative proceeding relating to this assignment.

**APPRAISER INDEPENDENCE**

Appraiser cannot agree to provide a value opinion that is contingent on a predetermined amount. Appraiser cannot guarantee the outcome of the assignment in advance. Appraiser cannot insure that the opinion of value developed as a result of this Assignment will serve to facilitate any specific objective by Client or others or advance any particular cause. Appraiser's opinion of value will be developed competently and with independence, impartiality and objectivity.


**EXPIRATION OF AGREEMENT**

This Agreement is valid only if signed by both Appraiser and Client within 3 days of the Date of Agreement specified.

**GOVERNING LAW & JURISDICTION**

The interpretation and enforcement of this Agreement shall be governed by the laws of the state in which the Appraiser's principal place of business is located, exclusive of any choice of law rules.

**By Appraiser:**



\_\_\_\_\_  
**(Signature)**

**John L. Emmerling**  
\_\_\_\_\_  
**(Printed name)**

**September 29, 2014**  
\_\_\_\_\_  
**(date)**

**By Client:**

\_\_\_\_\_  
**(Signature)**

\_\_\_\_\_  
**(Printed name)**

\_\_\_\_\_  
**(date)**

## **QUALIFICATIONS OF JOHN L. EMMERLING, MAI**

### **EMPLOYMENT HISTORY – Past 25 Years**

2009-Present	President Trophy Property Company, Inc. 2224 South Queen Street Lakewood, Colorado 80227
2001 – 2008	Partner Daniels Emmerling Real Estate Services, LLP Englewood, Colorado
1998 - 2001	Director of Valuation Services THK Associates, Inc. Aurora, Colorado
1997-1998	Director of Valuation Services Joseph Farber and Company, Inc. Denver, Colorado
1983-1997	Director/Manager Valuation Advisory Services Cushman & Wakefield of Colorado, Inc. Denver, Colorado

### **PROFESSIONAL EXPERIENCE**

John L. Emmerling, MAI has 42 years experience in the real estate industry. After completing his degree at the University of Colorado, majoring in real estate and marketing, his career began appraising single-family residences. In 1983, he received his MAI designation and opened the Denver appraisal office for Cushman & Wakefield. As part of this national network, he coordinated multi-property assignments throughout the U.S. and has completed appraisal assignments in most all of the western states.

Experience in the various property types include:

Office Buildings	Charter Schools
Shopping Centers	Hotels/Motels
Golf Courses & Resort Properties	Industrial Facilities
Apartments	Congregate Care
Mobile Home Parks	Mini-warehouse
Special Purpose	Subdivisions and Vacant Land

Valuation techniques include feasibility, leasehold/leased fee, Discounted Cash Flow analysis, and other computer assisted applications.

## **PROFESSIONAL ASSOCIATIONS**

Member of the Appraisal Institute (MAI Designation)  
State of Colorado - Certified General Appraiser #CGO1313487  
State of Colorado - Licensed Associate Broker (Active)  
State of Arizona – Certified General Real Estate Appraiser #31981

## **EDUCATION**

Bachelor of Science in Real Estate and Marketing, 1972  
University of Colorado  
Boulder, Colorado

Partial List - AIREA/Appraisal Institute Courses and Seminars

Real Estate Appraisal Principles  
Capitalization Theory and Techniques  
Case Studies and Report Writing  
Litigation Valuation  
Residential Valuation  
Standards of Professional Practice - Parts A&B  
Electronic Spreadsheet  
Water Rights Valuation  
Ad Valorem Tax and Assessed Values  
Cash Equivalency  
Evaluation - Commercial Construction  
Fair Lending and the Appraiser

## **EXPERT WITNESS**

Qualified as an expert witness in real estate valuation - US Bankruptcy Court, Federal District Court, Adams, Boulder, Denver, Arapahoe, and Jefferson County District Courts - Colorado. District Court – Arizona.

## **ARTICLES**

New Technology Continues to Effect Change in Appraisal - Colorado Real Estate Journal - 1996  
Real Estate Tax Appeal - Denver Business Journal - 1996  
An Advisory Services Panel Report – Victorian Square – Sparks Nevada, Urban Land Institute – 2000

# **Listing of Charter Schools Appraised or Feasibility Studies**

## **John L. Emmerling, MAI**

2002

Stargate Charter School – Thornton, Colorado  
Bromely East Charter School – Brighton, Colorado  
Peak to Peak Charter School – Lafayette, Colorado

2003

Academy of Charter Schools – Westminster, Colorado  
Pioneer Charter School – Fort Collins, Colorado  
Aspen Academy Charter School – Highlands Ranch, Colorado

2004

Denver Lutheran High School – Denver, Colorado  
Lutheran High School of the Rockies – Parker, Colorado  
Heritage Christian School – Fort Collins, Colorado  
Elbert County Charter School – Elizabeth, Colorado  
Aurora Academy Charter School – Aurora, Colorado

2005

Commerce City Academy – Commerce City, Colorado  
Community Leadership Academy – Commerce City, Colorado  
Montessori School of Evergreen – Evergreen, Colorado  
Woodrow Wilson Charter School – Westminster, Colorado  
Ridgeview Classical Schools – Fort Collins, Colorado  
Knowledge Quest Academy – Milliken, Colorado

2006

North Colorado Academy of Arts & Technology – Fort Collins, Colorado  
Denver Academy – Denver, Colorado  
American Leadership Academy – Spanish Fork, Utah  
Carbon Valley Academy – Fredrick, Colorado

2007

Spectrum Academy School – North Salt Lake, Utah  
Liberty Academy Charter School – Salem, Utah  
Lakeview Academy Charter School – Saratoga Springs, Utah  
Channing Hall Charter School – Draper, Utah  
Challenges, Choices & Images Charter School – Denver, Colorado  
Northeast Academy Charter School – Denver, Colorado  
Monument Academy – Monument, Colorado  
Ronald Reagan Academy – Springville, Utah  
Summit Academy – Draper, Utah  
Vail Christian High School – Edwards, Colorado

## **Listing of Charter Schools Appraised**

### **Page 2**

2008

Academy of Charter Schools – Westminster, Colorado  
Denver Academy – Denver, Colorado  
New Vision Charter School – Loveland, Colorado  
Rockwell School – Saratoga Springs, Utah  
Flagstaff Charter School – Longmont, Colorado  
Twin Peaks Charter School – Longmont, Colorado  
North Star Academy – Parker, Colorado

2009

Free Horizon Charter School - Golden, Colorado  
Berean Academy Charter School – Sierra Vista, Arizona  
Legacy Traditional School - Maricopa, Arizona  
Crown Point Academy – Westminster, Colorado  
High Point Academy – Aurora, Colorado

2010

Odyssey Academy Charter School – Buckeye, Arizona  
American Leadership Academy – Gilbert, Arizona  
Cambridge Academy (2) – Mesa & Queen Creek, Arizona  
Academy of Charter Schools Pre-K-2<sup>nd</sup> – Westminster, Colorado  
Twin Peaks Academy Charter School – Longmont, Colorado  
Global Village Academy Charter School – Aurora, Colorado  
Caprock Charter School – Grand Junction, Colorado

2011

Candeo Schools – Peoria, Arizona  
Kennesaw Charter School – Kennesaw, Georgia  
Highline Academy – Denver, Colorado  
Monarch Montessori (Samsonite) – Denver, Colorado  
DeKalb Academy – Stone Mountain, Georgia  
Brooks Academy – San Antonio, Texas  
Lincoln Academy – Arvada, Colorado  
Stone Creek Charter School – Edwards, Colorado  
AXL Academy Charter School – Aurora, Colorado

## **Listing of Charter Schools Appraised**

### **Page 3**

2012

Jefferson Academy – Broomfield and Westminster, Colorado  
Academy for Technology and the Classics – Santa Fe, New Mexico  
Explore Knowledge Academy – Las Vegas, Nevada  
STEM Academy Charter School – Highlands Ranch, Colorado  
SkyView Academy Charter School – Lone Tree, Colorado  
University Labs Charter School – Greeley, Colorado  
Littleton Preparatory Academy – Littleton, Colorado  
Mountain Phoenix Charter School – Wheat Ridge Colorado  
Community Leadership Academy Charter School – Commerce City, CO  
American Academy 2 Charter School – Parker, Colorado  
National Dance Institute of New Mexico – Santa Fe, New Mexico

2013

Boulder College of Massage Therapy – Boulder, Colorado  
STEM Academy Charter School – Highlands Ranch, Colorado  
Prospect Ridge Academy Charter School – Broomfield, Colorado  
Rocky Mountain Classical Academy – Falcon, Colorado (Consulting)

2014

Vanguard Classical School – Lowery Campus – Denver, Colorado  
Vanguard Classical School – East Campus – Aurora, Colorado  
Twin Peaks Academy charter School – Longmont, Colorado  
Swallows Charter Academy School – Pueblo West, Colorado  
Colorado Early Colleges – Colorado Springs, Colorado  
Colorado Early Colleges – Fort Collins, Colorado  
Colorado Early colleges – Douglas County – Parker, Colorado  
STEM Academy High Charter School – Highlands Ranch, Colorado

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014

Agenda Item: 9 – Principal’s Report and Evaluation of Administrators.

