



NOTICE OF PUBLIC MEETING of the Board of Directors of SOMERSET ACADEMY OF LAS VEGAS

NOTICE IS HEREBY GIVEN THAT THE BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS, A PUBLIC CHARTER SCHOOL, WILL CONDUCT A PUBLIC MEETING ON FEBRUARY 22, 2022 BEGINNING AT 6:00 P.M. AT 6630 SURREY ST., LAS VEGAS, NV 89119 AND VIA ZOOM WEBINAR. THE PUBLIC IS INVITED TO ATTEND.

PLEASE CLICK THE LINK BELOW TO JOIN THE WEBINAR:

<https://us02web.zoom.us/j/81973132257?pwd=ajRmOkMwaW9lTVBRdTI5TGZRUODhtZz09> Passcode: 854435 or via mobile +12532158782 +13462487799

ATTACHED HERETO IS AN AGENDA OF ALL ITEMS SCHEDULED TO BE CONSIDERED. UNLESS OTHERWISE STATED, THE BOARD CHAIRPERSON MAY 1) TAKE AGENDA ITEMS OUT OF ORDER; 2) COMBINE TWO OR MORE ITEMS FOR CONSIDERATION; OR 3) REMOVE AN ITEM FROM THE AGENDA OR DELAY DISCUSSION RELATED TO AN ITEM.

REASONABLE EFFORTS WILL BE MADE TO ASSIST AND ACCOMMODATE PHYSICALLY HANDICAPPED PERSONS DESIRING TO ATTEND OR PARTICIPATE AT THE MEETING. ANY PERSONS REQUIRING ASSISTANCE MAY CONTACT DENA THOMPSON AT (702) 431-6260 OR DENA.THOMPSON@ACADEMICANV.COM TWO BUSINESS DAYS IN ADVANCE SO THAT ARRANGEMENTS MAY BE MADE.

THE MEETING AGENDA, SUPPORT MATERIALS, AND MINUTES ARE AVAILABLE AT 6630 SURREY ST, LAS VEGAS, NV 89119, VIA EMAIL AT DENA.THOMPSON@ACADEMICANV.COM, OR BY VISITING THE SCHOOL'S WEBSITE AT [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/) FOR COPIES OF THE MEETING AUDIO, PLEASE EMAIL DENA.THOMPSON@ACADEMICANV.COM.

PUBLIC COMMENT MAY BE LIMITED TO THREE MINUTES PER PERSON AT THE DISCRETION OF THE CHAIRPERSON. PLEASE EMAIL DENA.THOMPSON@ACADEMICANV.COM TO SUBMIT OR SIGN UP FOR PUBLIC COMMENT.



We prepare students to excel in academics and attain knowledge through life-long learning by dedicating ourselves to providing Equitable, high-quality education for all students. We promote a culture that maximizes student achievement and fosters the development of accountable 21st Century learners in a safe and enriching environment.

Board of Directors

JOHN BENTHAM – *Board Chair*

SARAH MCCLELLAN – *Board Vice Chair*

LENORA BREDSGUARD – *Board Secretary*

TRAVIS MIZER – *Board Treasurer*

CODY NOBLE – *Board Member*

WILL HARTY – *Board Member*

RENEE FAIRLESS – *Board Member*

MEETING OF THE BOARD OF DIRECTORS FEBRUARY 22, 2022

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)



3. CONSENT AGENDA (FOR POSSIBLE ACTION) *(All items listed under the Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Board Member or member of the public so requests, in which case the item(s) will be removed from the consent agenda and considered along with the regular order of business.)*

- a. APPROVAL OF MINUTES FROM THE JANUARY 11, 2022 BOARD MEETING
- b. APPROVAL OF GRADE-LEVEL MAXIMUM ENROLLMENT FOR THE 2022/2023 SCHOOL YEAR
- c. APPROVAL OF TEMPORARY PRICE INCREASE AMENDMENT TO THE VENDED MEAL AGREEMENT FOR THE NATIONAL SCHOOL LUNCH PROGRAM

4. ACTION & DISCUSSION ITEMS

(Action may be taken on those items denoted "For Possible Action")

- a. INTERVIEW OF PRINCIPAL CANDIDATES FOR THE NORTH LAS VEGAS CAMPUS (FOR DISCUSSION)
 1. BRYNN DESSORMEAU
 2. MINDI PALOMEQUE
- b. DISCUSSION AND POSSIBLE ACTION TO APPOINT A PRINCIPAL FOR THE NORTH LAS VEGAS CAMPUS (FOR POSSIBLE ACTION)
- c. DISCUSSION AND POSSIBLE ACTION TO DETERMINE DATE FOR SOMERSET ACADEMY BOARD OF DIRECTORS ANNUAL BOARD MEETING (FOR POSSIBLE ACTION)

5. ANNOUNCEMENTS AND NOTIFICATIONS

6. MEMBER COMMENT

7. PUBLIC COMMENT

(No action may be taken on a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action will be taken.)

8. ADJOURN MEETING

THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9 A.M. ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

- 1) SOMERSET ALIANTE CAMPUS – 6475 VALLEY DR., NORTH LAS VEGAS, NV 89084
- 2) SOMERSET LONE MOUNTAIN CAMPUS – 4491 N. RAINBOW BLVD., LAS VEGAS, NV 89108
- 3) SOMERSET LOSEE CAMPUS – 4650 LOSEE ROAD, NORTH LAS VEGAS, NV 89081
- 4) SOMERSET NORTH LAS VEGAS CAMPUS – 385 W. CENTENNIAL PKWY, NORTH LAS VEGAS, NV 89084
- 5) SOMERSET SKY POINTE CAMPUS – 7038 SKY POINTE DR., LAS VEGAS, NV 89131
- 6) SOMERSET SKYE CANYON CAMPUS – 8151 N. SHAUMBER ROAD, LAS VEGAS, NV 89166
- 7) SOMERSET STEPHANIE CAMPUS – 50 N. STEPHANIE ST., HENDERSON, NV 89074
- 8) 6630 SURREY ST., LAS VEGAS, NV 89119
- 9) [HTTPS://SOMERSETACADEMYOFLASVEGAS.COM/](https://somersetacademyoflasvegas.com/)
- 10) [HTTPS://NOTICE.NV.GOV/](https://notice.nv.gov/)

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**
AGENDA ITEM: **3 – CONSENT AGENDA**
NUMBER OF ENCLOSURES:

SUBJECT: **CONSENT AGENDA**

ACTION
 APPOINTMENTS
 APPROVAL
 CONSENT AGENDA
 INFORMATION
 PUBLIC HEARING
 REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO APPROVE THE ITEMS FOR ACTION ON THE CONSENT AGENDA.

FISCAL IMPACT: **N/A**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **2-3 MINUTES**

BACKGROUND: SUPPORT MATERIALS AND/OR BACKGROUND HAS BEEN PROVIDED TO THE BOARD. ALL ITEMS ON THE CONSENT AGENDA WHICH ARE FOR ACTION CAN BE APPROVED IN ONE MOTION; HOWEVER, INDIVIDUAL ITEMS MAY BE TAKEN OFF THE CONSENT AGENDA IF THE BOARD DEEMS THAT DISCUSSION IS NECESSARY.

SUBMITTED BY: **STAFF**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **3a – APPROVAL OF MINUTES FROM THE JANUARY 11, 2022 BOARD MEETING**

NUMBER OF ENCLOSURES: **1**

SUBJECT: MINUTES APPROVAL

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **N/A**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **A BOARD MEETING WAS HELD ON JANUARY 11, 2022. AS SUCH, THE MINUTES WILL NEED TO BE APPROVED FOR THIS MEETING.**

SUBMITTED BY: **STAFF**

MINUTES
OF THE MEETING OF THE
BOARD OF DIRECTORS OF SOMERSET ACADEMY OF LAS VEGAS
JANUARY 11, 2022

Board of Directors of Somerset Academy of Las Vegas held a public meeting on January 11, 2022 at 6:00 p.m. at 4650 Losee Road, North Las Vegas, NV 89081 and via Zoom webinar.

1. CALL TO ORDER AND ROLL CALL

Board Chair John Bentham called the meeting to order at 6:25 p.m. In attendance were Board members John Bentham, Sarah McClellan, LeNora Bredsguard, Travis Mizer, Renee Fairless, and Will Harty (left at 6:58 p.m.).

Member Cody Noble was not in attendance.

Also present were Principal Lee Esplin, Principal Cesar Tiu, Principal Jessica Scobell, Principal Shannon Manning, Principal Christina Threeton, Principal Kate Lackey, and Principal David Fossett; as well as Somerset Inc. representatives Bernie Montero and Suzette Ruiz. Academica representatives Gary McClain, Ryan Reeves, Trevor Goodsell and Marla Devitt were also in attendance.

2. PUBLIC COMMENT

Written public comment was received from Rebecca Gastelum, the written public comment was distributed to the Board members and are attached to the minutes. Public comment was made by Gwen Neff regarding concerns with the amendment to served grade levels at the North Las Vegas campus. Public comment was made by Tanya Jennings, Brianna Driscoll, and Kean Dino regarding the principal search.

3. CONSENT AGENDA

- a. APPROVAL OF MINUTES FROM THE NOVEMBER 30, 2021 BOARD MEETING**
- b. APPROVAL OF AGREEMENT WITH CAMPUS CLUB TO PROVIDE SCHOOL UNIFORMS**

Member Bentham stated that item 3.b. would be tabled.

MEMBER MCCLELLAN MOVED TO APPROVE THE MINUTES FROM THE NOVEMBER 30, 2021 BOARD MEETING. MEMBER FAIRLESS SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

4. ACTION & DISCUSSION ITEMS

- a. REVIEW AND APPROVAL OF THE 2020/2021 SCHOOL YEAR FINANCIAL AUDIT**

Mr. Trevor Goodsell addressed the Board to review the FY 21 financial audit, which he acknowledged was late. The revenue, on a GAAP basis was \$74 million, the expenditures were \$72.5 million, resulting in a revenue of \$1.6 million for year end. Mr. Goodsell reviewed the financial metrics. The year-end current ratio was 6.1. The unrestricted days cash on hand was 183. Enrollment

projection was 98%. Surplus and cash flow passed. The debt to asset ratio was 84.6. The debt service recovery was 2.18. Mr. Goodsell noted that the audit had one finding regarding reviewing reconciliations. He explained that it didn't involve Somerset; however, all the control testing was done as a whole for Academica managed schools to reduce the audit cost. He reviewed staffing losses, new hires, and adjustments made to ensure better results. Member Harty commended Mr. Goodsell on the work he had done, especially while short staffed. He thanked Mr. Goodsell for addressing the findings from the audit and presenting the plan going forward. Member Bentham, noted that the days cash on hand was 183 and asked for clarification on the required days cash on hand. Mr. Goodsell stated that 60 was the baseline, once the school was above that they would be dinged if they went down.

MEMBER FAIRLESS MOVED TO ACCEPT THE AUDIT FINDINGS AND FINANCIAL STATEMENTS, AS PRESENTED. MEMBER MCCLELLAN SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

b. REVIEW AND APPROVAL OF AMENDMENT FOR NORTH LAS VEGAS CAMPUS

Mr. Ryan Reeves addressed the Board and provided a brief history of the North Las Vegas location. When the first three Academica schools were opened in Nevada finding locations was difficult. Two of the three were located in strip malls. Some of the difficulties faced with a strip mall location include not having a cafegymatorium to provide room for after school activities, as well as creating a higher transiency rate when older siblings move on to the high school. The other strip mall location, Pinecrest Horizon campus, transitioned to a K-5 four years ago, when a Pinecrest K-12 opened nearby, and had been successful in the transition. For the Somerset North Las Vegas campus, the transiency had also resulted in the elementary school struggling in academics. By reducing the transiency rate the campus would be able to create stability and grow the students. Mr. Reeves stated that one other factor in the recommendation was the lease renewal. The school would have the option to renew for a five year term; however, the renewal rate was tied to the consumer price index (CPI). The CPI had traditionally been in the 1 ½ to 2% range; however, it was currently in the 6 ½ to 7% range.

Mr. Reeves stated that part of the transition would be for Losee to return to five classes per elementary grade instead of the current six classes per grade level. The students would be able to advice of their top choice of alternate Somerset campuses, which would be honored as much as possible; however, some students would not get their top choice. The majority were expected to move to the Losee campus. All teachers would be able to transition to another campus as well.

Member McClellan asked for an explanation of the weighted lottery section of the amendment. Mr. Reeves explained that the State Public Charter School Association (SPCSA) strategic plan was designed to ensure that charter school populations reflect the population of the district school in which the school was located. Free and reduce lunch (FRL) persisted with a significant gap. The SPCSA required, as part of an amendment request, an implementation of a weighted lottery. Mr. Reeves stated that the weighted lottery would not guarantee a seat to a FRL student; however, it would increase the probability of a seat but allowing two virtual tickets in the lottery to one for other students. He noted that priority seating would not be affected by a weighted lottery. Member McClellan asked if the percentage reflected the neighboring schools, to which Mr. Reeves replied in the affirmative.