Number of Enclosures:

### **SUBJECT: Principal’s Report and Evaluation of Administrators**

- Action
- Appointments
- Approval
- Consent Agenda
- Information
- Public Hearing
- Regular Adoption

Presenter (s): Principals/Ryan

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Principal reports and annual review of Administrators.

Submitted By: Staff

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 10 – Evaluation of EMO, Academica Nevada. Number of Enclosures:
--

<b>SUBJECT: Evaluation of EMO, Academica Nevada</b>
---

<input checked="" type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input type="checkbox"/> Consent Agenda
<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Ryan
---------------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

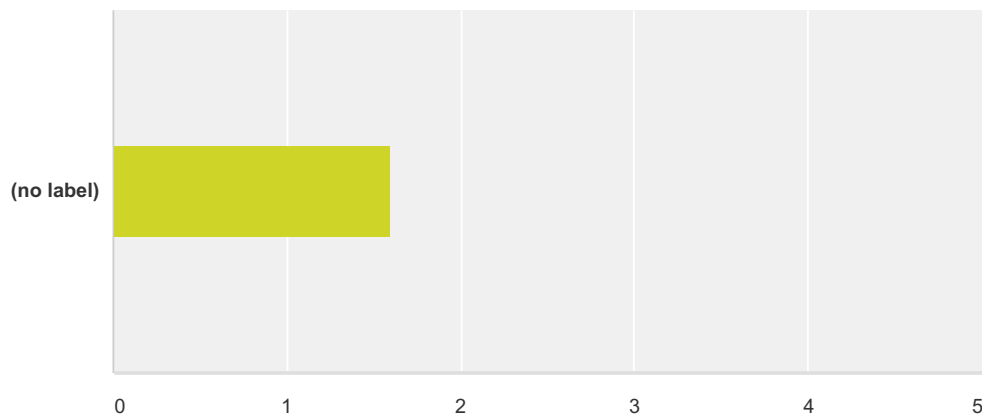
Background: Evaluation survey of Academica Nevada was previously sent out to all Administrators and Board Members.
--

Submitted By: Staff
---------------------



**Q1 Financial Reporting and Management: • Development and management of school budgets and forecasts. • Reporting to school financial results in compliance with state requirements. • Administration of Payroll. • Processing of payments on behalf of client, obtain check approvals, vendor issue resolution. • Creation and implementation of financial policies and procedures.**

Answered: 5 Skipped: 0

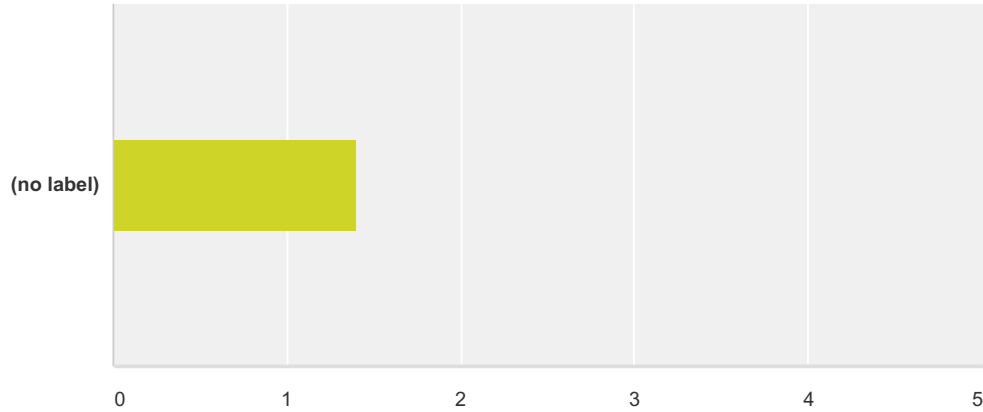


	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	40.00% 2	60.00% 3	0.00% 0	0.00% 0	5	1.60

#	Comments for "(no label)"	Date
1	For a new school, it would be nice to have a current budget to begin the school year. I am feeling as though I do not have a handle on our budget and don't want things to spin out of control.	10/7/2014 10:23 AM
2	We have come a long way in a reasonably short period of time. There has been steady improvement each year.	10/6/2014 10:44 AM
3	There are times that we will get conflicting information or very delayed responses when asking questions dealing with the budget. They tend to respond to principals in a more timely fashion after several requests have already been sent in by the banker/office manager. My recommendation is split the budget. I feel a responsibility to the budget when I am not the sole person making the spending decisions.	10/3/2014 3:12 PM

**Q2 Human Resource Management:•  
 Coordination of teacher and staff recruiting  
 activities.• Employee benefits  
 administration.• Assist in development of  
 employee handbooks.• Support and advice  
 regarding employee disciplinary  
 proceedings and actions.**

Answered: 5 Skipped: 0

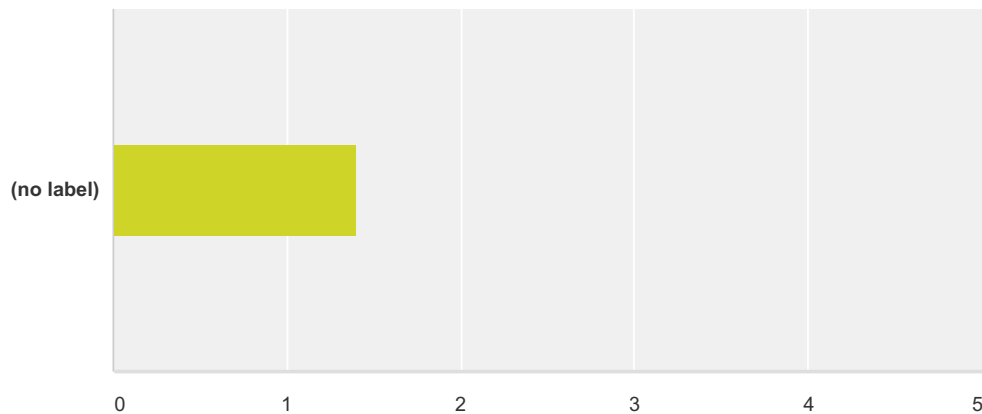


	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	60.00% 3	40.00% 2	0.00% 0	0.00% 0	5	1.40

#	Comment(s)	Date
1	Academica has been very helpful in all of these situations.	10/7/2014 10:23 AM
2	The recruitment fairs and recruiting trips are crucial to helping us fill our buildings.	10/6/2014 10:44 AM
3	I have felt supported in these areas and that Academica has a 'pulse' on upcoming events in order to alleviate pressures in those areas.	10/3/2014 3:12 PM

**Q3 School Operations Management:**  
**Supervision of third party service providers, including custodial services, special education facilitator, and security.**  
**Process requisitions and purchase orders.**  
**Coordination of procurement of school supplies.**  
**Participate in financial reviews with principals and Service Provider financial staff.**  
**Creation and implementation of operations policies and procedures.**  
**Student Information and Compliance Reporting.**  
**Student information, special education, school calendar and student transcript reporting in coordination with site-based staff.**