Member Bentham asked if, as noted during public comment, the parents were not given notice of the proposal. Mr. Reeves explained that the meeting was noticed in the same way all meetings were noticed; adding that the Board made many major decisions during Board meetings with the standard notice. Member Bentham asked Principal Scobell and Principal Manning if they supported the proposal, to which they replied in the affirmative. Member Bentham asked Principal Threton to share her thoughts. Principal Threton addressed the Board and stated that she had mixed feelings because the campus was a family. She stated that, if this lead to improved facilities for the campus, this was a step in the right direction. The students would be heading to wonderful Somerset campuses and their educational careers would still be amazing. Member Fairless asked if plans had been discussed for the North Las Vegas middle school staff. Principal Threton stated that she had been collaborating with Principal Scobell and in communication with the other Somerset principals regarding offering a priority for the North Las Vegas staff when interviewing for open positions.

Principal Scobell addressed the Board and provided an overview of the changes that would be made at the Losee campus. The elementary school currently had 936 students, with a highly transient population. By eliminating the sixth section for K-5 it would remove a bulk of the transiency. With less transiency and fewer students, it would allow more focus on the students dedicated to being a part of Somerset. Principal Scobell stated that the 5th grade and specials currently housed in the secondary building would be moved back to the elementary building. That would allow more opportunity for middle/high announcements and activities without disrupting elementary classes. She stated that bringing the students over during middle school would provide a smoother transition to 9th grade and reduce the number of new 9th grade students.

Member Bentham requested that, if the amendment was approved, Academics to reach out immediately to the North Las Vegas campus to outline a path for the transition. Member Bredsguard asked for clarification whether the students would be assigned to a campus or select a campus. Mr. Reeves stated that proposal was for students to list campus preferences; however, not all students would be able to move to their preferred campus. Member Bredsguard requested that a transition team be assembled with student, parents, administrators, and staff. Member Fairless asked if the communication regarding the transition should be from the Board or Academics. Mr. Reeves stated that it would be a joint effort.

Public comment was made by Gwen Neff regarding the lack of communication and her disagreement with the amendment.

MEMBER McCLELLAN MOVED TO APPROVE THE AMENDMENT FOR THE NORTH LAS VEGAS CAMPUS, AS PRESENTED. MEMBER BREDSGUARD SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

c. APPROVAL OF REQUEST FOR A GOOD CAUSE EXEMPTION FROM THE CURRENT SCHEDULE FROM THE SPCSA

Mr. Gary McClain addressed the Board and stated that amendment was being submitted outside the regular amendment schedule. A letter request for a good cause exemption from the current schedule would need to be approved by the Board. Member McClellan asked when the amendment would be reviewed by the SPCSA board. Mr. Reeves stated that standard process had two windows per year for

amendments; however, given the nature of when the information was clear on the need for the amendment, the SPCSA staff had stated that they would be open to a good cause exemption to the submission of the amendment. The SPCSA would be holding a special board meeting in mid-February to address some amendments as well as audit approvals. The Somerset amendment should be reviewed during the February meeting. Member Bredsguard asked if an amendment was needed for the changes at the Losee campus. Mr. Reeves stated that amendments were needed if the total enrollment at a campus was changed by more than 10% or a change in grade levels served. Because Losee would remain a K-12, with fewer elementary students to offset the increase in middle students, an amendment was not needed. He noted that the SPCSA had been informed of the changes at the Losee campus. Member Bentham asked that the addition of the word unanimously be added to the letter to state that the Board voted unanimously to approve the amendment.

MEMBER FAIRLESS MOVED TO APPROVE THE REQUEST FOR AN AMENDMENT TO CHARTER APPLICATION LETTER AS SUBMITTED FOR THE SPCSA. MEMBER McCLELLAN SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

d. ACKNOWLEDGE OF RESIGNATION OF THE NORTH LAS VEGAS PRINCIPAL

Member Bentham expressed appreciation for all the Principal Threton had done for the North Las Vegas students and acknowledged her resignation. Principal Threton noted that she would remain principal through the end of the school year. She thanked the Board for giving her the opportunity to lead a campus. She thanked the North Las Vegas staff, her principal colleagues, and her assistant principals.

e. DISCUSSION AND POSSIBLE ACTION REGARDING PRINCIPAL SEARCH FOR THE SOMERSET ACADEMY NORTH LAS VEGAS CAMPUS

Mr. McClain stated that the parameters used during the Stephanie principal search had been successful and asked if the Board would like to use the same parameters. Member Bentham stated that the process would work well, with the possible addition of a Board member. He asked that the process be done expeditiously. Member Fairless stated that she would be willing to be a part of the selection committee.

MEMBER McCLELLAN MOVED TO GO FORWARD WITH THE PRINCIPAL SEARCH USING THE SAME PARAMETERS THAT WERE USED FOR THE STEPHANIE HIRING, AND ADD A BOARD MEMBER TO THE PROCESS. MEMBER BREDSGUARD SECONDED THE MOTION, AND THE BOARD VOTED UNANIMOUSLY TO APPROVE.

5. ANNOUNCEMENTS AND NOTIFICATIONS

There were not announcements.

6. MEMBER COMMENT

Member Fairless thanked Principal Threton for her service at a Title I school. She commended the culture at the school and asked her to share it with the next principal. Member Bredsguard thanked

Principal Threeton, especially through such a difficult time, with her versatility and willingness to collaborate. Member McClellan stated that Principal Threeton was a huge light for Somerset; however, she was excited that she was able to pursue her dreams. Member McClellan explained that she understood the difficulties with approving the amendment; however, she felt it was necessary due to the facility issues. Member Mizer thanked all the teachers and staff for keeping the campuses open at this difficult time in Las Vegas.

Member Bentham stated that he had recently addressed the SCPA board regarding the North Las Vegas campus. He had expressed his disappointment that the students had not had the opportunity to test in 2020; adding that he was confident in the work that Principal Threeton had done for the campus. Member Bentham recognized that the pandemic had burdened the principals with many additional duties and thanked them for their commitment to the students.

Principal Scobell, Principal Esplin, Principal Tiu, Principal Foster, Principal Lackey, Principal Threeton, and Principal Manning provided brief comments regarding events at their respective campuses.

7. PUBLIC COMMENT

Public comment was made by Assistant Principal Lorraine DeAnda to thank the North Las Vegas families and staff for supporting the campus and attending Board meetings. She also thanked Principal Threeton for her leadership.

8. ADJOURN MEETING

THE MEETING ADJOURNED AT 8:07 P.M.