Answered: 5 Skipped: 0

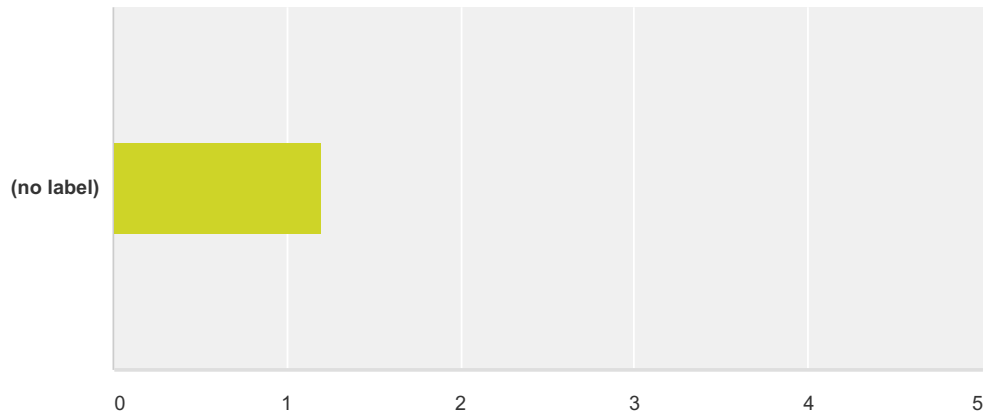


	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	60.00% 3	40.00% 2	0.00% 0	0.00% 0	5	1.40

#	Comment(s)	Date
1	This year has been great with having a project manager, an effective special education facilitator, and having designated people to go to for various questions/resources.	10/7/2014 10:23 AM
2	Thank you for not having this on our plates!! They are FULL and this is truly one less thing to worry about.	10/6/2014 10:44 AM
3	We have come a LONG way over the years in this category. It is much improved since our first year!!	10/3/2014 3:12 PM

**Q4 Start-Up and Expansion: • Student recruitment project management. • Update and maintain student enrollment database. • Furniture, fixture and equipment bidding and procurement. • New facility coordination and procurement.**

Answered: 5 Skipped: 0

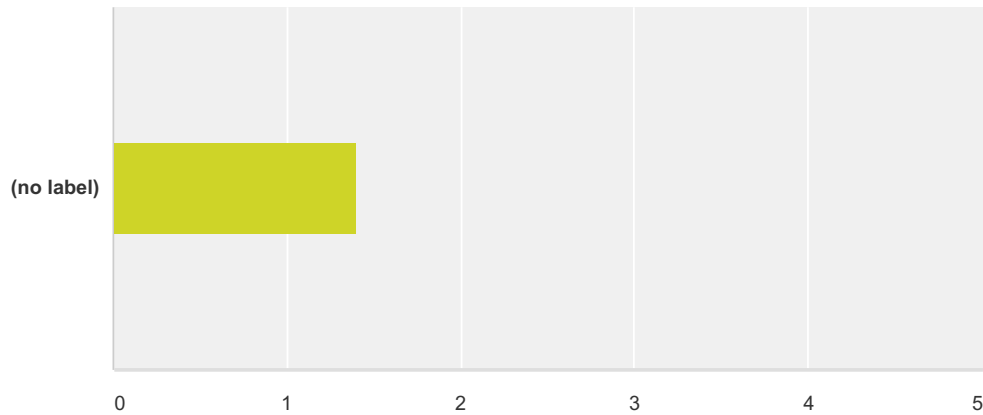


	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	80.00% 4	20.00% 1	0.00% 0	0.00% 0	5	1.20

#	Comment(s)	Date
1	Allison has done an excellent job of assisting with curriculum, furniture and anything else we have needed. Kristie has been very helpful with student enrollment and Infinite Campus.	10/7/2014 10:23 AM
2	We love our building. We just need a few things smoothed out, but otherwise this was well done.	10/6/2014 10:44 AM
3	The opening of additional schools continues to improve each year. It would be beneficial if the timeline could be adjusted to allow a little more time in the building before students arrive, but I understand the challenges involved. I feel that it would be beneficial to slow down and perfect our practices as opposed to opening additional schools each year.	10/3/2014 3:12 PM

**Q5 Job Knowledge:• Does Academica Nevada staff understand their function to ensure the effective and efficient day to day functioning of the school organization? Comment on any particular strength or deficiencies.**

Answered: 5 Skipped: 0

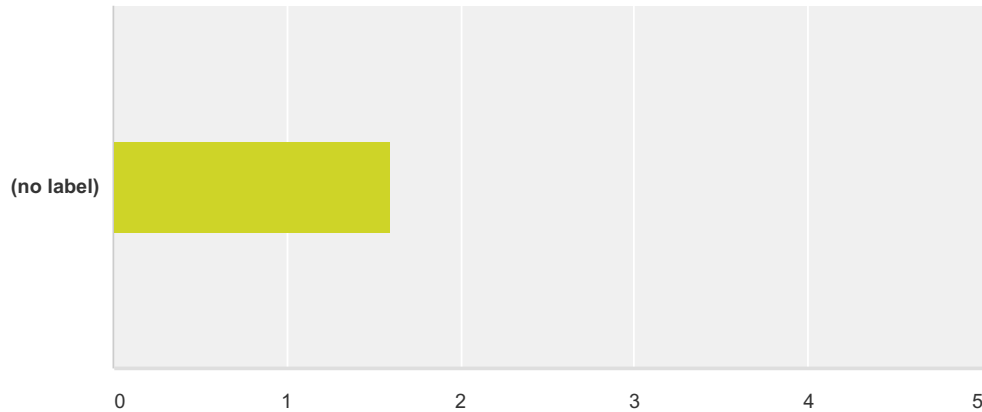


	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	60.00% 3	40.00% 2	0.00% 0	0.00% 0	5	1.40

#	Comment(s)	Date
1	The understanding of day to day functions of a school is much better. It would be so great to have an Academica representative here on a weekly basis so we can share what is happening on our campus.	10/7/2014 10:23 AM
2	Kudos to Ryan for being there when the phone rings and helping us reach conclusions on good or bad items. It's good to be able to call and know we are getting what we need from Academica. I am pleased with the knowledge, function, and the roles that everyone plays. Academica has hired the right people in the places.	10/6/2014 10:44 AM
3	I have seen a marked improvement over the years in the Academica staff understanding the needs in a school yet functioning like a business. There are times that I feel that Academica is making the decisions when I feel that the Board should have a more prominent role. As the Board becomes more established and understands their decision making 'power', I feel that we will see a shift.	10/3/2014 3:12 PM

**Q6 Executive Leadership:• Oversight of staff providing services to client.• Participation in strategic planning activities of client.• Staff support for positive working relationships between client and state staff.• Assistance in negotiation of shared service agreements.**

Answered: 5 Skipped: 0



	Exceeds Expectations	Satisfactory	Needs Improvement	Unsatisfactory	Total	Average Rating
(no label)	40.00% 2	60.00% 3	0.00% 0	0.00% 0	5	1.60

#	Comment(s)	Date
1	I appreciate the additional staff at Academica with very targeted job duties. It makes contact easier when we know who to contact directly. I feel as if sometimes we are 'strongly encouraged' to go with a certain contract company and didn't get much of a voice when determining the budget being spent on that service. For example, \$70,000 for tech service seems high to me. For that amount in the budget, I feel like we could have a full time person on site without having to wait for assistance through the IT ticket system. I feel like the IT department (if site based) could be assisting more with maintaining the website, learning the Infinite Campus program inside and out to help troubleshoot when teachers needs help rather than putting that task on administrators, and assisting teachers in the computer lab when students are in there just as another set of hands to help students.	10/3/2014 3:12 PM

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 11 – Review and Approval of Plan for Progressive Discipline. Number of Enclosures: 1
---

<b>SUBJECT: Review and Approval of Plan for Progressive Discipline</b>
--

<input checked="" type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input type="checkbox"/> Consent Agenda
<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s): Ryan/Corinne
-----------------------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

Background: The Plan for Progressive Discipline needs to be approved by the Governing Board yearly and then submitted to the State.
---

Submitted By: Staff
---------------------

## CODE OF RESPECT AND PROGRESSIVE DISCIPLINE POLICY

A Code of Respect is set in place to ensure the safety of students and staff and create an environment conducive to learning. General guidelines and expectations are as follows:

### A. Be safe

Students should not throw objects at others, push others, or act in any other manner that may cause harm to another individual.

### B. Be respectful

Students are to behave in a manner that enhances their and others opportunities to learn.

Students are to avoid using profanity or other inappropriate language.

Students are to behave in the cafeteria in a manner that allows others a pleasant atmosphere in which to eat.

### C. Be responsible

Students are to follow the school's student standard attire.

Students are to attend school regularly.

Cell phones should be in the 'off' position during the entire school day.

Failure to abide by the school's Code of Respect will result in the student receiving a Citation. Parents/guardians are expected to sign and return the Citation to the teacher or staff member issuing the behavior report. Citations generally require no further action. In most instances, a class discussion of acceptable and unacceptable behavior heads off the need for parental conference or further consequences. However, it is recognized that parents are the child's first and most important educators. Somerset Academy emphasizes the importance of the family in the child's development and seeks to create a partnership with parents/guardians. Such a partnership is a two-way, interactive process. Consequently, the primary intent of sending a Citation to the parent/guardian is to keep the family informed of the child's conduct at school and to enlist support and reinforcement of good behavior.

Upon receipt of multiple citations pertaining to the same inappropriate behavior or upon more serious offenses, teachers may find it necessary to complete an Incident Report and send that student to the principal's office for immediate action. These situations are typically more habitual and/or disruptive and require immediate attention. Certain violations may require a more severe consequence which includes but is not limited to:

1. Verbal Reprimand
2. Classroom Citation – Lunch Detention
3. Classroom Citation #2 – Parent Call
4. Classroom Citation #3 – Incident Referral to office



- 5. In House Suspension
- 6. Off – Campus Suspension
- 7. Expulsion and Revocation of Enrollment
- 8. Law Enforcement Involvement

Committing, participating in or unlawfully attempting any of the following activities or acts in school buildings or on school property is prohibited and may constitute cause for disciplinary action. In addition, students at school-sponsored, off campus events and those using charter school sponsored transportation shall be governed by the policies, rules, regulations, and procedures established in this manual. Any criminal act shall be reported at once to the local police or sheriff's office. The student's parent(s) or guardian(s) shall also be notified, if possible. The school will take disciplinary action, whether or not criminal charges result.

**CRIMINAL OFFENSES (As defined in applicable statutes or ordinances)**

Violations of local, state or federal laws shall be enforced on school properties or at activities sponsored by charter schools. Examples of such laws are indicated below:

1. ALCOHOL: The possession of, sales, and furnishing alcoholic beverages.
2. ARSON: The intentional setting of fire.
3. ASSAULT: Physical or verbal threats with the intent and the ability to carry through with same.
4. BATTERY: An unconsented-to touching or application of force to another person.
5. BOMB THREAT/FALSE: Willfully conveying by mail, written notes, telephone, telegraph, radio or any other means of communication, any threat knowing it to be false.
6. BURGLARY: Illegal entry with the intent to commit a crime.
7. DESTRUCTION OF PROPERTY: Willfully and maliciously destroying or injuring real or personal property of another.
8. DISTURBING THE PEACE: Maliciously and willfully disturbing the peace of any person; maliciously and willfully interfering with or disturbing persons in the school.
9. EXPLOSIVE DEVICES: The possession of explosive or incendiary devices.
10. FALSE FIRE ALARMS: False reporting of, or transmission of, signal knowing same to be false.
11. FIREWORKS: The possession of, sales, furnishing, use or discharge of fireworks.
12. INDECENT EXPOSURE: An open indecent or obscene exposure of his person or the person of another.
13. LARCENY: Stealing, taking, carrying away property of another.
14. LIBEL: A malicious defamation expressed to impeach a person's honesty, integrity, virtue or reputation.
15. MARIJUANA: The possession of, sales, or furnishing marijuana.
16. NARCOTICS: The possession of, sales, or furnishing a controlled substance.
17. NARCOTICS PARAPHERNALIA: The possession of, sales, furnishing, or use of.
18. PROFANITY: Use of vile or indecent language.
19. RESISTING OFFICER: Willfully resisting, delaying or obstructing an officer in the performance of duty.
20. ROBBERY: The unlawful taking of personal property from the person of another or in his/her presence, against his/her will, by means of force or violence or fear of injury.
21. ROUT/RIOT: Two or more persons meeting to do an unlawful act/two or more persons actually doing an unlawful act with or without a common cause of quarrel.

22. STOLEN PROPERTY: Receiving or possessing property of another, knowing or under such circumstances as would cause a reasonable person to know they were so obtained.  
23. TAMPERING WITH MOTOR VEHICLES: Willfully break, injure, tamper, remove parts, deface a vehicle; without consent of owner, climb into or upon a vehicle with intent to injure; to manipulate any levers while vehicle is at rest or unattended or to set vehicle in motion.  
24. THROWING SUBSTANCE AT VEHICLE: To throw any stone, rock, missile or any substance at any motorbus, truck or other motor vehicle.  
25. TRESPASS: To be upon the property of another without permission of the owner and to stay upon same after warning. To be on school property or at a school function while under suspension from school.

26. WEAPONS: "Dangerous weapon" includes, without limitation, a blackjack, slingshot, billy, sand-club, sandbag, metal knuckles, dirk or dagger, a nunchaku, switchblade knife or trefoil, as defined in NRS 202.350, a butterfly knife or any other knife described in NRS 202.350, or any other object which is used, or threatened to be used, in such a manner and under such circumstances as to pose a threat of, or cause, bodily injury to a person. "Firearm" includes, without limitation, any pistol, revolver, shotgun, explosive substance or device, and any other item included within the definition of a "firearm" in 18 U.S.C. § 921, as that section existed on July 1, 1995.

- a. Brandishing any dangerous weapon or firearm in a rude, angry or threatening manner or to use same in any fight or quarrel.
- b. Concealed - it is unlawful for any person to carry any dangerous or firearm.
- c. Possession - it is unlawful for any person to possess any dangerous weapon or firearm.

26-WEAPONS:

- a. Brandishing any knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other deadly weapon in a rude, angry or threatening manner or to use same in any fight or quarrel.
- b. Concealed - it is unlawful for any person to carry any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon. For the purpose of this section, nunchaku are included herein.
- c. Possession - it is unlawful for any person to possess any weapon commonly known as a knife, blackjack, slingshot, billy, sand club, sandbag, metal knuckles, explosive substance, dirk, dagger, pistol, revolver or other firearm, or other dangerous weapon.

27. Violation of other federal or state criminal laws or local ordinances at school, at school-sponsored activities or on school-sponsored transportation is prohibited.

#### CHARTER SCHOOL OFFENSES

The following ~~non-criminal~~ activities may also lead to disciplinary action. Generally, these are acts that disrupt and interfere with the educational process or with the rights of other members of the educational community.

1. ALCOHOLIC BEVERAGES: Being on campus, on school-sponsored transportation or at a school-sponsored activity after having consumed an alcoholic beverage.
2. DISOBEDIENCE, INSOLENCE AND INSUBORDINATION: Students must obey the instructions of school personnel.
3. DISRUPTIVE CONDUCT: Conduct that interferes with the educational process. Serious situations may be handled under criminal sanctions.
4. FIGHTING.

5. FORGING OR USING FORGED PASSES, EXCUSES OR OTHER SCHOOL DOCUMENTS.
6. GUM CHEWING AND EATING FOOD AT INAPPROPRIATE TIMES OR IN INAPPROPRIATE PLACES AS DETERMINED BY THE ADMINISTRATOR.
7. HAZING: Any act that forces another student to undergo a humiliating or abusive ordeal, as in initiations.
8. ILLEGAL SUBSTANCE: Being on campus, on school-sponsored transportation or at a school-sponsored activity after having used an illegal substance.
9. INAPPROPRIATE DRESS AND APPEARANCE: Dress and appearance must not present potential health or safety problems or cause disruptions.
10. MISCONDUCT ON SCHOOL VEHICLES: Any action that creates a safety hazard or distracts the attention of the driver.
11. PLAGIARISM AND CHEATING.
12. POSSESSION AND USE OF TOBACCO, CIGARETTES, CHEW, ETC., ON SCHOOL PROPERTY OR AT A SCHOOL-SPONSORED ACTIVITY.
13. CELLULAR PHONES: Students may possess or use electronic signaling devices, including but not limited to pagers, beepers, and cellular/digital telephones, provided that the use of such devices is before and/or after school hours or during lunch break. Inside school buildings and during the school day, electronic signaling devices shall be in the "off/silent" position at all times.
14. SEXUAL HARASSMENT: A student should not be sexually harassed, discriminated against, denied a benefit, or excluded from participation in any charter school educational program or activity as guaranteed by Title IX of the Educational Amendments of 1972. Sexual harassment is defined as the verbal or physical conduct of a sexual nature, imposed on the basis of sex, by an employee or agent of the school or by a student of the school. No student shall be denied or limited to the provision of aid, benefits, services or treatment protected under Title IX.
15. SPREADING FALSE OR UNSUBSTANTIATED INFORMATION IN WRITING OR VERBALLY ABOUT A PERSON AND HARMING HIS/HER REPUTATION.
16. TRAFFIC VIOLATIONS ON SCHOOL GROUNDS.
17. TRUANCY: Being absent from school without a valid excuse acceptable to the administrator.