Approved on: _____

**Secretary of the Board of Directors
Somerset Academy of Las Vegas**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **3b – APPROVAL OF GRADE-LEVEL MAXIMUM ENROLLMENT FOR THE 2022/2023 SCHOOL YEAR**

NUMBER OF ENCLOSURES: **8**

SUBJECT: GRADE-LEVEL MAXIMUM ENROLLMENT 22/23 SY

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **N/A**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: **IN PREPARATION FOR OPEN ENROLLMENT FOR THE 2022/2023 SCHOOL YEAR, IT IS NECESSARY FOR THE BOARD TO APPROVE THE MAXIMUM GRADE-LEVEL ENROLLMENT FOR SOMERSET ACADEMY CAMPUSES.**

SUBMITTED BY: **STAFF**

NLV

Kinder	130
1st Grade	130
2nd Grade	130
3rd Grade	130
4th Grade	130
5th Grade	130
6th Grade	-
7th Grade	-
8th Grade	-
9th Grade	-
10th Grade	-
11th Grade	-
12th Grade	-
Total Students (FTEs)	780

Max + 10% 825

Sky Pointe

Kinder	130
1st Grade	130
2nd Grade	130
3rd Grade	130
4th Grade	130
5th Grade	130
6th Grade	125
7th Grade	125
8th Grade	155
9th Grade	270
10th Grade	250
11th Grade	150
12th Grade	100
Total Students (FTEs)	1,955

2,420

Losee

Kinder	130
1st Grade	130
2nd Grade	130
3rd Grade	130
4th Grade	130
5th Grade	130
6th Grade	270
7th Grade	270
8th Grade	270
9th Grade	300
10th Grade	250
11th Grade	125
12th Grade	80
Total Students (FTEs)	2,345

2,640

Stephanie

Kinder	104
1st Grade	104
2nd Grade	104
3rd Grade	104
4th Grade	104
5th Grade	104
6th Grade	124
7th Grade	124
8th Grade	124
9th Grade	-
10th Grade	-
11th Grade	-
12th Grade	-
Total Students (FTEs)	996

1,045

Lone Mtn

Kinder	104
1st Grade	104
2nd Grade	104
3rd Grade	104
4th Grade	104
5th Grade	104
6th Grade	124
7th Grade	124
8th Grade	124
9th Grade	-
10th Grade	-
11th Grade	-
12th Grade	-
Total Students (FTEs)	996

Max + 10% 1,056

Skye Canyon

Kinder	104
1st Grade	104
2nd Grade	104
3rd Grade	104
4th Grade	104
5th Grade	104
6th Grade	124
7th Grade	124
8th Grade	124
9th Grade	-
10th Grade	-
11th Grade	-
12th Grade	-
Total Students (FTEs)	996

1,056

Aliante

Kinder	130
1st Grade	130
2nd Grade	130
3rd Grade	130
4th Grade	130
5th Grade	130
6th Grade	140
7th Grade	140
8th Grade	140
9th Grade	-
10th Grade	-
11th Grade	-
12th Grade	-
Total Students (FTEs)	1,200

1,221

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687 - 9174 · Fax: (775) 687 - 9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - North Las Vegas
385 W. Centennial Parkway
Las Vegas, NV 89084

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Christina Threeton and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	1004	1115	1226

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Note: the above figures are current as of today. SPCSA staff acknowledges that Somerset currently has an amendment that has been submitted and is under review by staff. If the Authority takes action regarding the North Las Vegas campus amendment at the SPCSA Board meeting on February 15, 2022 as anticipated, a revised letter will be provided shortly thereafter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mike Dang', with a stylized flourish at the end.

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687 - 9174 · Fax: (775) 687 - 9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Sky Pointe
7038 Sky Pointe Drive
Las Vegas, NV 89131

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	1980	2200	2420

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

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2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Losee
4650 Losee Road
N Las Vegas, NV 89030

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Jessica Scobell and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	2160	2400	2640

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

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Executive Director



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Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Stephanie
50 N. Stephanie Street
Henderson, NV 89074

RE: ENROLLMENT CAP REMINDER SYE 23

Dear David Fossett and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	855	950	1045

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687 - 9174 · Fax: (775) 687 - 9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Lone Mountain
4491 N. Rainbow Boulevard
Las Vegas, NV 89108

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Cesar Tiu and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	864	960	1056

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
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2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Skye Canyon
8151 North Shaumber Road
Las Vegas, NV 89166

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Kate Lackey and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	864	960	1056

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

STATE OF NEVADA

STEVE SISOLAK
Governor

REBECCA FEIDEN
Executive Director



STATE PUBLIC CHARTER SCHOOL AUTHORITY

1749 North Stewart Street Suite 40
Carson City, Nevada 89706-2543
(775) 687 - 9174 · Fax: (775) 687 - 9113

2080 East Flamingo Road Suite 230
Las Vegas, Nevada 89119-5164
(702) 486 - 8895 · Fax: (702) 486 - 5543

Via Electronic Mail

1/31/2022
Somerset Academy - Aliante
6475 Valley Drive
N Las Vegas, NV 89084

RE: ENROLLMENT CAP REMINDER SYE 23

Dear Shannon Manning and Lee Esplin:

In an effort to promote transparency and ensure compliance, SPCSA staff has reviewed our enrollment cap records, including your current charter contract, in preparation for the 2022 – 23 academic year. As a reminder, enrollment for all schools must be within the enrollment floor and cap (Approved Enrollments +/- 10%) levels for your school as listed below. These would be the levels schools can raise or lower their enrollments to without having to submit a Request For Amendment.

The following is what we show for your school.

	Approved Enrollment – 10%	Approved Enrollment Cap	Approved Enrollment +10%
School	999	1110	1221

Please review the Approved Enrollment floor and cap levels above and confirm these match your records **within 30 days**. If you are considering enrollment changes that may exceed the floor or cap above, or believe these numbers are incorrect, please contact us immediately.

Sincerely,

Mike Dang
Manager, Financial and Organizational Performance

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **3c – APPROVAL OF TEMPORARY PRICE INCREASE AMENDMENT TO THE VENDED MEAL AGREEMENT FOR THE NATIONAL SCHOOL LUNCH PROGRAM**

NUMBER OF ENCLOSURES: **1**

SUBJECT: TEMPORARY PRICE INCREASE FOR VENDED MEAL AGREEMENT

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

CONSENT

FISCAL IMPACT: **N/A**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **0 MINUTES**

BACKGROUND: DUE TO CURRENT SUPPLY CHAIN SHORTAGES AND INFLATION, THE MEAL VENDOR IS PROPOSING A TEMPORARY PRICE INCREASE PER MEAL IN ORDER TO CONTINUE TO PROVIDE QUALITY MEALS AND SERVICE. THE NEW PROPOSED PRICE WOULD BE \$3.29 PER MEAL FOR LUNCH AND \$1.91 PER MEAL FOR BREAKFAST AS OF JANUARY 1, 2022 WITH THE FEDERAL REIMBURSEMENT RATE AT \$4.56 FOR ALL LUNCH MEALS AND \$2.60 FOR ALL BREAKFAST MEALS.