#### **SUSPENSIONS**

Suspension is the temporary removal of a student from school or from school-sponsored activities. For the purposes of declaring a student a Habitual Disciplinary Problem or for the purpose of escalating to possible expulsion, the suspensions must be no less than three (3) days and require a conference or other communications with the parent/guardian. Students may be suspended for the following reasons:

1. Violation of any state law or local ordinance in a school building, on school grounds, or at a school-sponsored activity.
2. Violation of rules, policies, and procedures established for charter schools as outlined in this manual.
3. Student actions or inactions at school or a school-sponsored activity that disrupt, interfere with, or pose a threat to the educational program, other students, staff, visitors, or the student personally.

The primary purpose of suspension is to give the student, his/her parent(s) or guardian(s), and the school the time needed to resolve a problem. The duration of suspension is related to a course of action designed to resolve the problem.

Types of Suspension:

1. Emergency Suspension: The administrator, or his or her designee, may suspend any student whose conduct is determined to be a clear threat to the physical safety of others or to the property interests of others, or is so extremely disruptive as to make the student's temporary removal necessary to preserve the right of the other students to pursue an education.
2. Long-Term Suspension: A student may be suspended from school or from an interscholastic activity for more than ten (10) days by the school's governing body.
3. Short-Term Suspension: A student may be removed from school and/or from interscholastic activities for no more than ten (10) days by the administrator.
4. In-School Suspension: A student may be removed from his/her classes and all school activities for no more than ten (10) days and during the term of suspension the student will remain in a separate supervised area of the school.

The primary intention of this action is to gain cooperation with the student's parent(s) or guardian(s) and to isolate the student from all regular academic and social activities. If this action seems warranted after an investigation and after consultation with the parent(s) or guardian(s), the administrator, or his or her designee, shall take action.

**SPECIAL CONDITIONS OF SUSPENSION:**

1. A student may not participate in extracurricular activities during the term of his/her suspension.
2. Suspensions may be reflected in the student's class citizenship or school citizenship grade.
3. Notations of suspensions from school will be made in the student's cumulative folder.
4. Schoolwork missed as a result of suspensions that last 10 days or less may be made up through the completion of make-up work. Any work that cannot be made up, or is not made up, will result in the lowering of the academic grade for the grading period, and it may result in loss of credit.

A pupil may be removed from school immediately for any of the following:

1. Posing a continuing danger to persons or property,
2. Posing an ongoing threat of disrupting the academic process,
3. Selling or distributing any controlled substance, or
4. Being found in possession of a dangerous weapon as provided in NRS 392.466.

When a student is removed for any of these reasons the student shall be given an explanation of the reasons for his or her removal. The student shall also be given an explanation of pending proceedings, to be conducted as soon as practicable after removal, for his or her suspension or expulsion.

In all other cases involving suspension, the administrator shall:

1. Tell the student you are meeting with him/her to investigate allegations that the student has violated laws, rule(s), state charter school policies, or the school's policies.

2. Tell the student the specific laws, rule(s), or policies that are alleged to have been violated and that, if the evidence supports the allegations, there will be consequences up to and including suspension from school. Ask if he/she understands the allegation(s).
3. Explain to the student the evidence you have regarding the alleged violation(s).
4. Ask the student if he/she admits or denies the allegation(s). If the student admits to violation(s), assign appropriate consequences. If the student denies the allegation(s), give him/her the chance to explain and present his/her side of the story. The administrator will consider the student's explanation and, if the administrator deems it appropriate, may investigate the matter further.  
(This does not mean that the student can secure counsel, confront, and cross-examine witnesses, or call witnesses on his/her behalf to present his/her case.)
5. After hearing the student's explanation and evidence, the administrator should determine if he/she needs more information and, if so, obtain it before a decision. If not, the administrator should determine what, if any, violations exist and assign appropriate consequences.
6. If the student has a behavior plan, the administrator should review the plan with the student. If the student does not have a behavior plan and the student is subject to the habitual discipline statute (NRS 392.4655), then a behavior plan may be written.
7. If suspension is appropriate, the administrator shall notify the student that he/she will be suspended for (number of days) and when it will be commencing (starting date).
8. The administrator shall notify the parents of the suspension as soon as possible by phone or in person and follow up that notification with a letter, which will be placed in the student's file

#### **EXPULSION AND LONG TERM SUSPENSION**

When it is determined that a student's behavior seriously interferes with the educational program or the safety or welfare of school personnel or other students, the charter school's governing body may remove the student from further attendance in the charter school in accordance with NRS 386.585.

#### **STATE-MANDATED SUSPENSIONS:**

A student shall be suspended for at least a period equal to one (1) semester from the school s/he attends if:

1. On the first occurrence, the student commits a battery that results in the bodily injury of an employee of the school while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.
2. On the first occurrence, the student sells or distributes any controlled substance while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.
3. On the first occurrence, the student is found in possession of a dangerous weapon while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.
4. ~~In one school year, there is written evidence that the student has threatened or extorted or attempted to threaten or extort another student, teacher or other personnel employed by the school.~~ The student has been deemed a Habitual Disciplinary Problem through proper procedures as described in NRS 392.4655. Habitual Disciplinary Problem is determined if, in any one (1) school year (August through June):

- ~~\_\_\_\_\_ a. The student has threatened or extorted, or attempted to threaten or extort, another student, teacher or other personnel employed by the school;~~
- ~~\_\_\_\_\_ b. 5. In one school year, there is written evidence that t~~The student has been suspended for initiating, without provocation, at least two (2) fights on school property; ~~OR-~~
- ~~\_\_\_\_\_ c. 6. In one school year, there is written evidence that t~~The student has a record of ~~three five (53)~~ suspensions from the school for any reason.

Any student who commits any the conduct described in 1 through ~~6-4~~ above will be placed on emergency suspension pending investigation and determination of final action to be taken in the matter.

**STATE MANDATED EXPULSION:**

One Year Expulsion

The school must expel any student for a period of not less than one (1) year from the school he or she attends if at any time, the student is found in possession of a firearm or an explosive device while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.

There is an exception for possession of a firearm with the prior approval of the administrator.

Permanent Expulsion

The school must permanently expel a student from the school he or she attends if:

- ~~\_\_\_\_\_ a. On the second occurrence, the student commits a battery that results in the bodily injury of an employee of the school while on the premises of any public school, at any activity sponsored by a public school, or on any school bus;~~
- ~~\_\_\_\_\_ b. On the second occurrence, the student sells or distributes any controlled substance while on the premises of any public school, at any activity sponsored by a public school, or on any school bus;~~
- ~~\_\_\_\_\_ c. On the second occurrence, the student is found in possession of a dangerous weapon while on the premises of any public school, at any activity sponsored by a public school, or on any school bus.~~

Any student who commits the conduct described above, ~~in No. 1, No. 2.a., No. 2.b., or No. 2.c.~~ will be placed on emergency suspension pending investigation and determination of final action to be taken in the matter.

Formatted: No page break before

**EXPULSION AND LONG TERM SUSPENSION HEARINGS:**

If after an investigation it is determined by the administrator that a long term suspension or expulsion is appropriate, the student will be provided a hearing before the school's governing body. The governing body will decide in accordance with procedures in NRS 392.467 whether or not the student shall be put on a long term suspension or be expelled as recommended by the school administrator.

The hearing shall be closed to the public. A tape recording of the hearing will be made by the governing body. Upon request the student may obtain a copy of the hearing recording. The student shall have the right to be represented by an advocate of his/her choosing.

Both the student and the administrator may call witnesses and present evidence. The hearing officer shall not be required to observe the same rules of evidence observed by the courts. Hearsay testimony of students shall be admissible.

The standard of proof shall be that of a civil action: a preponderance of the evidence. The hearing officer's determination of the appropriate consequences shall be based on the seriousness of the conduct as well as the student's prior disciplinary record insofar as it affects the effectiveness, or ineffectiveness, of forms of discipline previously imposed.

**RE-ADMITTANCE TO SCHOOL:**

Students may apply for re-admittance, within 45 school days from the one year anniversary day of their expulsion by the charter school's governing body. Such request should be made to the administrator. During this period of time, the administrator will direct appropriate staff personnel to conduct a review of the request to ensure that any special conditions for re-admittance, such as a psychological evaluation, are completed as well as determining that the student has been a good citizen during the period of expulsion. When this review has been completed the governing body will decide near the end of the expulsion period whether or not the student may be re-admitted. The charter school's governing body will provide written notification of its decision to the student, parent(s) or guardian(s), and the administrator of the charter school.