SUBMITTED BY: **STAFF**



January 21, 2022

Mrs. Sandy Smith
NSLP Manager
Somerset Academy of Nevada
4650 Losee Road
Las Vegas, NV 89081

RE: Emergency Contract Amendment

Dear Mrs. Sandy Smith,

On behalf of Better 4 You Meals, I would like to take this opportunity to thank you for our continued partnership with Somerset Academy of Nevada.

The purpose of this letter is to request a temporary Emergency Contract Amendment to our current contract. Unfortunately, due to the industry wide inflationary cost increases our current meal rate is unsustainable and severely impacting our ability to continue providing your organization meals for the remainder of the school year. This request is a last resort. We have exhausted all cost cutting options and there appears to be no possibility in sight of continuing to provide high quality and nutritious meals to the students of Somerset Academy of Nevada.

All across the United States, schools are seeing unprecedented COVID induced cost increases in food, packaging, labor, and transportation. Vendor and food manufacturer shortages of school compliant food items have led vendors to make more costly substitutions, which they then immediately pass on the increase to us. The small contract increase, we mutually agreed upon, from the past year do not come close to covering these increased costs, which is why the USDA has allowed Emergency Contract Pricing Amendments for School Food Authorities (SFA). B4YM's contract rate increases from last year averaged around 3%, yet food cost has insured almost 10% in the last 12 months and fuel has increased over 40%.

Because of the severity of the inflationary increases the government is projecting to continue, we are asking for your approval of the amendment effective with the January 1, 2022 billing cycle.

This request is aligned and allowable due to the COVID-19 National Public Health Emergency waivers authorized by the USDA. The USDA is allowing rate increases not in the original contract. This is also the reason your school is receiving substantially higher reimbursement rates this year through the Summer Food Service Program based reimbursement rates.

And on January 7th, 2022, the USDA announced the increased reimbursement rates effective January 1, 2022 through the end of the calendar year.

The chart below shows what you have been reimbursed from July 1 to December 31, 2021, alongside what the new rates are effective January 1, 2022.



	July - December 31 2021	Jan 1, 2022 - Dec 31, 2022	Increase
Breakfast	\$2.46	\$2.60	\$0.14
Lunch	\$4.32	\$4.56	\$0.24
Supper	\$4.32	\$4.56	\$0.24

These increased reimbursements and are intended to support the SFAs foodservice program during the USDA's these inflationary times. Fortunately, the USDA and state agencies now understand the SFAs with vendors can use these funds to support their vendor who is incurring the higher costs that are mutually agreed upon by both parties.

We encourage and recommend consulting your state board of education and legal counsel. The emergency contract amendment request will not exceed June 30, 2022 and would be effective January 1, 2022.

We have provided some of the inflationary data from various sources that is directly related to servicing your contract in the table below. It is important to note these dramatic increases have occurred since our contract renewal roughly 6 to 9 months ago.

The primary driver is food, fuel, and labor inflation which has risen at levels not seen in decades.

Inflation	Overview	Comments
Labor	Labor: Wage rates have increased 10.3%	Labor shortages have caused us to offer higher rates and provide bonuses to attract and retain employees. Growers, manufacturers, distributors have increased their pay rates to employees and now passing the cost on to us.
Food Costs	Food Costs at home and away have surged up to 10% since December 2020	Proteins (examples: beef, chicken, & turkey) have seen a 12 month increase in material costs of 9.0%. Fruits and Vegetables have increased dramatically. Items such as Baby Carrots have increased \$.18 per serving. Oranges have increased as much as \$.20 per serving and Apples are up \$.08. Grains like bread, tortillas, and whole grain snacks are up 12% Cereal cups are up 30% due to labor strikes at the major cereal manufacturers.
Paper and Packaging	Paper and packaging costs, plus mod costs have increased 11%	The cost of the tray is up \$.02 each - when available . Additionally, the availability of trays continues to be extremely limited due to supply chain and replacement items are more expensive.



Fuel	Fuel costs are up 58.1%	Distribution costs to schools have increased because of the higher fuel. We are paying significantly more for deliveries to our facilities and fuel costs for our own delivery trucks has surged significantly.
Misc. Costs		Supply chain interruptions and manufacturer product availability has caused greater direct costs as often substituted items are more expensive or result in additional costs to handle and deliver.

We are sensitive to the financial challenges of all our schools but also ask that you recognize the USDA has provided financial relief to the SFAs through the SFFP funding by increasing the meal reimbursements for these specific scenarios. This increase request does not necessarily mean that all current supply and vendor challenges will cease, but it will hopefully halt any further menu/variety constrictions or and allow us to be able to handle oncoming challenges that have yet to present themselves.

We waited until the new reimbursement increases were announced to help mitigate the impact of this amendment request. Historically, schools have never received a mid-year reimbursement increase when participating in the NSLP Program, but by receiving the Summer Food Service Program reimbursement, you are receiving a significant and unexpected rate surge. This amendment is just a bit more than the mid-year increase and we expect this would not negatively impact your food program's bottom line.

Better 4 You Meals has led the way in school food service throughout COVID, and we ask for this short-term adjustment to help us continue providing your students and families with the absolute best possible meal service around.

Following USDA guidance, a future renewal would not include this temporary increase and would be based on your current contractual rate.

Please review and upon approval, sign and return to us by January 30th, 2022. Signed amendments can be e-mailed to sholguin@better4youmeals.com or if you would like a DocuSign agreement emailed to you, please let me or your Account manager know as soon as possible. Your Procurement Manager at CDE likely will need a copy of this amendment as well.

Again, we thank you for the opportunity to serve Somerset Academy of Nevada and we look forward to working with you and the children of Somerset Academy of Nevada through the remaining year and for years to come. If you have any questions or concerns, please contact your district manager.

Sincerely,

Fernando Castillo
 Chief Executive Officer
 Better 4 You Meals



EMERGENCY CONTRACT AMENDMENT TEMPORARY AMENDMENT

Between Better 4 You Meals, Inc. and Somerset Academy of Nevada

This agreement made on January 1, 2022 between **Better 4 You Meals Inc.**, and Somerset Academy of Nevada is created for the purpose of amending the per meal rates of for the current service year.

WHEREAS, the parties entered into an Agreement dated for the 2021-2022 school year (the “Agreement”) whereby Better 4 You Meals would provide National School Lunch Program compliant meals to Somerset Academy of Nevada at agreed upon per meal rates

WHEREAS, the current term of the Agreement expires on June 30, 2022; and

WHEREAS, the parties wish to AMEND the Agreement until June 30, 2022.

WHEREAS, The parties and acknowledge that this Emergency Covid Amendment is permitted under the rules and regulations of the USDA.

The Agreement is hereby amended for the period commencing January 1, 2022 and ending June 30, 2022.

Pricing

- a. Better 4 You Meals will charge Somerset Academy of Nevada:

Meal Type	Meal Price
Breakfast	\$1.91
Lunch	\$3.29

This Agreement may be only renewed if the USDA waivers are extended beyond 6/30/2022 or as permitted by the USDA, and with mutual consent of both parties.