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014 Agenda Item: 12 – Education & Curriculum Committee Update. Number of Enclosures: 1
--

<b>SUBJECT: Education &amp; Curriculum Committee Update</b>
---

<input type="checkbox"/> Action
<input type="checkbox"/> Appointments
<input type="checkbox"/> Approval
<input type="checkbox"/> Consent Agenda
<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Public Hearing
<input type="checkbox"/> Regular Adoption

Presenter (s):
----------------

Recommendation:
-----------------

Proposed wording for motion/action:
-------------------------------------

Fiscal Impact: N/A
--------------------

Estimated Length of time for consideration (in minutes): 5-10 Minutes
---

Background: The Education & Curriculum Committee held its first meeting on August 15, 2014.
---

Submitted By: Staff
---------------------



**MINUTES**  
**of the meeting of the**  
**SOMERSET ACADEMY OF LAS VEGAS EDUCATION & CURRICULUM COMMITTEE**  
**August 15, 2014**

The Education & Curriculum Committee of Somerset Academy of Las Vegas held a public meeting on August 15, 2014 at 5:30 p.m. at 385 W. Centennial Parkway, North Las Vegas, Nevada.

**1. Call to order, roll call.**

Crystal Thiriot called the meeting to order at 5:35 p.m. Present were Committee members Angela Pisciotta, Bethany Farmer, Gayle Jefferson, Dan Phillips, Jenyan Martinez, Francine Mayfield, Renae Notaro, Morgan Corona, Crystal Thiriot and Scott Hammond.

Committee Members Amy Malone, Caleb Quinn, John Barlow, Emeri Rodriguez, Shelly Fredricks, Leah Belanger, Teri Haulman and Kayla Miller were not present at the meeting.

**2. Public Comment.**

No member of the public requested to comment at this time.

**3. Nomination and Election of Education & Curriculum Committee Chairperson, Vice Chairperson and Secretary.**

Discussion was had regarding the Committee officer positions and the nominations for each.

**Scott Hammond is nominated as the Committee Chairperson. There being no other nominations, nominations were closed. All Committee members unanimously approved.**

**Bethany Farmer is nominated as the Committee Vice Chairperson. There being no other nominations, nominations were closed. All Committee members unanimously approved.**

**Jenyan Martinez is nominated as the Committee Secretary. There being no other nominations, nominations were closed. All Committee members unanimously approved.**

**4. Review and Discussion Regarding Education & Curriculum Committee Goals and Objectives.**

Member Hammond noted that the reason he suggested that this Committee be formed is to take a look at the curriculum and determine what, if anything, needs to be changed in the Charter to better portray how Somerset Academy is achieving/meeting standard. Member Hammond noted that the Charter grew relatively fast and at the time that the original Charter was drafted, a lot of the curriculum was based on the Florida Charter. Member Hammond noted that he would like to see the curriculum be more flexible by campus and that the Charter language not be so restrictive.

A Committee member noted that the Committee should be taking a look at what the Charter defines as required classes versus electives and update these lists as necessary. Principal Phillips noted that he is finding it difficult to offer some of the elective classes, due to staffing constraints. Member Hammond noted that the Charter does not say much with regard to Middle School and High School.

Principal Phillips noted that with all the required core classes, there is not a lot of room for electives, if the students are not taking summer classes (for health, P.E., etc.). Member Hammond asked Principal Phillips if he would recommend that two years of a foreign language be required in High School and Principal Phillips noted that this is a requirement to apply for college. Committee members noted that they want to see Somerset students be college ready. Principal Mayfield further noted the benefits of having students take a foreign language. Discussion was had regarding which languages to offer and whether it should be limited to Spanish or if other languages should be offered as well. Member Hammond noted that this area is one that each campus should have the flexibility to decide. A suggestion was added that the Charter could say that foreign languages will be offered, however, not to say specifically which languages, to allow for flexibility.

Member Farmer noted that it might be hard to find staff to offer some language classes. Member Hammond suggested reaching out to different local groups to find individuals that can teach these other languages. Principal Mayfield suggested the possibility of going outside of the regular school day with early bird and/or late bird classes to offer these additional classes while still having the regular school day for the core classes. Discussion was had regarding the wording to be placed in the actual Charter with regard to the offering of foreign languages. Principal Phillips noted that he likes the K-5 Spanish component and that he is trying to find a way to have a Spanish teacher in the ELA classes.

Principal Phillips further noted the with that addition of Human Geography being required in High School, one elective period will now be eliminated as well. Principal Jefferson noted that she has had to make some adjustments to the Spanish in K-5 grades, due to staffing issues.

A Committee member inquired whether or not 6-8 graders are allowed to take Spanish classes that offer them a High School credit. Discussion is had as to when/what grade a Middle School student can take classes to earn High School credits. Principal Phillips noted that while he believes students are allowed to take High School classes before the 8<sup>th</sup> grade, there is a concern that it will add too much pressure to 6<sup>th</sup> and 7<sup>th</sup> graders.

Additional discussion was had regarding what skills are needed coming out of 5<sup>th</sup> grade in order for a Middle School student to take a High School credit class. Member Hammond suggested that maybe the Charter be written to state that Middle School students can take classes earning them High School credit, allowing for the flexibility for the campuses to do so, if they choose to. Member Hammond noted that while there may only be a select few that want to take advanced classes, that as a school of choice, he would like to see that we are offering these types of classes for those student that want to and can handle the advanced classes.

Member Hammond noted that the Committee needs to come up with specific Charter language to present to the School Board for approval. Member Hammond also noted that based on the conversation and everyone agreeing that a foreign language component should be included in the Charter, that a plan needs to be in place for offering this in Middle School and to make sure that the High Schools account for the two years required, and more, if a student wants to continue as their elective. Member Hammond stated that while he does not believe all the campuses need to be identical, there should be a discussion as to how Spanish is being incorporated into the K-5 grades. Principal Mayfield noted that maybe an option for the 6-8<sup>th</sup> grades would be to incorporate Spanish into some of their core subjects so that the Spanish conversations are continuing.

Member Hammond noted that something should be submitted to the School Board sooner rather than later, to obtain their approval. Discussion was had regarding the difficulty of fitting all the classes in to one day. Discussion was had regarding the possibility of moving to block scheduling and how this could be done. Principal Phillips noted that he is in favor of block schedules. Principal Mayfield noted that when considering whether or not to move to a block schedule, the school needs

to think about what they are really trying to accomplish. The committee agreed that the administrators for each campus need to get together and discuss the logistics of going to a block schedule.

Member Corona noted that she thinks it is important that there is consistency between campuses to ensure the same foreign language and class scheduling between schools is the same for those students that may want/need to transfer between campuses. Additional discussion was had with regard to block scheduling and how this effects staffing and areas of proficiency. Member Farmer noted the changes to High School proficiency exams that are now changing to end of course exams.

Member Hammond further talked about the class sizes in High School and noted that some teachers, depending on the subject, might like to have a small class size in order have more one-on-one time with students for more complex topics versus some teachers that teach subjects that thrive on larger classes. Member Hammond further noted that he believes one of the draws to the Somerset Schools is the small class sizes versus those at CCSD and that we should continue to offer small classes, if this is an aspect that parents like. Principal Jefferson noted that when they were initially choosing their curriculum, they went with types that were fitting to the schools.

Member Hammond stated that while he believes there can be some variance between campuses, they should not be that far off from each other. Further discussion was had regarding the difference in curriculum being used at each campus. Member Hammond stated that he believes that the Charter language needs to be flexible for curriculum issues. Principal Mayfield stated that she believes the curriculum wording should be flexible to allow administrators to use curriculum that they know how to deliver, while meeting standards. Principal Mayfield noted that if teachers are allowed to use curriculum they know works and know that the kids will respond to, it will make for students who meet the standards. Principal Mayfield further noted that there are different ways to teach the standards and that programs don't teach, teachers teach.

Member Hammond stated that he thinks the teachers should be involved in deciding the curriculum. Member Farmer noted that in order to build a curriculum, teachers have to know all grade levels and how each grade builds over the years, and not all teachers have this vast knowledge.

Discussion was had regarding verbage such as curriculum versus program and whether or not curriculum should be changed to resources. Additional discussion was had regarding teachers helping to build curriculum in certain subject areas in the K-5 grades, at the individual campus levels. Discussion is had as to whether charter schools have to pull from the State approved curriculum or not. Member Hammond to look into this as well as try to get a copy of the State's list and a copy of the new charter school application.

## **5. Review and Discussion Regarding Frequency of Education & Curriculum Meetings and Location of Meetings.**

Discussion is had regarding the frequency of the Committee meetings and where the meetings should be held.

**Principal Mayfield Motioned to hold the Education and Curriculum Meetings every three months. Member Notaro seconded the Motion and the Committee unanimously approved.**

**Member Martinez Motioned to rotate the location of the meetings between the different Somerset Academy campuses. Member Pisciotta seconded the Motion and the Committee unanimously approved.**

**The next meeting is tentatively scheduled for November 20, 2014 at 5:30 p.m. at the Losee campus.**

**6. Review and Discussion Regarding Agenda Items for Next Meeting.**

Discussion was had regarding action items and the following items were noted:

1. Principal Jefferson to look into the implementation of Spanish in K-5 policy, determine what the Spanish policy is for 6-8 and an alternative High School schedule for Spanish or other languages;
2. Principal Phillips to work with Administrators to get input to collectively come up with block schedule options;
3. Principal Mayfield to look at the curriculum language to determine new Charter language with more flexibility; and
4. Member Hammond to obtain a copy of the State list of adopted curriculum and verify if this list has to be followed by Charter schools also. Member Hammond also to obtain a copy of the newest Charter school application.

**7. Public Comments and Discussion.**

No member of the public requested to comment at this time.

**8. Adjournment.**

**Principal Phillips Motioned to adjourn the meeting at 6:40 p.m. Principal Mayfield seconded the Motion and the Board unanimously approved. The Meeting was adjourned.**

Approved on: \_\_\_\_\_

\_\_\_\_\_  
**Secretary of the Education and  
Curriculum Committee for  
Somerset Academy of Las Vegas**

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014  
Agenda Item: 13 – Review and Approval of Revised Agreement with Nevada Charter School IT Services.  
Number of Enclosures: 1

**SUBJECT: Review and Approval of Revised Agreement with Nevada Charter School IT Services**

Action  
 Appointments  
 Approval  
 Consent Agenda  
 Information  
 Public Hearing  
 Regular Adoption

Presenter (s): Ryan/Corinne

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: The revised agreement with Nevada Charter School IT Services reflects a proposed increase in per student fees from \$3.00 to \$3.50 per student. This increase is due to the increased number of computers at each campus.

Submitted By: Staff

## **NV Charter School IT Services**

**8235 S. Eastern Ave, Ste 150  
Las Vegas, NV 89123  
p(702) 431-6260 f(702) 431-6250**



1055 Whitney Ranch Dr, Ste 210  
Henderson, NV 89014  
p(702) 558-8324  
[www.intellatek.net](http://www.intellatek.net)

### SERVICES AGREEMENT for SOMERSET ACADEMY OF LAS VEGAS

This agreement is made and entered into as of the \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between Nevada Charter School IT Services, LLC, a Nevada Limited Liability Company, d/b/a/ Intellatek, LLC, hereinafter referred to as the “Company” and Somerset Academy of Las Vegas, Inc., a Nevada Non-Profit Corporation, hereinafter referred to as the “School.”

WHEREAS, Nevada Charter School IT Services is in the business of providing Information Technology (hereinafter referred to as “IT”) services, to fulfill the IT needs of Somerset Academy of Las Vegas;

WHEREAS Somerset Academy of Las Vegas is in need of IT services;

WHEREAS Somerset Academy of Las Vegas desires to engage Nevada Charter School IT Services to provide IT services under the terms and conditions contained herein;

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree as follows:

#### I. TERM OF AGREEMENT

The initial term of this agreement shall be from July 1, 2014 to June 30, 2015. Following the completion of the Initial Term, this agreement shall automatically renew and remain in full force and effect for additional terms of 12 months, and shall remain in effect until either party has given written notice to the other party by delivering notice of termination as specified herein.

The Company shall have the right to terminate this Agreement immediately in the event of non-payment or late payment by the School occurring at any time after the date of this Agreement.

#### II. SERVICES PROVIDED

The Company offers the following services:

- a. Setting up, monitoring and supporting the Schools network, servers, wiring closets, patch panels, desktops and printers;
- b. Creating and deleting user accounts;

- c. Setting up and maintaining off-site backups;
- d. Providing helpdesk support;
- e. Provide support, when possible, for devices owned by students when they are used on campus for class work;
- f. Additional support required to maintain IT related materials such as software updates, licensing, and warranties.

The School shall be fully responsible for payment to the Company for all services provided.

### III. THE SCHOOL'S RIGHTS AND RESPONSIBILITIES

The School agrees that it will comply with all health and safety laws, right-to-know laws, regulations, ordinances, directives and rules imposed by controlling federal, state, and local government, and that it will immediately report all accidents and injuries to the Company.

Environmental factors, equipment, machinery and all other matters which affect employee health and safety shall be maintained in compliance with OSHA standards. The School represents that it's working environment, equipment and machinery currently meet all OSHA standards and that they will be maintained in compliance with such standards for the duration of this Agreement. The School agrees that it shall be responsible for any OSHA violations.

The School shall provide or ensure use of all personal protection gear and/or equipment, as required by federal, state, or local law, regulation, ordinance, directive, or rule as deemed necessary by the Company or the Company's workers' compensation carrier.

### IV. FEES

For a new installation, The School will pay the Company the following:

- a. \$50.00 each for Desktop/Laptop computer installation and setup;
- b. \$50.00 each for Access Point installation;
- c. \$500.00 each for Server setup and installation;
- d. Switches and Gateway setup and installation will be included.

In addition to the above mentioned fees, the School shall pay the company \$3.50 per pupil, per month in exchange for providing continued support and maintenance of all IT equipment and the School's network.

The fee is payable within thirty (30) days of the date of invoice. Should the School require additional services not included in this Agreement, the fee for any such additional services shall be negotiated separately. Should payment of any amounts due to the Company not be made when due, and should the Company agree to continue to provide services to the School, the School shall pay a monthly service charge of one and one-half percent (1.5%) per month on the unpaid balance; however, in no event shall this amount exceed the lawful rate of interest.

## V. INVALIDITY OF A PROVISION

If any provision of this Agreement (or any portion thereof) shall be held to be invalid, illegal, or unenforceable, the validity, legality or enforceability of the remainder of this Agreement shall not in any way be affected or impaired thereby.

## VI. NO WAIVER

The failure by either the Company or the School to insist upon strict performance of any of the provisions contained in this Agreement shall in no way constitute a waiver of any of its rights as set forth herein, at law or equity.

## VII. TERMINATION

Either party may terminate this Agreement at any time, for any reason, with thirty (30) days written notice.

In addition, this Agreement may be terminated by the Company if, at any time, the School breaches any material term of this Agreement. The Company may also terminate this Agreement if, at any time, the Company, in its sole discretion, determines that a material adverse change has occurred in the financial condition, the business, or the business prospects of the School, or that the School is unable to pay its debts as they become due in the ordinary course of business. This Agreement may also be terminated, upon five days' notice by the Company, in the event of any federal or state legislation, regulatory action, or judicial decision which, in the sole discretion of the Company, materially adversely affects its ability to perform under this Agreement. This section is cumulative to all other incidents of termination recited in this Agreement.

Upon termination by either party of this Agreement, only standard information in standard form and format will be supplied to the School by the Company. The School agrees that the Company has no obligation to supply information outside of its standard services as set forth in this Agreement. Should the School desire such information as an additional service, fees for these services must be negotiated outside of this Agreement as set forth in Section III of this Agreement.

## VIII. VENUE AND JURISDICTION

Any action or counterclaim arising out of or related to this Agreement must be brought by the School only in Clark County, Nevada. Any action may be brought by the Company in any jurisdiction where venue is proper. The School hereby irrevocably consents to be subject to the jurisdiction of the courts of Nevada concerning any case or controversy arising out of or related to the Agreement.

## IX. NO THIRD PARTY BENEFICIARIES



No rights of any third party are created by this Agreement and no person not a party to this Agreement may rely on any aspect of this Agreement notwithstanding any representation, written or oral, to the contrary.

X. GOVERNING LAW

This Agreement shall be governed by and construed under the laws of Nevada.

XI. INDEMNIFICATION AND LIMITATION OF LIABILITY AND DAMAGES

In no event will the Company be liable for any direct or consequential damages to the School as a result of a breach of this Agreement, nor for any loss of profits, business, or goodwill.