All other terms and conditions of the Agreement remain in full force and effect.

Name & Title of Somerset Academy of Nevada Representative	Address
Signature	Date
Name & Title of Better 4 You Meals Representative Steven Holguin, Vice President of Sales & Marketing	Address 5743 Smithway St, Commerce, CA 90040
Signature	Date

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **4a – INTERVIEW OF PRINCIPAL CANDIDATES FOR THE NORTH LAS VEGAS CAMPUS**

1. BRYNN DESSORMEAU

2. MINDI PALOMEQUE

NUMBER OF ENCLOSURES: **2**

SUBJECT: INTERVIEW OF PRINCIPAL CANDIDATES FOR THE NLV CAMPUS

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

FISCAL IMPACT: **N/A**

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **20-40 MINUTES**

BACKGROUND: **WITH THE ANNOUNCED RESIGNATION OF PRINCIPAL CHRISTINA THREETON, A NEW PRINCIPAL WILL NEED TO BE APPOINTED FOR THE NORTH LAS VEGAS CAMPUS. THE BOARD WILL INTERVIEW PRINCIPAL CANDIDATES.**

SUBMITTED BY: **STAFF**

Brynn Dessormeau, M.Ed.



Experience

Assistant Principal

06/2017 - Present
Mater Academy of Nevada

Assistant Principal

08/2014 - 06/2017
John F. Mendoza Elementary (CCSD)

Instructional Coach

08/2012 - 08/2014 (CCSD)

Teacher

09/2001 - 06/2012 Clark County School District (CCSD)

Education

Sierra Nevada University 2020

English Language Acquisition and Development (ELAD) -
Endorsement

University of Nevada Las Vegas

Master of Education – Educational Leadership
12/2004 to 12/2006

University of Findlay

Bachelor of Science in Elementary Education
08/1995- 12/2000

Skills

- Leading supervision and evaluation process for teachers and administrators; frequent classroom evaluations to assure standardizations and curriculum is being met.
- Analyzes and interprets school level data; works with staff to develop effective school performance plans; ensures coordination of curriculum, instruction and assessments to promote student growth.
- Excellent interpersonal communication and listening skills; coordinates professional, clear and respectful exchange of ideas.
- Leading diverse staff, student body and the community in development for building-level goals focused on the improvement of student learning.

References

Renee Fairless	Director	Mater Aca.	██████████
Amy Gronna	Principal	Mater Aca.	██████████
Josh Torgerson	Asst. Principal	Mater Aca.	██████████
Rebecca Meyer	Dir. Of Assessment	CCSD	██████████

Contact

📍 ██████████
██████████

📞 ██████████

<https://www.materbonanza.org>

Leadership

My vision as a highly skilled leader in education, is to focus on the achievement and growth of our students. Recruiting key staff that are dedicated to sharing our same goals to transform a school from a standard learning environment to an amazing educational experience thriving ultimately on our students' success is my passion.

A leader must not wince to invest time and energy. Concentrating on curriculum and best practices will build strong teachers that elevate students to reach their full potential in educational goals.

Brynn Dessormeau



Dear Mr. McClain

I am writing to express my interest in the position of instructional leader and chief administrative officer of Somerset Academy of Las Vegas – North Las Vegas. I am confident that my experience as an assistant principal has prepared me to be successful in this position. I feel that my current assistant principalship working for a charter school has enhanced my leadership philosophy to further bring success to my teachers and students. A blend of self-initiative ideals coupled with my extensive background in education has prepared me to take the next logical step. That is why I am interested in your school as the lead administrator.

My experience is in teaching, instructional coaching, and most recently opening Mater Academy of Nevada - Bonanza Campus. As an assistant principal, my team and I oversee approximately 60 educators, 30 support staff and 1000+ students for Pre-K- 8th grade. In five years, we built Bonanza to be a school that proudly serves our community with a 3-star rating for elementary and a 4-star rating for our middle school. Curriculum is my passion; it is important to give your teachers the tools that are proven to be effective. Teachers must be given proper professional development using these resources and observed and evaluated to ensure that the instruction is strong. I am a lifelong learner and will continue to make sure all staff members maintain a growth mindset, continue education, and put students first.

Communication is paramount for all successful charters; our parents and community need to understand the process we are going through. We must build trust so that they will support us in becoming a high performing school. Our families are our vitality, without them we will fail. Throughout my seven years as an assistant principal I was called into meetings with many of our parents, I have learned how to work with parents to do what is best for students. It is also important to work with our board and report our gains and losses and show evidence of our growth. We will be most successful if we work together.

Please find my resume attached for you to review. Thank you in advance for your consideration.

Sincerely,

Brynn Dessormeau

Mindi Palomeque

Mr. Gary McClain
Academica NV

To Whom It May Concern:

I would like to express my interest in the K-5 Principal position at Somerset Academy, North Las Vegas Campus. I am currently teaching Reading at the Somerset Aliante Campus since the beginning of the 2021-2022 school year. Prior to my position at Somerset Aliante, I was the Principal of Ralph Cadwallader Middle School for eight years. Additionally, I served as the Principal at Ernest May Elementary School for five years. I also served as the Assistant Principal at Wing and Lilly Fong Elementary School and worked as a Co-Administrator at Vail Pittman Elementary School for four months, where I was assigned to assist with a failing climate for students and staff. I retired from the Clark County School District in June 2021.

Please see my attached resume which highlights specific examples of my leadership as both a Principal and Assistant Principal at high-achieving and at-risk schools. I have an undergraduate degree in Elementary Education from Brooklyn College of the City University of New York, as well as a Master's degree in Educational Administration from the University of Phoenix.

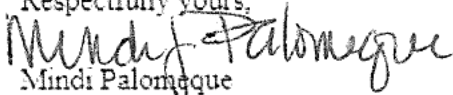
As a lifelong learner, instructional leadership and climate for both students and adults has always been a primary facet aligned to my educational philosophy. I currently seek to continue my work as a Principal and build upon the leadership and culture that has been established at Somerset Academy, North Las Vegas Campus. With my experience, I know I can bring forth curriculum, climate, and cultural shifts to ensure high quality education and positive social experiences for all students and staff at Somerset Academy, North Las Vegas Campus. I understand the importance of diverse populations and the ever-growing dynamics of students that need additional assistance with social/emotional needs as I was a Principal during the initial phases and subsequent school closures due to Covid-19.

As a Principal, I consistently used data to make informed instructional decisions for both struggling and advanced students. I utilized the data to ensure student success and provide opportunities to create targeted interventions/accelerations to address student needs. As a leader, including data in site leadership plans is critical to supporting positive academics and behaviors.

I am a strong communicator, collaborator, and have always been proactive in ensuring targeted communication occurred with students and their families. Additionally, I have always felt it was extremely important to work collaboratively with feeder school alignment administrators regarding best practices and approaches towards student achievement. Working collaboratively with all stakeholders has helped me to be successful in my role as an administrator, and this is something to which I look forward to continuing. I know that if given the opportunity, I would be a successful leader for Somerset Academy, North Las Vegas Campus.

Thank you in advance for your time and consideration of employment at Somerset Academy, North Las Vegas. Please feel free to contact me if you have any questions at Mindi.Palomeque@Somersetnv.org or 702-591-1670.

Respectfully yours,


Mindi Palomeque

Mindi Palomeque



Mindi Palomeque



- I am currently seeking an administrative position which utilizes my ability to improve school achievement based on high quality Tier 1 Instruction, data, best practices, as well as to oversee projects and develop high-quality, effective educators.

Skills

-
- Dedicated to creating a stable and secure learning environment.
 - Community oriented.
 - Knowledgeable in iReady, Zoom, and Google Classroom.

Experience

Somerset Academy, Aliante Campus

August 2021-Current, Las Vegas, Nevada

- Teach 6th grade reading, in alignment with NVAC standards
- Responsible for preparing and executing weekly lesson plans, including monitoring iReady weekly minutes.
- Responsible for creating an inclusive classroom environment.

Ralph Cadwallader Middle School / Principal

August 2012 - May 2021, LAS VEGAS, NEVADA

- Responsible for creating and maintaining a high achieving (5-Star) middle school for 1800 students.
- Responsible for overseeing an administrative staff including two assistant principals, two dean of students, and a School Safe Professional.
- Developed mentorship program for subgroups to assist with Restorative Justice practices throughout the school, and assist with home-school connections. Led staff professional development to include culturally inclusive practices.
- Responsible for the creation and implementation of the SPP and Accountability reports.
- Responsible for overseeing all fiscal operations including payroll and school-wide accountability of both the District and School Generated Funds
- Responsible for annual administration and staff evaluations

Ernest May Elementary School/Principal

2007 - 2012, LAS VEGAS, NEVADA

- Supervised and directed year-round supervision schedule, including scheduling for students and staff.
- Responsible for daily operations of 700 students at a high-achieving, high-growth school-based on the Clark County School District School Performance Growth Model, AYP, and Star

Ranking (5 Star)

- Management of flexible budget which includes, but is not limited to payroll, textbooks, and professional development
- Developed a school-wide first year teacher management plan which included teacher mentors, professional learning communities, teacher collaboration and articulation

Vail Pittman Elementary School/Co-Adminsitrator

2012-2012, LAS VEGAS, NEVADA

- Responsible for oversight of elementary school- including hiring of teachers, maintaining/overseeing budget, providing curricular instruction, and collaborating with the community.
- Supervised Special Education - including providing assistance with Individualized Education Plans and 504s, providing mentorship opportunities for new teachers, and providing professional development opportunities for teachers.

Wing and Lilly Fong Elementary School / Assistant Principal

, LAS VEGAS, NEVADA

- Responsible for oversight of attendance and discipline concerns for all students.
- Supervised, evaluated, and collaborated with K-5 teachers.
- Responsible for daily operations of 900 students in a year-round, at-risk site
- Developed and oversaw the School Improvement Plan for student achievement
- Responsible for state and district-wide assessment implementation
- Responsible for new teacher evaluations and mentor program

Education

Executive Leadership Academy

- Public Education Foundation
- Cohort 9

University of Phoenix / Master of Arts

- Major in Supervision and Administration.

Brooklyn College / Bachelor of Arts

- Major in Elementary Education
- Concentration in History

References

Joseph Murphy, School Associate Superintendent (Retired)

Andrea Klafter-Rakita , School Associate Superintendent (Retired)

Scarlett Perryman, School Associate Superintendent

January 11, 2022

To Whom It May Concern:

I supervised Ms. Mindi Palomeque for six years in her roles as the principal of Ernest May Elementary School and Ralph Cadwallader Middle School. During that time she led both organizations in a manner that consistently produced outstanding achievement results. She consistently demonstrated the ability to analyze achievement data, staff perceptions, and community desires to create an approach that promoted stakeholder buy-in and resulted in improved outcomes.

Ms. Palomeque's greatest asset is her ability to develop and establish a cohesive building culture that unites stakeholders on issues of student achievement and well-being. She holds adults accountable while maintaining the focus of discussions on improved student outcomes. I advocated for her promotion to the principal position at Cadwallader because of issues related to the culture that existed in the building that were impacting student achievement. Within the first year student outcomes dramatically improved and the volume of parental concerns substantially decreased.

Ms. Palomeque has also demonstrated adaptability to the shifting landscape of public education. During the time I supervised her the metrics for measuring school performance were revised three times, from the AYP standards of No Child Left Behind, to the growth measurements of the initial School Performance Framework, to the final metrics established by the state. Ms. Palomeque was able to articulate these changes to her staff and work with them to adapt their approach to achieve success as measured by the revised metrics. In each case, this was done in a proactive, collaborative way that kept the focus on student needs.

In conclusion, I would hire Ms. Palomeque for a principal position at any school I supervised without hesitation. She is an exceptional candidate with a proven track record of problem solving and positive impacts on educational organizations.

Please feel free to contact me if you have questions or desire further information.

Sincerely,

Joseph J. Murphy
Assistant Chief Student Achievement Officer (Retired)

January 11, 2022

To Whom It May Concern,

I'm writing this letter for Mindi Palomeque who has applied for the position of Elementary Principal at one of the Somerset Campuses that has been struggling. I had the privilege to work with Ms. Palomeque, as her supervisor, during her tenures as principal at Ernest May Elementary School and Ralph Cadwallader Middle School. During her time at both of these schools she raised their star ratings to 5 star status and high-achieving schools.

Ms. Palomeque understands teaching and learning and is extremely capable at providing professional development for her staff in order to improve their understanding of teaching strategies and meeting standards. She develops positive relationships with students, staff and the community and is present for all events in order to demonstrate her support

Ms. Palomeque's experience at both the elementary and middle school levels, as both a teacher and administrator, makes her the perfect candidate for this position. She understands the development of the young child and where they need to progress to in order to be successful at the middle school. Ms. Palomeque will be an asset to your organization and will maintain a focus on student achievement and the success of each individual child.

Please don't hesitate to contact me if you need additional information.