The School agrees to indemnify, defend and hold harmless the Company, its officers, shareholders, non-leased employees, directors and agents from and against any and all losses, liabilities, expenses (including court costs and attorneys' fees) and claims for damage of any nature whatsoever, whether known or unknown as though expressly set forth and described herein, which the Company may incur, suffer, become liable for, or which may be asserted or claimed against the Company as a result of the actual or alleged acts, errors or omissions of the School or any leased employee, including without limitation any violation or breach of this Agreement by the School, or any claims whatsoever arising out of actual or alleged violations of Wage and Hour laws, EEOC laws, tort law, The Family and Medical Leave Act, The American's with Disabilities Act, Title VII of the Civil Rights Act or the National Labor Relations Act by the School or any leased employee.

The School agrees to indemnify, defend and hold harmless the Company from real or asserted liability, including the cost of defense, connected with or resulting from the ownership custody, maintenance, use or operation of any of the School's machinery, facilities, equipment and/or automobiles whether leased, rented, borrowed or owned, which abilities are not covered by the insurance provided by the School, or if covered, are in excess of the policy limits required pursuant to Section V above.

The School agrees to indemnify, defend and hold the Company harmless for any and all liabilities whatsoever arising out of the School's hiring of Independent Contractors and/or employees outside of this Agreement.

This contract shall not be deemed a waiver of any immunity afforded to the School, nor shall it be deemed a waiver of statutory limits on litigation pursuant to NRS 41.031, NRS 41.035, and any additional state or federal law which may apply.

In the event that the Company is required to defend against any claim or prosecute any claim occasioned by the breach or default in any provision of this Agreement to enforce the terms of this Agreement, the Company shall be awarded all reasonable cost pertaining

thereto, including reasonable attorneys' fees and costs in addition to any other relief to which the Company may be entitled.

The School agrees that, notwithstanding any other provision of this Agreement, that access to any property, whether real, appurtenant, or personal, as well as the accommodation of said property to any person who may be handicapped or disabled, or perceived as being handicapped or disabled, over which real or personal property the School has ownership, administration, maintenance or some other control, shall be the sole and exclusive responsibility of the School. The School agrees to indemnify, hold harmless and defend the Company, its officers, shareholders, non-leased employees, directors and agents, from any and all losses, liabilities, expenses (including court costs and attorneys' fees), and claims for damage of any nature, or other consequences of any sort out of the School's obligations set forth herein.

**XII. HEADINGS**

The headings in the Agreement are intended for convenience or reference and shall not affect its interpretation.

**XIII. AMENDMENTS**

This Agreement constitutes the entire Agreement between the parties with regard to the subject matter and no other agreement, statement, promise or practice between the parties relating to the subject matter shall be binding on the parties. This Agreement may be changed pursuant to the terms hereof or by written amendment signed by both parties.

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement for Services as of this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_:

By:

\_\_\_\_\_  
Board Chair  
Somerset Academy of Las Vegas

\_\_\_\_\_  
JJ Christian, Managing Member  
Nevada Charter School IT Services, LLC

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014  
Agenda Item: 14 – Discussion & Possible Action Regarding Standards Based Grading.  
Number of Enclosures:

### **SUBJECT: Discussion & Possible Action Regarding Standards Based Grading**

Action  
 Appointments  
 Approval  
 Consent Agenda  
 Information  
 Public Hearing  
 Regular Adoption

Presenter (s):

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: Board Vice-Chairperson Scott Hammond requested that this item be placed on the agenda.

Submitted By: Staff

# SOMERSET ACADEMY OF LAS VEGAS

## Supporting Document

Meeting Date: October 9, 2014

Agenda Item: 15 – Review and Approval of Revised Enrollment Policy.

Number of Enclosures: 1

### **SUBJECT: Review and Approval of Revised Enrollment Policy**

Action

Appointments

Approval

Consent Agenda

Information

Public Hearing

Regular Adoption

Presenter (s): Ryan/Corinne

Recommendation:

Proposed wording for motion/action:

Fiscal Impact: N/A

Estimated Length of time for consideration (in minutes): 5-10 Minutes

Background: During the last Board meeting, the Board approved changes to the Enrollment Policy. A new policy has been drafted for the Board's review and approval. Once approved, this new policy will go into effect beginning January 1, 2015.

Submitted By: Staff

## SOMERSET ACADEMY ENROLLMENT POLICY

Somerset Academy of Las Vegas Enrollment policy, as adopted by the Board of Directors on June 11, 2011 and revised on June 24, 2013 ~~and August 5, 2014~~, states:

- A. Only in the case the school will be enrolled to capacity as determined by the appropriate fire, health, and/or building authorities, the Board of Directors and campus Principal will determine the maximum number of students to be enrolled in each grade, based upon considerations such as staffing, demand, budget requirements and facilities capacity for the present and future years. The determinations shall be made annually prior to count day, and shall be transmitted annually prior to count day to the (Authority).
- B. Students already enrolled in the School will have a fixed time period, to be determined by the Board of Directors, to inform the School of their intent to return.

~~C. **Transfer Students**—The policy, as adopted by the Board of Directors, does not directly address students requesting transfer from one Somerset Academy campus to another. However, all Somerset Academy of Las Vegas campuses operate under a single charter granted by the State of Nevada. As such, all Somerset students are enrolled in a single “school” for the purposes of State testing, reporting and enrollment records. For this reason, students who are already enrolled in ANY Somerset Academy Campus who request a transfer to another campus are provided immediate access to any open seats.~~

~~D~~C. Any spaces which remain available will be filled in the following manner:

- 1. Priority will be given to children of a member of the committee to for the charter school.
- 2. Priority will be given to the children of members of the governing body of the charter school.
- 3. Priority will be given to the child of a teacher employed by the charter school,
- 4. Priority will be given to the siblings of previously enrolled students. Should the number of siblings exceed the numbers of available spaces in any grade level; the students will be placed in a lottery to determine priority.

~~5. Priority will be given to students currently attending a Somerset Academy school who wish to transfer to another Somerset Academy campus.~~

~~5~~6. All remaining students will be placed in a lottery to determine priority.

## ENROLLMENT TIMELINE

- 1. In December of each year, Somerset Academy will request every enrolled student declare their intent to return to Somerset Academy for the following school year and/or enter a request to transfer to a different campus. (See Parts C ~~and D~~, Enrollment Policy.)
- 2. After determining the maximum number of students to be enrolled in each grade for the next school year (See Part A, Enrollment Policy), Somerset Academy will designate a

two week open enrollment period in January of each year. Applications will be available on each campus website. Applicants must apply at each campus they wish to attend.

3. Enrollment into any open seats will then be completed as follows (The following steps are taken from the Nevada Charter School Operation Manual, July 2012):
  - a. If the number of applications received during the open enrollment window do not exceed the number of spaces available, all pupils who applied shall be enrolled.
  - b. If the number of applications received during the window exceeds the number of spaces available (in any grade level), all enrollment applications (for that grade level) received during the window will be subject to a lottery. The lottery will be conducted immediately after the close of the enrollment window.
  - c. Pupils whose applications are not selected by the lottery, if they wish, will be placed on an enrollment waiting list in the order determined by the lottery.
  - d. Pupils who seek enrollment after the lottery in 2 and 3, above, is conducted (after the window closes) will be added to the enrollment waiting list, but are not immediately assigned an enrollment order number; instead, another lottery will be conducted only when all the pupils assigned enrollment order numbers by the first lottery have been enrolled in the school.
  - e. [If] additional spaces become available, pupils from the waiting list will be enrolled in the school (in the order determined by the lottery).
  - f. A pupil seeking enrollment in a grade that is not full shall be enrolled immediately; the pupil's enrollment will not be delayed until some future time, including until a semester break or the next school year.
  - g. Enrollment is always "open" in that our school will always accept enrollment applications. Applications received after an enrollment window closes are placed on an enrollment waiting list if the school or grade is "full" per NAC 386.353 (See part d, above). Pupils will be chosen for enrollment from the waiting list as described above.
  - h. If/when we add new, higher grades, the pupils in the formerly highest grade will automatically be enrolled in the school's new next grade.
4. In order to ensure a current and accurate waitlist, applications do not carry over from year to year. Each January the School completes a new open enrollment process. As such, an applicant's waitlist number assignment will only be valid until the next open enrollment period. At that time, Somerset Academy notifies all parents and students who have not been accepted or enrolled into the school that a new application must be submitted to be considered for future enrollment.