Sincerely,

Andrea Klafter-Rakita
Retired CCSD School Associate Superintendent
UNLV Site Facilitator



January 12, 2022

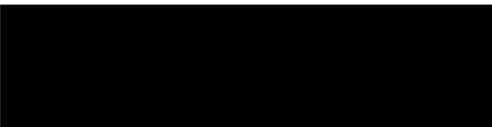
To Whom It May Concern:

I am writing this letter of reference for Mindi Palomeque. I began my professional relationship with her in 2008, when I was appointed to be the assistant principal of Ernest May Elementary School, in which she served as principal. I worked under her leadership for five years in the capacity of the assistant principal. As the principal of May ES, I observed her many strengths on a daily basis. Mrs. Palomeque's ability to cultivate strong relationships with students and parents was always evident and became a strong part of the school culture. She knew the students by name, knew the families, their likes and dislikes and was a visible part of the school on a daily basis. She always had a consistent and ongoing pulse of the needs of students and families at our school.

Her high expectations of students and staff, ability to create a culture of learning and truly value and appreciate her staff all had a tremendous impact on May ES becoming a Five Star School. One of Mrs. Palomeque's greatest strengths was her ability to hire and retain staff. Her retention rate of staff was exemplary. This was even more evident to me after I retired as an administrator from CCSD and went to work for her in the capacity of a special education teacher at Cadwallader Middle School in 2020. Not only had she retained the teachers that started with her when she began at Cadwallader, but I found myself surrounded by many of the teachers from May ES, who followed her to middle school. In my new role as a teacher, I was able to see Mrs. Palomeque through a different lens. As a teacher, I felt valued, respected and supported in all areas at all times.

Ms. Palomeque has outstanding communications skills, strong leadership skills and the ability to maintain a warm yet professional culture at a school. Her years of leadership as a principal would make her an amazing candidate for any principal position that she is applying for. Any school would be lucky to have her at the helm. Please feel free to contact me with any questions that you may have.

Elizabeth Katten





Clark County School District
Police Department

Henry M. Blackeye,
Interim Chief

January 12, 2022

To Whom It May Concern,

This letter serves as a recommendation on behalf of Mrs. Mindi Palomeque. I have had the pleasure of working with Mrs. Palomeque for the past 10 years as she was a principal for the Clark County School District. During this time, I have witnessed Mrs. Palomeque's dedication to her job responsibilities in an effective manner. She worked with me on many different occasions in an organized and timely fashion. Mrs. Palomeque problem solves during high risk police cases that could affect the district with care and concern and problem solves to attend to the task at hand.

Her continuous pleasant attitude and drive to do the best job she can makes for a collaborative work environment. Under Mrs. Palomeque's direct leadership, she has worked closely with the police department with criminal staff and student issues. She has shown her understanding of police protocols and has made many recommendations over the years to protect CCSD students, staff and property. She has worked closely with the police department, her professionalism and job knowledge is always impressive. It is always a pleasure to work with her.

Due to Mrs. Palomeque achieving high status at Ernest May Elementary and Cadwallader Middle School as the principal, many of my employees requested zone variances to attend both of her schools.

I have no reservations in recommending Mrs. Palomeque for the position of Principal.

If additional information is needed, please do not hesitate to contact me at (702) 799-7830 x 5259.

Sincerely,

A handwritten signature in black ink, appearing to read "Mitch Maciszak", written over a light blue horizontal line.

Mitch Maciszak, Lieutenant
Administrative Division



PRIDE IN SCHOOL



ACT RESPONSIBLY



COMMIT TO EXCELLENCE



KEEP IT POSITIVE

January 12, 2022

To whom it may concern,

Mindi Paomeque was an amazing principal to work with. Her love and support for both her students and staff were not unnoticed. She had an open door policy, that she truly encouraged, and that staff members greatly appreciated. Faculty members felt welcome to speak with her candidly and honestly. She listened earnestly and acted accordingly when possible. She always "had her teachers' backs," and this made her staff happy and productive.

I truly admired her approach to discipline. She made each student feel important and loved, and she made it a point to get to know them. She respected them and had fun with them. At the same time, she held them to a standard of excellence. She expected appropriate behaviors and intervened when necessary. She was always present at school events with a smile. Mrs. Palomeque was the sports teams' biggest fan.

I had the pleasure of working with Mrs. Palomeque first at May Elementary. She brought such a charismatic energy to the school. The positive atmosphere carried over into academics, and we were a high-achieving school for many years. The students and staff succeeded in all areas.

I genuinely enjoyed my time working with Mrs. Mindi Palomeque, and I was happy for her promotion to middle school (but sad to no longer have her as my administrator). As soon as it was possible for me, I too transferred to Cadwallader Middle School, so I could once again work with a supportive principal who valued hard work in a respectful environment, encouraging high-achievement from students. Cadwallader became a 5-Star school just as May had. Even though I had been teaching at May E.S. for 21 years, I knew I wanted to work with her again. I can confidently recommend her to any school.

Yours truly,

Stephanie Yenchek

Cadwallader Middle School

6th grade ELA/Publications

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **4b – DISCUSSION AND POSSIBLE ACTION TO APPOINT A PRINCIPAL FOR THE NORTH LAS VEGAS CAMPUS**

NUMBER OF ENCLOSURES:

SUBJECT: APPOINT PRINCIPAL FOR NLV CAMPUS

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **BOARD**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO APPOINT _____ AS THE PRINCIPAL FOR THE NORTH LAS VEGAS CAMPUS.

FISCAL IMPACT: N/A

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **10-15 MINUTES**

BACKGROUND: **FOLLOWING INTERVIEWS WITH THE BOARD AND SUBSEQUENT DISCUSSION, A PRINCIPAL FOR THE NORTH LAS VEGAS CAMPUS SHOULD BE APPOINTED.**

SUBMITTED BY: **STAFF**

SOMERSET ACADEMY OF LAS VEGAS

SUPPORT SUMMARY

MEETING DATE: **FEBRUARY 22, 2022**

AGENDA ITEM: **4c – DISCUSSION AND POSSIBLE ACTION TO DETERMINE DATE FOR SOMERSET ACADEMY BOARD OF DIRECTORS ANNUAL BOARD MEETING**

NUMBER OF ENCLOSURES:

SUBJECT: DETERMINE DATE FOR ANNUAL BOARD MEETING

ACTION

APPOINTMENTS

APPROVAL

CONSENT AGENDA

INFORMATION

PUBLIC HEARING

REGULAR ADOPTION

PRESENTER (S): **GARY McCLAIN**

RECOMMENDATION:

PROPOSED WORDING FOR MOTION/ACTION:

MOVE TO HOLD THE SOMERSET BOARD OF DIRECTORS ANNUAL BOARD MEETING ON _____.

FISCAL IMPACT: N/A

ESTIMATED LENGTH OF TIME FOR CONSIDERATION (IN MINUTES): **3-5 MINUTES**

BACKGROUND: **THE BOARD WILL DISCUSS POSSIBLE DATES IN MARCH TO HOLD THE ANNUAL BOARD MEETING.**

SUBMITTED BY: **STAFF**